



NOTICE OF MEETING

Cabinet

TUESDAY, 15TH JUNE, 2010 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Kober (Chair), Reith (Vice-Chair), Bevan, Canver, Dogus, Goldberg, Mallett and Vanier

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AGENDA

1. APOLOGIES FOR ABSENCE

(if any)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 21 below. New items of exempt business will be dealt with at item 25 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES

To confirm and sign the minutes of the meeting of the Cabinet held on 20 April 2010.

5. DEPUTATIONS/PETITIONS/QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. THE COUNCIL'S PERFORMANCE - END OF YEAR 2009/10

(Report of the Chief Executive – To be introduced by the Leader): To report on an exception basis performance for the year 2009/2010 and to review 2009/10 performance outcomes and achievements under the Sustainable Community Strategy priorities including the Local Area Agreement).

7. FINANCIAL OUTTURN 2009/10

(Report of the Director of Corporate Resources – To be introduced by the Cabinet Member for Finance and Sustainability): To set out the provisional revenue and capital outturn for 2009/10 and to consider revenue and capital carry forward requests.

8. CABINET RESPONSE TO THE SCRUTINY REVIEW OF ENGAGING WITH HARD TO REACH COMMUNITIES

(Report of the Assistant Chief Executive (Policy, Performance, Partnerships and Communications) – To be introduced by the Community Safety and Cohesion): To propose a Cabinet response to the Scrutiny Review of Engaging with Hard to Reach Communities.

9. CABINET RESPONSE TO THE SCRUTINY REVIEW OF SEXUAL HEALTH IN TEENAGERS

(Report of the Director of the Children and Young People's Service - To be introduced by the Cabinet Member for Children's Services): To propose a Cabinet response to the Scrutiny Review of Sexual Health in Teenagers.

10. CABINET RESPONSE TO THE SCRUTINY REVIEW OF TRANSITION FROM CHILDREN'S SERVICES TO ADULT SERVICES

(Joint Report of the Director of Adult, Culture and Community Services and the Director of the Children and Young People's Service and - To be introduced by the Cabinet Member for Adults and Community Services): To propose a Cabinet Response to the Scrutiny Review of Transition form Children's Services to Adult Services.

11. CABINET RESPONSE TO THE SCRUTINY REVIEW OF SUPPORT TO CARERS

(Report of the Director of Adults, Culture and Community Services - To be introduced by the Cabinet Member for Adults and Community Services): To propose a Cabinet response to the Scrutiny Review of Carers.

12. CABINET RESPONSE TO THE SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Planning and Regeneration): To propose a Cabinet response to the Scrutiny Review of Support to Small Businesses.

13. CABINET RESPONSE TO THE SCRUTINY REVIEW OF SUSTAINABLE TRANSPORT

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Neighbourhoods): To propose a Cabinet response to the Scrutiny Review of Sustainable Transport.

14. NEW HOUSING ALLOCATIONS POLICY FOR CONSULTATION

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To recommend the adoption of a revised housing policy which moves from a points based system to a banding system in line with Government Guidance.

15. ENFRANCHISEMENT OF RESIDENTIAL LEASEHOLD PROPERTIES

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To seek agreement to enfranchise four leasehold residential properties that are in the final years of their leases deemed as a wasting asset not suitable for retention and to seek agreement to ring fence the capital receipt to enable the enfranchisement of the properties with the surplus to the Council's resources.

16. APPOINTMENT OF CABINET COMMITTEES

(Report of the Assistant Chief Executive (People and Organisational Development – To be introduced by the Leader): To propose the appointment of Cabinet executive committees and advisory committees.

17. APPOINTMENT OF REPRESENTATIVES TO SERVE ON THE HARINGEY STANDING LEADERSHIP CONFERENCE AND ITS THEME BOARDS.

(Report of the Assistant Chief Executive (People and Organisational Development) To propose the appointment of members to serve on the Haringey Strategic Partnership Leadership Conference and its Theme Boards.

18. MINUTES OF OTHER BODIES

- a. Corporate Parenting Committee – 12 April 2010;
- b. Procurement Committee – 27 April 2010.

19. URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS

(Report of the Assistant Chief Executive (People and Organisational Development) To inform the Cabinet of urgent actions taken by Directors in consultation with the Leader and Cabinet Members.

20. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

(Report of the Assistant Chief Executive (People and Organisational Development): To inform the Cabinet of delegated decisions and significant actions taken.

21. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

22. EXCLUSION OF THE PRESS AND PUBLIC

The following items are likely to be the subject of a motion to exclude the press and public as it contains exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information) or exempt information likely to reveal the identity of an individual and information relating to an individual.

Note by the Head of Local Democracy and Member Services

Items 23 and 24 allow for the consideration of exempt information in relation to items 15 and 20 which appear earlier on the agenda.

23. ENFRANCHISEMENT OF RESIDENTIAL LEASEHOLD PROPERTIES

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To seek agreement to enfranchise four leasehold residential properties that are in the final years of their leases deemed as a wasting asset not suitable for retention and to seek agreement to ring fence the capital receipt to enable the enfranchisement of the properties with the surplus to the Council's resources.

24. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

(Report of the Assistant Chief Executive (People and Organisational Development): To inform the Cabinet of delegated decisions and significant actions taken.

25. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at 2 above.

Ken Pryor
Deputy Head of Local Democracy
and Member Services
5th Floor
River Park House
225 High Road
Wood Green
London N22 8HQ

Richard Burbidge
Cabinet Committees Manager
Tel: 020-8489 2923
Fax: 020-8489 2660
Email: richard.burbidge@haringey.gov.uk

7 June 2010

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**MINUTES OF THE CABINET
TUESDAY, 20 APRIL 2010**

Councillors *Kober (Chair), *Reith (Vice Chair), *Amin, *Basu, *Bevan, *Canver, *Dogus, and *B. Harris.

Also Present: Councillors Adamou, Adje, Aitken, Bull, Mallett and Newton.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CAB162.	<p>DECLARATIONS OF INTEREST (Agenda Item 3)</p> <p>Councillor Reith in respect of agenda item 6e Scrutiny Review of Sustainable Transport.</p>	HLDMS
CAB163.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED:</p> <p>That, subject to the addition of Councillor Canver to the list of Members who were present, the minutes of the meeting of the Cabinet held on 23 March 2010 be confirmed and signed.</p>	HLDMS
CAB164.	<p>MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY COMMITTEE (Agenda Item 3)</p> <p><u>Scrutiny Review of Support to Victims of Crime</u> (Agenda Item 6a)</p> <p>We noted the Scrutiny Review of Support to Victim of Crime and our Chair expressed our appreciation and thanks to the Panel members (Councillors Aitken (Chair) Davies, Egan and Patel) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p> <p><u>Scrutiny Review of Transition from Children's Services to Adult Services</u> (Agenda Item 6b)</p> <p>We noted the Scrutiny Review of Transition from Children's Services to Adult Services and our Chair expressed our appreciation and thanks to the Panel members (Councillors Newton (Chair), Adje and Allison) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report is noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action</p>	<p>ACE-PPPC</p> <p>DCYPS</p>

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	<p>plan.</p> <p><u>Scrutiny Review of Support to Carers</u> (Agenda Item 6c)</p> <p>We noted the Scrutiny Review of Support to Carers and our Chair expressed our appreciation and thanks to the Panel members (Councillors Adamou (Chair) Catherine Harris and Mallett) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p> <p><u>Scrutiny Review of Support to Small Businesses</u> (Agenda Item 6d)</p> <p>We noted the Scrutiny Review of Support to Small Businesses and our Chair expressed our appreciation and thanks to the Panel members (Councillors Adje (Chair), Allison, Thompson and Winskill) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report is noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p> <p><u>Scrutiny Review of Sustainable Transport</u> (Agenda Item 6e)</p> <p>Councillor Reith declared a personal interest in this item by virtue of being a member of London Travel Watch.</p> <p>We noted the Scrutiny Review of Sustainable Transport and our Chair expressed our appreciation and thanks to the Panel members (Councillors Mallett (Chair) Beacham, Santry and Weber) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p> <p><u>Scrutiny Review of Sexual Health in Teenagers</u> (Agenda Item 6f)</p> <p>We noted the Scrutiny Review of Sexual Health in Teenagers and our Chair expressed our appreciation and thanks to the Panel members (Councillors Bull (Chair), Newton, Santry and Scott) for their work in</p>	<p>DACCS</p> <p>DUE</p> <p>DUE</p>
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	<p>carrying out the review.</p> <p>RESOLVED:</p> <p>That the report is noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p> <p><u>Scrutiny Review of Engaging with Hard to Reach Communities</u> (Agenda Item 6g)</p> <p>We noted the Scrutiny Review of Sustainable Transport and our Chair expressed our appreciation and thanks to the Panel members (Councillors Bull (Chair) and Catherine Harris) for their work in carrying out the review.</p> <p>RESOLVED:</p> <p>That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response including a detailed tabulated implementation action plan.</p>	<p>DCYPS</p> <p>ACE-PPC</p>
<p>CAB165.</p>	<p>THE COUNCIL'S PERFORMANCE: FEBRUARY 2010 (PERIOD 11) (Joint Report of the Chief Executive and the Chief Financial Officer - Agenda Item 7)</p> <p>We noted that the report set out on an exception basis financial and performance information for the year to February 2010. Concern having been expressed about the effectiveness of some of the tables in the report we asked that further consideration be given to the content and layout of future Performance reports.</p> <p>RESOLVED:</p> <p>That the report and the progress being made against Council's priorities be noted.</p>	<p>ACE-PPPC</p>
<p>CAB166.</p>	<p>JOINT MENTAL HEALTH AND WELL BEING STRATEGY FOR ADULTS 2010-2013 (Report of the Director of Adults, Culture and Community Services - Agenda Item 8)</p> <p>We noted that the report, including the action plan contained within the strategy document, set out the Haringey Joint Adult Mental Health (AMH) strategy for modernising and improving mental health services in the Borough for the period 2010-2013.</p> <p>RESOLVED:</p> <p>That approval be granted to the revised Haringey Joint Adult Mental Health Strategy 2010-2013 and the actions contained</p>	<p>DACCS</p>

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	within the Strategy as set out in the Appendix to the interleaved report.	
CAB167.	<p>WORK AND SKILLS PLAN (Report of the Director of Urban Environment - Agenda Item 9)</p> <p>We noted that the Council had submitted a successful application to create 221 jobs as part of the Future Jobs Fund. Because of the success of the application the Council was now required to produce an initial Work and Skills Plan by the end of April 2010 and a full three year Work and Skills Plan by April 2011. We also noted that the report presented the initial Work and Skills Plan for approval before its submission to the Department of Work and Pensions and the Department of Communities and Local Government</p> <p>RESOLVED:</p> <p>That approval be granted to the initial Work and Skills Plan as set out at Appendix 1 to the interleaved report for submission to Department for Work and Pensions and the Department for Communities and Local Government.</p>	DUE
CAB168.	<p>HOMES FOR HARINGEY BUSINESS PLAN 2010-15 (Report of the Director of Urban Environment - Agenda Item 10)</p> <p>We noted that approval was sought of the Homes for Haringey Business Plan 2010-15, which had been developed in consultation with the Strategic and Community Housing Service and the Cabinet Member for Housing. We also noted that the Business Plan set out Homes for Haringey's vision, strategic aims and objectives as well as that organisation's improvement, performance and finance strategy.</p> <p>RESOLVED:</p> <p>That approval be granted to the Homes for Haringey Business Plan 2010-15.</p>	DUE
CAB169.	<p>FIRE PREVENTION UPDATE – FUNDING FOR FIRE PREVENTION WORKS AS STATUTORILY MANDATED TO ALL COUNCIL PROPERTIES (Report of the Director of Urban Environment - Agenda Item 11)</p> <p>We noted that the report updated us on fire safety in Council owned stock following an earlier report in September 2009 and sought our approval to the release of resources for work identified as necessary in the earlier report.</p> <p>RESOLVED:</p> <p>1. That the findings of the surveys conducted at Chettle Court, Edgecot Grove and the Sandlings be noted.</p>	

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	<p>2. That approval be granted to the release of additional funding of £1,242,296 to allow the work recommended in the report to our meeting on 8 September 2009 to proceed to completion.</p>	DUE
CAB170.	<p>MINUTES OF OTHER BODIES (Agenda Item 12)</p> <p>RESOLVED:</p> <p>That the minutes of the following meetings be noted and any necessary action approved –</p> <p>a) Haringey Strategic Partnership Board – 25 March 2010; b) Children’s Safeguarding Policy and Practice Advisory Committee – 25 March 2010; c) Procurement Committee – 30 March 2010;</p>	
CAB171.	<p>URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS (Report of the Assistant Chief Executive – People and Organisational Development - Agenda Item 13)</p> <p>In response to a question about the ownership of the freehold interest of the land known as Aneurin Bevan House and 46-50 Tredegar Road, we noted that Family Mosaic had exchanged contracts with the Council for the sale and purchase of the site but that the site would not be completed until after the grant of planning permission and following the completion of a Section 106 Agreement. Once the sale was completed Family Mosaic would own the freehold and be able to implement the planning permission.</p> <p>The action now reported enabled the Council as both current freehold owners of the site and local planning authority to enter into a Section 106 Agreement which would bind any subsequent owners to the planning obligations contained in the Agreement.</p> <p>Arising from our consideration of this matter we indicated that we would wish to review our policy in relation to the disposal of the Council’s freehold land interests.</p> <p>RESOLVED:</p> <p>That the report be noted and any necessary action approved.</p>	
CAB172.	<p>DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (Report of the Assistant Chief Executive – People and organisational Development - Agenda Item 14)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>RESOLVED:</p>	

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	That the report be noted and any necessary action approved.	
CAB173.	<p>MINUTES (Agenda Item 17)</p> <p>The minutes were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person.</p> <p>RESOLVED:</p> <p>That, the exempt minutes of the meeting of the Cabinet held on 23 March 2010 be confirmed and signed.</p>	HLDMS
CAB174.	<p>BULL LANE AND PASTEUR GARDENS N18 (Agenda Item 18)</p> <p>We noted that this item had been withdrawn.</p>	

The meeting ended at 20.25 hours.

CLAIRE KOBER
Chair



Haringey Council

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Agenda item:

Cabinet

15th June 2010

Report Title. End of Year Performance Report: 2009/10

Report of The Chief Executive

Signed: *J. Power* ap Chief Executive 2/6/10

Contact Officer : Margaret Gallagher- Policy and Performance

Telephone 020 8489 2971

Eve Pelekanos – Policy and Performance

Telephone 020 8489 2508

Wards(s) affected: All

Report for: Information

1. Purpose of the report

- 1.1. To report on an exception basis performance for the year 2009/10.
- 1.2. To review 2009/10 performance outcomes and achievements under the Sustainable Community Strategy priorities including the Local Area Agreement.

2. Introduction by Cabinet Member for Performance Management (Cllr Claire Kober)

- 2.1. I am pleased to introduce this end of year performance report and to note the progress that has been made in many target areas. I was particularly pleased to see the improvements that have been made around cleanliness and reductions in the amount of litter, detritus, graffiti and flyposting. This should go a long way in helping to make Haringey a cleaner and greener place to live.

2.2. I was impressed that 85% of Haringey's schools achieved healthy schools status as well as the reduction in the number of 16-18 year olds Not in Education, Training or Employment. We are committed to giving our young people the best start in life and the achievements in these areas are proof of our commitment to them.

2.3. Of course there is still much to work on in the coming year in particular in Children's Services. Last year we did not reach the target of carrying out 53% of initial assessments within seven days, something which we are determined to change but the positive findings of the recent Ofsted inspection show that the service is making progress.

3. State links with Council Plan Priorities and actions and /or other Strategies:

3.1. This report sets out performance against a number of indicators that measure progress against the Council priorities and the Local Area Agreement targets.

3.2. As this is the year end report it provides an update on outcomes and improvements being delivered by both the Haringey Strategic Partnership and the Council.

4. Recommendations

4.1. To note the report and the progress being made against Council and Community Strategy priorities.

5. Reason for recommendations

5.1. This is the Council's end of year report confirming performance outcomes for 2009/10.

6. Summary (Performance)

6.1. Overall performance on the monthly basket of indicators shows that of the 74 indicators, 73% have achieved or were close to achieving target and 27% did not achieve target. Appendix 1 details performance against the basket of indicators monitored in 2009/10 and shows direction of travel as well as whether targets were achieved. This shows that for 59% of indicators performance has improved from levels achieved in 2008/09.

6.2. Good progress has been made in a number of key priority areas:

- Street cleanliness
- Reducing road casualties
- Educational attainment
- Young people Not in Education, Employment or Training (NEETs)
- Social care clients receiving self directed support

- Visits to our libraries and sport centres
- Households in temporary accommodation
- Reducing Personal Robbery and Achieving our Healthy Schools target, both LAA stretch targets

6.3. Paragraph 15 of this report provides a summary of performance and achievements for the year to March 2010.

7. Chief Financial Officer Comments

7.1. There are no specific financial implications arising from this report but it is noted that value for money continues to be a key strand in our monitoring of performance and quality. It has been recognised that performance monitoring throughout 2009/10 continued to include routine monitoring of unit costs so that performance and costs reflecting activity could inform our judgements on whether Haringey is delivering value for money services. The data also supports our overall understanding of costs, the relationship this has on outcomes and supports targeted decision making.

8. Head of Legal Services Comments

8.1. There are no specific legal implications in this report.

9. Equalities & Community Cohesion Comments

9.1. Equalities are a central thread throughout the Council's performance and many of the indicators have equalities implications. Equality impact is considered alongside performance by services.

9.2. This report provides an update on progress with projects and activities in the Council Plan, many of which have an impact on different sections of our community. Successful delivery of these projects will improve the services we provide to all sections of our community.

10. Consultation

10.1. Performance reports include the results of consultation with residents and service users. The reports themselves are prepared in consultation with service managers and performance lead officers.

11. Use of appendices /Tables and photographs

11.1. Appendix 1: Performance on the basket of key indicators for 2009/10

11.2. The full scorecard can also be accessed at:

[http://www.haringey.gov.uk/index/council/performance and finance/council inspections/performance-reports.htm](http://www.haringey.gov.uk/index/council/performance%20and%20finance/council%20inspections/performance-reports.htm)

12. Local Government (Access to Information) Act 1985

- 12.1. Service PI returns including unit cost data
- 12.2. Council Plan
- 12.3. Business Plans

13. Background

13.1 This report details the end of year performance outturns against agreed targets for 2009/10.

13.2 Progress is detailed under the agreed Council priorities:



- A Greener Haringey
- A Better Haringey
- A Thriving Haringey
- A Caring Haringey
- Driving change, improving quality

13.3 A separate report has been prepared on the 2009/10 financial outturns that will also be presented to Cabinet on 15 June 2010.

14. Performance Overview

14.1 The tables below show overall progress against the monthly basket of indicators.

Table 1.		
Progress against the indicators reported monthly	Latest status based on EOY March 2010	
Number of indicators that are on target	41	Green
Number of indicators that are just off target	10	Amber
Number of indicators that are off target	18	Red
Number of indicators with no status allocated	5	

Table 2		
Progress against the indicators reported monthly	Improvement based on EOY 2010 against EOY 2009	
Number of indicators that have improved including unit costs increasing but within inflation rate based targets	38	
Number of indicators where performance has declined	24	
Number of indicators that have stayed the same	2	
Number of indicators where comparison cannot be made	10	

15. Key Performance Messages

- 15.1 The tables above present a fairly positive picture in terms of achievement. Overall performance on the monthly basket of indicators shows that of the 69 indicators 59% achieved target with a further 14% close to target. For 27% of measures the target set for 2009/10 was not achieved. For the remaining 5 indicators data or targets are unavailable at the time of writing and therefore status cannot be allocated at this time.
- 15.2 An analysis of performance comparing figures as at end of year March '10 with figures from end of year March '09 showed that where a like for like comparison could be made, for 59% of indicators performance has improved. Appendix 1 details performance against the basket of indicators monitored in 2009/10 and shows direction of travel as well as whether targets were achieved.
- 15.3 Good progress is being made against our current Local Area Agreement. Of the 35 designated improvement targets where data is available to assess progress (27 measures) 74% have achieved target (15 indicators green) or were close to achieving target (5 indicators amber) for 2009/10. A number of the remaining indicators, whilst not currently achieving target are showing improving trends. In addition 5 of the 10 attainment indicator targets that also form part of the LAA have achieved or were close to achieving target. For 4 of the 5 attainment measures where targets were not achieved, performance has improved or been maintained from 2008.
- 15.4 Progress on the 13 stretch targets agreed for 2007 to 2010 is positive with eight on track to be achieved, two close to or partially achieved and three not achieved. Performance against these targets will be subject to audit and payment of the performance reward grant will be in 2010/11 dependant on the level of stretch attained.
- 15.5 The following are performance highlights grouped by Council and Community Strategy priority.

A Greener Haringey/ An environmentally sustainable future

- 15.6 The percentage of household waste recycled was 25.2% as at the end of March 2010 (NI192), an improvement from 22.13% reported for 2008/09. New and improved recycling services have been introduced for residents including approximately 4,700 properties above shops.
- 15.7 Carbon emissions are reducing. The latest official figures show that between 2005 and 2007 we achieved a 4% reduction in CO2 emissions across the borough, a reduction of 907 tonnes (NI 186).

A Better Haringey: Cleaner, Greener and Safer / Safer for all

- 15.8 Children's initial assessments carried out in 7 days from referral improved over 2009/10 from a low of 12% in June to the highest level of 41.5% in February 2010. The achievement for the year was 28.3%, below the 53% target (NI 59).
- 15.9 The percentage of core assessments carried out in 35 working days of commencement was 45.9% for the year below the 63% target (NI 60). Management actions are in place to ensure potential blockages to further

progress are addressed and targets have been set at 72% for initial and 81% for core assessments for 2010/11.

- 15.10 The 2010 Ofsted inspection of children's services found extensive and consistent evidence of good progress overall and good capacity for further improvement. The inspectors recognised that significant improvements in the quality of practice and management, partnership working, capacity (including volume and capability of the workforce); quality assurance and performance management processes have been made.
- 15.11 Overall there has been a reduction in levels of crime across the borough with 7.3% fewer offences recorded in Haringey in the year to April '10 compared with the year to April '09.
- 15.12 There have been some large reductions in acquisitive crimes with targets exceeded including residential burglary and personal robbery, the latter being one of our LAA stretch targets. In 2009/10 we delivered an exceptional package of interventions to improve perceptions of how well the Council and Police deal with crime and anti-social behaviour which has been highly commended by the Home Office for innovative practice. We have a strong record of supporting people affected by domestic violence and are on track to meet our LAA stretch target in this area.
- 15.13 Reducing the number of violent crimes remains a top priority and partnership work through a Gang Intervention Project seems to be proving fruitful as the increase in the number of gang related crimes has reduced considerably. There has been a 1.9% decrease in youth violence over the last year.
- 15.14 Performance on cleanliness has been good all year with targets exceeded in all areas; litter, detritus, graffiti and fly posting. Independent results from the Tidy Britain Group showed that in 2009/10 there were only 8.3% of streets with unacceptable levels of litter (target 12%) and 15% with unacceptable levels of detritus (target 24%). Both of these show significant improvement on 2008/09 levels (10% and 22% respectively) and position us better than the 2008/09 London average.
- 15.15 The Clean Sweep Programme was re-introduced in 2009 with three sweeps taking place in Tottenham Green, Haringay and West Green, each sweep was focussed on area specific issues.
- 15.16 There has been an 8.7% reduction in the number of people killed or seriously injured in road traffic accidents and a 12.1% reduction in children killed or seriously injured. The figures are based on a rolling 3 year average and Haringey's performance in this area has been good with targets exceeded and performance amongst the best in London.

A Thriving Haringey / Economic vitality and prosperity shared by all

- 15.17 Educational attainment is improving as illustrated in 2009 results. These were the best ever with continued improvements at Key Stages 2 and 4 with clear evidence that we are closing the gap with the national results.

- 15.18 The NEET (16-18 year olds Not in Education, Training or Employment) for '09/10 is 320 or 6.8% of the cohort. There has been significant improvement in this area including achievement of the 2009/10 LAA stretch target.
- 15.19 85% of our schools achieved Healthy Schools status in 2009/10 achieving our LAA stretch target.
- 15.20 There were 1.29 million visits to our sports and leisure centres in 2009/10 just short of the 1.3 million target. The number of active card members exceeded target at 23,385 as have library visits at an average 9.9 visits per head of population.
- 15.21 By the end of 2009, 608 people were active participants on the Haringey Guarantee. 98 sustained jobs were achieved with an additional 77 job starts in the last quarter. We have exceeded target on job seekers from priority neighbourhoods element of our LAA stretch target with 125 people helped into sustained work and 74 lone parents. 77 new work placements have been achieved against an annual target of 75 and 70 skills qualifications achieved.
- 15.22 As part of our strategy to tackle child poverty, and in addition to raising educational attainment and supporting people into work, we are continuing to ensure that residents are receiving the benefits they are entitled to through projects such as Reaping the Benefits which provided benefits advice and assistance to 284 new clients and an additional £553,959 was claimed by Haringey's most vulnerable residents through increased benefits take-up.

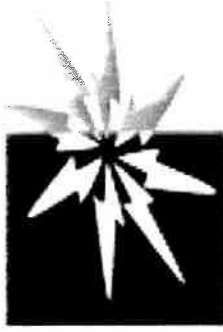
A Caring Haringey / Healthier people with a better quality of life

- 15.23 26% of social care clients received self directed support, exceeding the 25% target set for 2009/10 (NI 130). We have made substantial progress in Transforming Social Care through the personalisation of adult social care services: three pilots are underway for people with physical disabilities, learning disabilities and older people with the pilot for people with mental health problems about to begin. We anticipate this to be a mainstream activity for all service user groups from Summer 2010 and we have created a single point of access team for all people contacting or making referrals.
- 15.24 Delayed transfers of care from hospital reduced slightly to 13.5 per hundred thousand population as at the end of March 2010, an improvement on the 17 reported for 2008/09. This remains comparatively high and above the 2009/10 target but a number of actions have been put in place to improve performance in this area. The target for 2010/11 has been set at 11 delayed discharges per hundred thousand population (NI 131).
- 15.25 There have been 25 adoptions in the year to March against a target of 28 for 2009/10 but nevertheless an improvement on the 22 achieved in 2008/09.
- 15.26 Children's and young people's health is improving and the rate for under 18 conceptions locally has dropped by the largest amount in London; the rolling quarterly average is below the 1998 baseline for the first time. The Children's Area Partnerships work on geographic areas and have agreed priorities for 2010/11.

Driving change, improving quality / People at the heart of change

- 15.27 Performance on processing major planning applications has dipped in 2009/10. In the year there have been 16 major applications with the majority (62.5%) completed in the stated timescale. This exceeds the 60% target set, although it is below the levels achieved in 2008/09 and the average for London.
- 15.28 The number of households in temporary accommodation has continued to reduce with a 19% reduction during 2009 and standing at 3,547 at the end of March. This represents a reduction of 1001 homeless households during this financial year (NI156).
- 15.29 Average relet time for local authority dwellings let in the financial year is 44.6 days against a 2009/10 target of 27 days. This is made up of an average re-let time of 83.3 days in supported housing and 34.1 days in general needs.
- 15.30 92.6% of council tax due has been received in the year to March against a target of 93.25%.
- 15.31 Collection of business rates (NNDR) at 97.5% in the year to March was 1% short of the 98.5% target despite continued efforts of the team to focus on collection and debt reduction.
- 15.32 The average time taken to process new benefits claims and change events reduced to 14 days in March, a 14 day improvement on the previous month although the average for the year at 24 days is short of the 17 day target set for 2009/10.
- 15.33 The number of working days lost to sickness increased to 9.38 days in the year to March against a target of 8.5 days for 2009/10. Management actions to control sickness absence have been identified and are being monitored.
- 15.34 Of the 559 Stage 1 complaints received in the year 9 out of 10 (91%) were dealt with in the 10 day timescale. Performance on handling the more complex Stage 2 complaints was slightly short of target with 85% in time.
- 15.35 In the year 2009/10, 81% of calls presented in the Call Centre were answered against a 90% target and 52% of calls were answered within 30 seconds against a 70% target.
- 15.36 Delivering high quality, efficient services is a continuing priority and one where we can demonstrate that we understand our costs and are achieving customer focussed, cost effective services that are responsive to people's needs.

A Safer Haringey 2009-10



Haringey Council

	Better than target		Missed target		Near target		No value/no target
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Sort	Short Name	08/09 Outturn		09/10 Outturn			Targets			
		Value	Target	Value	Target	Status	Short Trend	2010/11 Target	2011/12 Target	2012/13 Target
		2008/09	2009/10	2009/10	2009/10					
L0035	No. of Domestic burglaries - YTD	2870	2647	2818						
L0036	No. of Personal Robberies - YTD	993	946	971						
L0037	Theft of motor vehicle - YTD	1082	890	1065						
L0096	No. of Thefts from motor vehicle - YTD	3158	2756	3126						
L0129	No. of Serious Youth Violence - YTD	220	238	211						
NI 15 N	No. of recorded most serious violent crimes	415	476	396						
NI 16_N_YTD	No. of recorded serious acquisitive crimes YTD	8242	7421	8089						
NI 20	Assault with injury crime rate per 1,000 population		8.89	No target						
NI 28	Number of recorded serious violent knife crimes - cumulative	508	490	475						
NI 33	Arson incidents	248	160	360			No data for this range			
NI 47	Percentage reduction each year of people killed or seriously injured in road traffic accidents - based on a rolling 3 year average	8.5%	8.7%	5%			5%	5%	5%	5%
NI 48	Percentage reduction each year of children killed or seriously injured in road traffic accidents - based on a rolling 3 year average	13.2%	12.1%	6.0%			6.0%	6.0%	6.0%	6.0%

Sort	Short Name	08/09 Outturn		09/10 Outturn				Targets			
		Value		Value	Target	Status	Short Trend	2010/11 Target	2011/12 Target	2012/13 Target	
NI 59	Percentage of initial assessments for children's social care carried out within 7 working days of referral (LAA)			28.3%	53%				72%		
NI 60	Percentage of core assessments for children's social care that were carried out within 35 working days of their commencement (LAA)			45.9%	63%				81%	83%	88%
NI 61	Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption	80%		50%	75%				78%	80%	85%
NI 62	Stability of placements of looked after children: number of moves (LAA local)	14.69%		13.33%	11%				10%	10%	10%
NI 63	Stability of placements of looked after children: length of placement	56.3%		71.9%	70%				72%	73%	75%
NI 64	Child Protection Plans lasting 2 years or more	4.7%		17.9%	5%				9.5%	7%	6%
NI 65	Percentage of children becoming the subject of Child Protection Plan for a second or subsequent time	5.6%		11.7%	10%				10%	9.5%	9%
NI 66	Children in care cases which were reviewed within required timescales (LAA local)	95.6%		91.1%	98.0%				98.0%	99.0%	99.0%
NI 67	Percentage of child protection cases which were reviewed within required timescales (LAA local)	100%		95.5%	100%				100%		100%
NI 68	Percentage of referrals to children's social care going on to initial assessment			55%	58%				70%		
NI 195a L0478a	Improved street and environmental cleanliness: litter - in house monitoring	4.3%		4.3%	12%				10%		
NI 195b L0478b	Improved street and environmental cleanliness: detritus - in house monitoring	12.2%		13.7%	24%				20%		
NI 195c L0478c	Improved street and environmental cleanliness: graffiti - in house monitoring	3.5%		1.6%	3%				3%		
NI 195d L0478d	Improved street and environmental cleanliness: fly posting - in house monitoring	1.8%		0.9%	2%				2%		

A Cleaner, Greener Haringey 2009-10

Sort	Short Name	08/09 Outturn		09/10 Outturn			Targets				
		2008/09		2009/10		2010/11		2011/12		2012/13	
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target
NI 191	Residual household waste per household	639		654	611			605	600		
NI 192	Percentage of household waste sent for reuse, recycling and composting (2007-2010 LAA stretch target)	23.79%		25.2%	32%			35%	37%		

A Thriving Haringey 2009-10

Sort	Short Name	08/09 Outturn		09/10 Outturn			Targets				
		2008/09		2009/10		2010/11		2011/12		2012/13	
		Value	Target	Value	Target	Value	Target	Value	Target	Value	Target
BV 170a	The no. of visits to/usages of museums per 1,000 population	208		220	195			195	196		
L0004 LAAstretch	Number of schools achieving Healthy School Status (2007 - 2010 LAA local stretch target)	76%		85%	85%			85%			
L0084	Active Card Membership - total number	13,377		23,385	16,271			No data for this range			
L0085	Number of library visits per 1000 of the population	9,524		9,919	9,600			9,300	9,300		
L0200	Sports and Leisure Usage	1,286,702		1,286,898	1,302,127						
L0378	% of Not Knowns - 16 to 18 year olds who are not in education, employment or training (NEET)	11.1%		5%	9.9%						
NI 117	% of 16 to 18 year olds who are not in education, employment or training (NEET) (2007-2010 LAA stretch target)	6.8%		6.8%	10.4%			8.9%			

A Healthy, Caring Haringey 2009-10

Sort	Short Name	08/09 Outturn		09/10 Outturn			Targets			
		Value	Target	Value	Target	Status	Short Trend	2010/11 Target	2011/12 Target	2012/13 Target
L0114 LAA	Improved living conditions for vulnerable people ii) Number of older people permanently admitted into residential and nursing care - YTD (2007 -2010 LAA local stretch target)	135	115	114	115		↑			
L0115 LAA	Improved living conditions for vulnerable people iii) Number of adults permanently admitted into residential and nursing care - YTD (2007 -2010 LAA local stretch target)	10	20	13	20		↓	15		
NI 130	Social care clients receiving Self Directed Support	No data for this range	25.0%	26.0%	25.0%			30.0%		
NI 131	Delayed transfers of care	17.0	9.0	13.5	9.0		↑	11		
NI 132	% of social care assessment which occur within 4 weeks (all adults) - cumulative	96.1%	95.0%	97.1%	95.0%		↑	95.0%		
NI 133	% of social care packages following assessment which are delivered within 4 weeks	95.0%	93.0%	97.7%	93.0%		↑	95.0%		
NI 135	% of carers receiving needs assessment or review and a specific carer's service, or advice and information - YTD (LAA)	22.1%	19.2%	21.2%	19.2%		↓	25.0%		

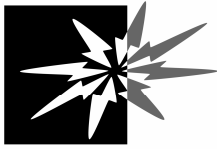
Delivering high quality, efficient services 2009-10

Sort	Short Name	08/09 Outturn			09/10 Outturn			Targets				
		2008/09		2009/10		2010/11		2011/12		2012/13		
		Value	Target	Status	Short Trend	Value	Target	Status	Short Trend	Value	Target	
ACC001	Unit Cost of Homescare	£15.05	£17.51			£15.9	£17.51			No data for this range		
BV 8	% of invoices for commercial goods and services that were paid by the authority within 30 days. COUNCIL	91.7%	91%			92.23%	91%			91%		
BV 9	% of council taxes due for the financial year which were received in year by the authority	93%	93.25%			92.6%	93.25%					
BV 10	% of non-domestic rates due for the financial year which were received in year by the authority.	95.7%	98.5%			97.5%	98.5%					
BV 12 - ytd	The no. of working days/shifts lost due to sickness absence per FTE employee Annual Equivalent.COUNCIL	8.88	8.5			9.38	8.5			8.5		
BV 12 -rollingyr	The no. of working days/shifts lost due to sickness absence per FTE employee Rolling Year.COUNCIL	8.88	8.5			9.38	8.5			8.5		
BV 66a CPA H6	Local authority rent collection and arrears: proportion of rent collected - inc arrears	98.13%	97.6%			N/A	97.6%			97.6%		
CS1	Customer Services Centres- Waiting times - personal callers seen in 15 mins	81%	70%			77%	70%			70%		
CS2	Call centre telephone answering in 30 seconds - of calls presented (all call centre calls)	75%	70%			52%	70%			70%		
CS3	Call Centre calls answered as a % of calls presented	92.86%	90%			81%	90%			90%		
Fin 5b	Reduction of long term (over 211 days) Sundry Debt owed to the council	£4.35m	£2.54m			£2.32m	£2.54m			£2.42m		
IC01	% of rent collected (of rent due - excluding arrears)	99.17%	100.5%			N/A	100.5%					
L0038	% of Stage 1 public complaints dealt within target (10 day) timescale. Council wide.	90%	93%			91%	93%			93%		

Sort	Short Name	08/09 Outturn		09/10 Outturn				Targets			
		2008/09		2009/10		2010/11		2011/12		2012/13	
		Value	Target	Status	Short Trend	Value	Target	Status	Short Trend	Target	Target
L0039	% of Stage 2 public complaints dealt within target (25 day) timescale. Council wide.	89%	90%		85%	90%		↓	90%	90%	
L0041	% of Members' Enquiries dealt with in target time. Council wide.	91%	93%		89%	93%		↓	93%	93%	
L0066 BV 212	Average relet times for local authority dwellings let in the financial year (calendar days)	44.3 days	27 days		44.6 days	27 days		↓	25 days	25 days	
L0066a	Average general needs relet times for local authority dwellings let in the financial year (calendar days)	No data for this range	No target		34.1 days	No target		⊘			
L0066b	Average supported housing relet times for local authority dwellings let in the financial year (calendar days)	No data for this range	No target		83.3 days	No target		⊘			
L0131	Unit cost Independent Schools SEN Placements - Residential	£70,981	£81,973		£79,932	£81,973		↑	£79,932	£79,932	
L0132	Unit cost Independent Schools SEN Placements - Day	£38,246	£40,449		£40,427	£40,449		↑	£40,427	£40,427	
L0134	Cost per visit to a leisure centre	£1.41	£1.84		£1.53	£1.84		↑	No data for this range	No data for this range	
L0199	Cost per library visit	£2.62	£2.8		£2.77	£2.8		↑			
L0425	Freedom of information act (FOI) replies within 20 day time scale	No data for this range	100%		80.5%	100%		⊘	95%	95%	
L0426	Data Protection Act (DPA) Subject Access Requests (SAR) within 40 day time scale	74%	100%		84%	100%		↑	90%	90%	
NI 103	Special Educational Needs - statements issued within 26 weeks - excluding exemptions	88.8%	86%		97.8%	86%		↑	90%	90%	
NI 103b	Special Educational Needs - statements issued within 26 weeks - including exemptions	84.4%	86.0%		93.0%	86.0%		↑	88.0%	88.0%	
NI 156	Number of households living in temporary accommodation (LAA)	4548	3552		3547	3552		↑	2500	2500	
NI 157a	Processing of planning applications: Major applications	77.78%	60%		66.67%	60%		↓	60%	60%	

Sort	Short Name	08/09 Outturn		09/10 Outturn				Targets		
		2008/09		2009/10		2010/11	2011/12	2012/13		
		Value		Value	Target	Status	Short Trend	Target	Target	Target
NI 157b	Processing of planning applications: Minor applications	80.56%		76.36%	65.00%		↓	80.00%	80.00%	80.00%
NI 157c	Processing of planning applications: Other applications	89.39%		87.48%	80.00%		↓	80.00%	80.00%	80.00%
NI 180	The number of changes of circumstances which affect customers' HB/CTB entitlement within the year.	28,427		76,724	34,500		↑			
NI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days)	18.3		24	17		↓	16	15	

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Haringey Council

Agenda item:

Cabinet**On 15 June 2010**

Report Title.	Financial Outturn 2009/10	
Report of:	Director of Corporate Resources	
Signed :	Julie Parker	
Contact Officer :	Kevin Bartle, Head of Corporate Finance Telephone 020 8489 3743	
Wards(s) affected: All	Report for: Key Decision	
1. Purpose of the report		
1.1.	To set out the provisional revenue and capital outturn for 2009/10 and to consider revenue and capital carry forward requests.	
2. Introduction by Cabinet Member for Finance & Sustainability (Councillor J Goldberg)		
2.1	The reported revenue financial outturn is broadly in line with the position last reported to Cabinet for period 11 with known service over spends particularly within CYPS and Urban Environment being offset to some degree by under spends within the non service revenue budgets. In view of the significant budgetary challenges ahead, it is recommended that no over spends be carried forward into 2010/11, apart from those associated with trading accounts, and that only one revenue carry forward is approved, the rationale for which is set out in the report. The recently announced central government spending cuts will have an impact on the Council's resources for 2010/11 as we are expecting a significant in year reduction in grants. As yet the size is unknown so impacting on our ability to plan our finances.	

- 2.2 The capital outturn is also in line with that reported at period 11 with a final under spend of £27.8m equating to 14.1% of the approved programme. The explanations for the variances are set out in Appendix B. It is recommended that £21.4m of the capital carry forward requests, as set out in Appendix D, are approved.
- 2.3 I ask Cabinet to delegate to the Chief Financial Officer, in consultation with myself, the approval of additional capital carry forward requests, for schemes that are contractually committed, where there is available capital resource. For other carry forward requests and the 2010/11 capital programme schemes funded fully or partly from capital receipts I have asked for a review to be undertaken. The outcome of this will be reported to the July meeting of the Cabinet.
- 2.4 I commend this report to the Cabinet for approval.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1 This report is in line with Council priorities set out in the Council Plan and Medium Term Financial Strategy.

4. Recommendations

- 4.1 To note the provisional general fund revenue outturn of a £2.183m overspend for 2009/10. This figure will increase to £2.391m on approval of the revenue carry forward requests set out below.
- 4.2 To note the reasons for variations and to approve the planned transfers to reserves detailed in Appendix A, including the transfer from general balances of £2.391m to fund the net revenue overspend set out above.
- 4.3 To note the provisional Housing Revenue Account (HRA) outturn and to agree the treatment of the Homes for Haringey deficit set out at paragraph 13.17.
- 4.4 To approve the revenue carry forward proposal amounting to £0.515m in Appendix C and to note the required carry forward of the Catering DSO trading deficit of £0.307m.
- 4.5 To note the provisional capital outturn of a £27.8m underspend and the reasons for variations set out in Appendix B.
- 4.6 To approve capital carry forward requests proposals of £21.4m set out in Appendix D.
- 4.7 To delegate to the Chief Financial Officer, in consultation with the Cabinet Member for Finance & Sustainability, the approval of additional capital carry forward

requests, relating to contractually committed schemes only given the level of available funding (see paragraph 13.15).

- 4.8 To request the Chief Financial Officer to carry out a review of the 2010/11 capital programme together with the 2009/10 carry forward requests that do not relate to contractually committed schemes to ensure viability of the entire programme in light of likely reductions in available capital resources. The outcome of this review and the proposals for carry forward of capital receipt funded schemes, will be reported to the July meeting of the Cabinet.
- 4.9 To note the outturn of a £2.208m overspend for schools that decreases schools' balances to £4.407m at the end of 2009/10 and to note the carry forward of the in-year deficit.
- 4.10 To note the carry forward of a £0.722m DSG underspend referred to in paragraph 14.3 and to approve the earmarking to help support child safeguarding resource issues. A report will be taken to the Schools Forum outlining this proposal and seeking their support.
- 4.11 To delegate to the Chief Financial Officer authority to prepare the Council's financial accounts such that the financial position of the Council is optimised.
- 4.12 To note that the Council's financial statements for 2009/10 are to be approved by General Purposes Committee prior to external audit.

5. Reason for recommendation(s)

- 5.1 This report allows Cabinet to consider the financial outturn position against the approved budget and to approve carry forward proposals and transfers to/from reserves.

6. Summary

- 6.1 This report sets out the Council's provisional outturn for 2009/10. The year end general fund deficit is £2.183m (0.98% of the approved revenue budget) excluding carry forward requests and the Dedicated Schools Grant (DSG).
- 6.2 The report also sets out the capital outturn position, which is a net underspend of £27.8m (14.1% of the approved budget). Carry forward requests of £21.4m are submitted for approval and are set out at Appendix D. The positions on the HRA, non-schools and schools DSG are also reported.
- 6.3 In overall terms, after taking into account adjustments previously reported through the budget management process, the revenue financial outturn is broadly in line with last budget monitoring report to Cabinet and the agreed financial strategy. It should be noted, however, that the use of reserves to fund an in-year overspend in 2009/10 had not been specifically anticipated.

7. Head of Legal Services Comments

7.1 The Head of Legal Services notes the report and confirms that all statutory and constitutional requirements are met.

8. Equalities & Community Cohesion Comments

8.1 Equalities issues are a core part of the Council's financial and business planning process.

9. Consultation

9.1 Consultation on the preparation of the Council's revenue and capital budgets has been undertaken with residents and business community representatives.

10. Use of appendices /Tables and photographs

- Appendix A - Explanation of significant revenue variances.
- Appendix B - Explanation of significant capital variances.
- Appendix C – Revenue carry forward proposals.
- Appendix D - Capital carry forward proposals.

11. Local Government (Access to Information) Act 1985

The following background papers were used in the preparation of this report:

- SAP outturn reports; and
- Final accounts working papers.

For access to the background papers or any further information please contact Kevin Bartle, Head of Corporate Finance, on 0208 489 3743.

12. Background

12.1 This report has four sections:

- outturn – revenue and capital
- carry forward proposals – revenue

- carry forward proposals – capital
- provisions and contingent liabilities

12.2 This report sets out the provisional financial outturn position. The final statement of accounts will be prepared in accordance with the Accounts and Audit Regulations 2003 and will be reported to the General Purposes Committee on 28 June 2010 for approval prior to external audit. This meets the statutory deadline for the financial statements to be approved by the end of June 2010.

12.3 The external audit for the Council's 2009/10 accounts will commence on 1 July 2010. The auditors will submit a report on the findings of their audit to General Purposes Committee on 23 September 2010 and they will subsequently complete their audit by issuing their formal opinion before the end of September.

13. Outturn – Revenue and Capital

13.1 The general fund revenue outturn is summarised in the following table. There is a net general fund over spend of £2.183m (before carry forward approvals), after planned transfers to reserves, which is 0.98% of the approved budget. The variances are explained in more detail in Appendix A. This figure in total is in line with that previously reported to Cabinet, which was a net over spend of £1.95m at period 11 although there have been some movements within individual Directorate figures, the main reasons for which are set out in paragraph 13.2.

Table showing the general fund revenue outturn summary before approval of carry forwards

Directorate	Approved revenue budget	Variance from budget
	£'000	£'000
Children and Young People	51,706	4,335
Adults, Culture & Community	76,859	994
Corporate Resources	6,028	530
Urban Environment (incl. Housing)	50,823	1,725
Policy, Performance, Partnerships & Communications	8,687	(202)
People, Organisation & Development	(659)	(281)
Chief Executive	719	112
Non-Service Revenue	28,214	(5,030)
Total – General Fund	222,377	2,183
Children and Young People (DSG) – Non Schools	20,326	(722)
Children and Young People (DSG) – Schools	145,035	2,208
Total - DSG	165,361	1,486

- 13.2 The main changes since period 11 are the impact of a year end accrual to account for single status payments due to staff in 2009/10, but not yet paid. This has had an impact on all Directorates, however the impact on ACC is worthy of particular note given the previous forecasts of outturn for the directorate reported to Cabinet, of an overspend of £0.5m, excluded the impact of single status payments. The outturn position above, therefore, is in line with that previously forecast. Additionally, the final underspend on NSR is higher than forecast largely due to an increase in the VAT reclaim (one-off) over that reported to Cabinet for period 11 and the impact of a debt rescheduling decision which has led to a higher than forecast underspend on interest payments.
- 13.3 The provisional outturn for the Alexandra Park and Palace Trust shows a deficit of £2.326m, compared with a budgeted deficit of £1.728m, causing an overspend of £0.598m. This is included in the non-service revenue net under spend. The Council's 2010/11 budget setting process agreed an additional £0.243m to address this on-going deficit as well as a one-off investment to support development of a master plan and additional capital investment. The 2010/11 position will need to be monitored carefully.
- 13.4 The Haringey Forward Programme had a budgeted target of realising £2.547m of on-going revenue savings during 2009/10, however a sum of £1.776m has actually been achieved, resulting in a shortfall of £0.77m. This balance has been moved into 2010/11 and is currently planned to be delivered in full.

- 13.5 Transfers to reserves are made at the end of each financial year in line with the approved financial strategy. The tables in Appendix A show the planned transfers to reserves that will be made as part of the accounts closure process. These include transfers for capital financing and interest earnings and are in accordance with previous reports to Members. A transfer will also be made from general balances to cover the in-year revenue overspend.
- 13.6 Each year the Council submits a substantial housing benefits claim which is in the region of £290m. The position on this claim is yet to be finalised so the accounts have been closed on the latest subsidy reports available. It is proposed that any additional estimated grant above budget should be added to the reserve taking a prudent approach in the event that there are any issues arising from the subsequent audit of the subsidy claim.
- 13.7 The Sustainable Investment Fund (SIF), a ring-fenced fund of £500k to finance one-off type environmental 'invest to save' schemes has completed its third year. Matched funding provided by Salix, in August 2007, amounted to £155k bringing the total available to £655k. In this financial year, a series of lighting upgrades and controls have been installed in leisure centres and libraries. Pool covers and an innovative water filtration system at Tottenham Green Leisure Centre, the first of its kind in a public UK leisure facility, which will significantly reduce water consumption in the coming years, have also been funded.
- 13.8 In total, £290k was committed for energy saving projects this financial year. The actual savings achieved from these projects are 229 tonnes of CO₂ and £31,750 on gas and electric payments (2,061m³ of water and over £2,900 in water costs have been saved) although this is expected to rise in 2010/11 as projects were completed at various stages through the year.
- 13.9 The table in paragraph 13.1 shows an outturn for schools of a £2.208m in-year overspend which will decrease school balances to £4.407m at the end of 2009/10. An under spend of £0.722m against the non-schools allocation of DSG is also reported.
- 13.10 The final approved **capital programme** for 2009/10 was £196.7m. The provisional underspend is £27.8m as set out in the following table (14.1% of the approved budget). The net capital underspend has increased by £3.3m from the figure reported to Cabinet at period 11 this is mainly within Urban Environment and the HRA.

Directorate	Approved Budget	Outturn	Variance
	£'000	£'000	£'000
Children & Young People	95,203	81,045	(14,158)
Adults, Culture & Community	14,439	9,400	(5,039)
Corporate Resources	8,069	5,576	(2,493)
Urban Environment – General Fund	19,771	14,635	(5,136)
Urban Environment – HRA Housing	59,067	58,136	(931)
Policy, Performance, Partnerships & Communications	121	112	(9)
Total	196,670	168,904	(27,766)

13.11 Detailed explanations of the variances are set out in Appendix B but substantially relate to schemes either not being completed to time for various reasons and thus slipping into the next financial year or in the case of the BSF programme delivery was mainly on target and therefore the contingency is not being utilised. The underspend reduces to £24.39m (12.4% of the approved budget) if an adjustment for the underspend on the BSF contingency (£3,376m) is made. The majority of the underspend is within CYPS against the BSF programme. However, the 12 BSF secondary school projects are now on site, with lower spend in 2009/10 associated with re-profiling of some projects to accommodate operational requirements of schools and uncertain timing of contingency spending on unforeseen construction issues. The BSF programme is expected to deliver projects generally within agreed timeframes, with the underspend reflecting adjusted timing of spend, but does not impact on the overall cost of delivering the programme over its life. A robust and challenging corporate monitoring process of the Council's capital programme will continue in 2010/11 with the aim of delivering projects on time and on budget.

13.12 The Council's agreed capital programme for the period 2009/10 to 2011/12 was partly based on achieving usable **capital receipts** of £9.1m in 2009/10. The final position is that £4.8m has been generated, resulting in a shortfall of £4.3m. This variation is analysed below:

	£m
Planned 2009/10 disposals achieved in previous year	(3.2)
Planned disposal removed from the 2009/10 programme	(1.8)
Disposals planned for 2009/10 but deferred to 2010/11	(2.0)
New disposals in 2009/10 not included in original plan	2.7
	(4.3)

13.13 Right to buy (RTB) disposals were more or less on target, usable receipts of £0.49m were achieved compared to the target of £0.5m. Other non RTB asset disposals have under-achieved against the plan by £4.3m as indicated above. The under achievement results mainly from planned 2009/10 disposals being achieved in the previous year, the removal of a significant disposal from the 2009/10 programme and deferred sales which are now expected to occur in 2010/11. However, new disposals identified in 2009/10, but not included in the original target, have partly off-set the shortfall. Property market conditions continue to remain difficult into 2010 and may significantly affect the 2010/11 capital programme. It is planned to undertake an early review of capital receipts forecasts for 2010/11 to mitigate the potential impact of any downturn in numbers of disposals and values obtained compared to plans.

13.14 The capital receipts reserve for 2009/10 indicates a surplus of approximately £2.6m after financing spend on capital receipts funded projects as outlined below:

	£000
Opening balance at 1 April 2009	6,170
Usable receipts generated in 2009/10	4,838
Used for financing in 2009/10	(8,393)
Closing balance at 31 March 2010	2,615

13.15 However, a number of capital receipts funded projects have slipped and may need to be funded in 2010/11. Current requests for carry forward of capital receipts funded schemes amount to £5.1m against available resources of £2.6m. It is **recommended** that these carry forward requests be reviewed and only those that are contractually committed are considered. It is **recommended** that this review and approval is delegated to the Chief Financial Officer in consultation with the Cabinet Member for Finance and Sustainability. The shortfall in funding is as a result of a very challenging property market condition brought about by the recession which has resulted in a lower than anticipated generation of capital receipts. There is also much uncertainty about the availability of capital grants from central government in 2010/11 so it is therefore considered prudent to take this approach. In addition, it is **recommended** that the Chief Financial Officer carries out a review of the remaining 2009/10 carry forward requests and the 2010/11 capital programme to ensure viability of the programme in the light of likely reductions in available capital resources.

13.16 The provisional **HRA** outturn for the year is a surplus of £0.538m against a target of £0.607m, a variance of £0.069m. The working balance, therefore, is increased to £7.786m as at 31 March 2010, as shown in the following table.

Item	Revised Budget	Outturn	Variance	Variance
	£'000	£'000	£'000	%
Income	113,183	112,372	811	0.7%
Expenditure	112,576	111,834	(742)	0.7%
Net deficit / (surplus)	(607)	(538)	69	11.4%
Working balance b/fwd 1 April 2009	7,248			
Working balance c/fwd 31 March 2010	7,786			
Planned closing balance as at 31 March 2010	7,855			
Variation in closing balance	69			

13.17 The surplus includes underspends in the Managed Accounts due to lower than budgeted energy costs, a £0.723m revenue contribution to capital and an overspend on the Company Accounts of £0.768m. The variation on the company accounts reflect increased gas maintenance and boiler replacement costs to achieve 100% servicing of all HRA properties. It is **recommended** that the full £0.538m is transferred to the HRA working balance. It should be noted that this transfer from reserves has the effect of balancing the company accounts in year.

14. Carry Forward Proposals – Revenue and Capital

14.1 The Council's financial regulations stipulate that Cabinet will determine any carry forward sums in respect of budget variations at the year-end. For this year, in view of the general fund overspend position, it is proposed that apart from the catering DSO trading deficit which is required to be carried forward, only one revenue carry forward is recommended for approval. The request relates to 2009/10 ABG funding earmarked to be used to fund the Haringey Guarantee and deliver worklessness interventions. Due to the late notification of this additional money, it was not possible for the service to commission work and given the likely reduction in 2010/11 ABG, it is proposed that this underspend should be carried into 2010/11.

14.2 The impact of agreeing this revenue carry forward on the general fund would be to increase the forecast outturn to £2.391m. It is **recommended** that this variance is funded from general balances.

14.3 The DSG non schools underspend of £0.722m is also proposed to be carried forward. Any balance of DSG funding is required to be carried forward under legislation. The utilisation of the carry forward is required to be discussed with the Schools Forum. It is permissible to use DSG resources in support of "combined services" and, given the issues in respect of safeguarding children, it is **recommended** that all of the underspend is earmarked to help support this area.

- 14.4 The outturn for schools is an in-year overspend of £2.208m, reducing school reserves from £6.615m at the end of 2008/09 to £4.407m at the end of 2009/10. This will be carried forward automatically as required by regulation.
- 14.5 Capital carry forward proposals are included for consideration amounting to £21.4m. This is mainly in respect of schemes that have encountered slippage and the projects will be delivered in the new financial year. This proposal excludes schemes that are either fully or partly funded by capital receipts which are recommended for delegation to the Chief Financial Officer for approval, where appropriate, in consultation with the Cabinet Member for Finance & Sustainability. The carry forward proposals are detailed in appendix D.

15. Provisions and Contingent Liabilities

- 15.1 Under accounting requirements the Council is required to consider any areas where it feels there is a potential future liability. Depending on the certainty of this liability and information on the value of the liability, the Council will either raise a provision for this liability or disclose a contingent liability in the notes to the accounts. All areas for **provisions and contingent liabilities** are in the process of being reviewed. These will be considered in the near future and finalised and reported as part of the Statement of Accounts.

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Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
Total General Fund outturn 2009/10 (Including ABG)		2,182
Children & Young People Services		Variation £000's + / (-)
1	LAC Placements - 2009-10 saw a significant and sustained increase in the number of children taken into care. The number of placements (excl. Asylum seeking children) as at March 2010 assumed in setting the budget was 397, however in the event the actual number of children in care at that time was 544.	4,700
2	Legal expenses - The overspend in this area is primarily a reflection of the increased numbers of children being taken into care. The outturn also reflects the costs of certain legal cases being handled by Islington Council. In addition the pressure on legal costs arising from increased Public Law Outline fees and work has had an increased effect in 2009-10.	1,877
3	Asylum - There has been a continued increase in the number of clients with No Recourse to Public Funds and for which Home Office grant is not available. This grouping has almost doubled above the position at the start of the year.	638
4	Homelessness - Following the recent 'Southwark Judgement' which established a responsibility on Local Authorities for most 16 and 17 year olds becoming homeless, costs have escalated. For the first 13 weeks these costs include both direct accommodation and support costs as well as the need to provide social worker support. For those remaining after 13 weeks the young person receives entitlement to a Looked After Children service including access to leaving care services up to the age of 25.	581
5	Leaving care service - This area is seeing increased costs relating to the need for higher levels of support to young people in semi independent accommodation and care leavers in further education. This budget has also had to accommodate naturalised asylum seeking children disallowed in the 18+ grant claim who have been moved to the leaving care service. The service is also having to accommodate 18 year olds recognised initially under the 'Southwark judgement' which entitles them to a full leaving care service i.e. an allocated social worker, personal advisor and support with further education.	513
6	Redundancy costs - these are attributable to actions proposed and agreed in the 2009-10 business plan and, in addition, from the restructuring of Muswell House and elements of the Children and Families service in order to implement actions proposed in the agreed safeguarding plan.	491
7	Contact costs - between looked after children, their families of origin, and others who have played an important part in their lives, have increased significantly. This is partly as a result of the overall increased numbers of Children in Care and also reflects the conditions being imposed on Haringey through the courts.	484
8	RCCO adjustments - The cost of services which have been incurred in 2009-10 for which funding has previously been accumulated and held in a revenue reserve. This mainly covers the ICT/ MSP project and certain revenue costs incurred in delivering capital projects; the corresponding transfer from reserves is reflected below.	331
9	Catering DSO - The catering services provides meals to schools on a traded basis. A deficit from previous years is included in the overall total. In 2009-10 additional costs arising from the implementation of the Single Status agreement have not been fully covered by income although the service is aiming to cover its accumulated trading loss over a number of years by reviewing its charges and other management actions.	307

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
10	Social Work Staffing costs - Within Safeguarding and Children in Care Services there has been a significant increase in the staffing establishment - primarily social workers and social work managers. This increase was anticipated and additional resources were made available by the Council through the safeguarding plan to recognise this. However, even after this increase in resources a further overspend was apparent, mainly in safeguarding services. The increased costs associated with employing agency members of staff have also had an effect in this area and the contact service above.	183
11	Grant maximisation and application of provisions - The use of grants has been reviewed to ensure that where external funding is available this has been utilised in the first instance; this has released core funding as a strategy for managing pressures elsewhere in the CYPS Budget. Existing provisions have also been applied to assist with managing the overall pressures.	(1,959)
12	Additional grant - Safeguarding - in addition to grant anticipated from the Government alongside resources provided in the Council's budget strategy, further successful bids were made to support specific actions in Children's Services.	(1,010)
13	Grant Related Overheads - A review to ensure that grants attract an appropriate share of overheads has released core funding to assist in managing budget pressures.	(300)
Total - Children & Young People Services (General Fund excluding ABG)		6,836

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
14	Area Based Grant - The main area of under spend against this programme was the Behaviour Improvement Project which relates to the delay in implementing the 'Keys to Wellbeing' project in schools. In addition resources were directed to support activities within the agreed safeguarding plan.	(1,679)
	Total - Children & Young People Services (General Fund including ABG)	5,157
15	Transfer to / from reserves - This includes the provision made available from the corporate redundancy reserve in support of the actions outlined above (item 6). In addition costs supported through RCCO contributions made in 2009-10 and previous years.	(822)
	Total - Children & Young People Services (Non DSG - Including ABG and transfer to / from reserves)	4,335
	Children & Young People Services (DSG)	
16	Dedicated Schools Grant (DSG) - the School Forum agreed to support a number of specific safeguarding actions, which benefit schools, by applying DSG resources over a number of years. This represents those resources approved but not spent by 31 March 2010. This sum will need to be carried forward as is required by regulation.	(722)
	Total - Children & Young People Services (General Fund and DSG).	3,613

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
	Adults, Culture & Community Services	Variation £000's + / (-)
17	Directors Area - £500k of Directors special measures budgets were taken from adults and SS&S budgets to offset the pressures on care package budgets. In addition there were 2 vacancies in trainee social worker posts and other general office cost savings.	(683)
18	Recreation Services - This service has overspent mainly because of income shortfalls of £90k Finsbury Park concert and £180k bereavement income. These income shortfalls were partially offset by £55k savings in support staffing and additional project management fees income and £100k from energy savings plus miscellaneous underspends of £38k .	77
19	Adults Services and SS&S - The overspend in this area is primarily caused by increases in client numbers which have resulted in overspends in care packages. The outturn in Mental Health Services is £1,579k where the numbers of clients supported during the year increased by 18 to 231. The outturn in Older People Services is £448k and the numbers of clients supported during the year increased by 69 to 1206. Finally, the outturn in Physical Disabilities Services is £404k and the numbers of clients supported have increased by 42 to 421. In contrast, LD and NRPF Care Purchasing underspent by £193k and £149k respectively. In NRPF client numbers reduced by 30 to 58 clients being supported at the end of the year. In order to offset these overspends the Director applied special measures to budgets, resulting in underspends of £500k, there were planned vacancies across all Assessments & Care Teams, totalling £300k and other non-care purchasing savings across the division of £126k. This overspend includes £681k of single status costs accrued, but not	1,163
20	Culture Leisure and Libraries - The majority of the overspend is due to income generation pressures with the service having an unachieved consultancy budget (£197k), decline in client receipts (£90k), a reduction in the number of schools buying into the schools library service (£25k) and the loss of a key contract in HALS, Life in the UK, resulting in a loss of £23k. In addition additional costs were incurred due to the OFSTED inspection of HALS (£40k), delayed withdrawal from White Heart Lane premises (£70k), contributions to Wolves Lane (£25k) and miscellaneous underspends (£12k).	458
	Total - Adults, Culture & Community Services (Including ABG)	1,015
21	Transfer from reserves - to cover redundancy costs incurred	(21)
	Total - Adults, Culture & Community Services (after transfers to/from reserves)	994

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
Item No.	Corporate Resources	Variation £000's + / (-)
22	Director of Corporate Resources - the over spend is predominately due to the employment of additional organisational development support to develop management skills and also work on reducing sickness across the Directorate.	72
23	B&LT (Management) - the over spend is predominately due to the impact of the recession which has created significantly higher client volumes necessitating the employment of additional agency staff. Further resource has been used to specifically address the backlogs in the change of circumstances correspondence and strengthen income recovery.	355
24	B&LT (Ring fence) - the variance is predominately due to the Housing Benefit debtor being increased in respect of over payments, less an increase in the bad debt provision. The underspend will be subject to the audit of the 2009/10 grant claim and an adjustment may be required. The bulk of this surplus will be transferred to a reserve in line with the budget plan.	(994)
25	Property Services - the main pressures have been caused by the loss of tenants and therefore rental income within the Commercial portfolio due to the recession; this has been compounded by the Council incurring the costs of NNDR while premises are vacant.	59
26	Legal Services - the over spend is due to the impact of implementing the new structure following the strategic review which entailed recruitment costs and the use of temporary staff. High volumes of work, particularly within the social care team, led to higher than budgeted printing and stationery costs.	289
27	Customer Services - the overspend is due to the impact of employing agency staff above the agreed establishment to deal with volumes of work and maintain performance levels.	176
28	IT Services -	
	- savings have been achieved as a result of the national economic climate which has led to negative RPI creating savings on contract payments and a more competitive environment with suppliers offering better than forecast deals.	(279)
	- savings have arisen from delayed recruitment whilst the vfm review was undertaken	(119)
	- savings arising from the deferral of licensing costs where practical	(505)
29	Other minor variances (net)	54
	Total - Corporate Resources	(892)
	Transfer to / from reserves:	
30	Procurement - planned release of Sustainable Investment Funding to match agreed expenditure on energy projects.	(35)
31	Property Services / IT - planned transfer to the infrastructure reserve in line with the strategy.	558
32	B&LT (Ring fence) - planned transfer to reserves relating to Housing Benefit to protect against possible audit amendments to prior and current year grant claims.	898
	Total - Corporate Resources (after transfer to/from reserves)	529

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
	Urban Environment	Variation £000's + / (-)
33	Director's Office - the underspend has been caused by vacancies held back to offset the overall Directorate overspend and an increased recharge to the NLWA.	(87)
34	Environmental Resources - A shortfall in Trade Waste income due to the recession and additional costs relating to gritting and additional refuse / recycling rounds to 'catch up' following an extended period of poor weather.	109
35	Parking - the income shortfall relates to both an extended period of poor weather in early 2010 as well as the impact of changes in enforcement patterns.	438
36	Concessionary Travel - This overspend relates to the cost of the taxi card system which was not budgeted for in 2009-10	231
37	Sustainable Transport - This is largely due to a revenue contribution made to the Spine Road capital project	91
38	Enforcement - vacancies within the Business Unit frozen in order to offset the overall Departmental overspend.	(274)
39	Economic Regeneration - this under spend in Enterprise Board for Worklessness interventions was caused by the late receipt of Working Neighbourhood Fund Area Based Grant Haringey Guarantee funding. A carry forward has been requested.	(492)
40	Planning - a shortfall in planning income due to the recession, partially offset by vacancies frozen elsewhere within the Directorate	141
41	Strategic Housing - Costs of the intensive work required to reduce numbers in Temporary Accommodation. The overspend relates to both staff employed to achieve these targets and additional spend on Assured Short-Term Tenancies.	1,490
42	Revision to Bad Debt Provisions 2009-10 - Revision of Bad Debt Provisions in UE as a result of the year-end review.	93
	Total - Urban Environment	1,740
43	Transfer from reserves - Non-Statutory redundancy costs relating to NDC	(15)
	Total - Urban Environment (after transfers to/from reserves)	1,725

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
	Policy, Performance, Partnerships & Communications	Variation £000's + / (-)
44	Safer, Stronger Communities - the main reason for the underspend is the receipt of additional in year grant within the Community Safety team and the positive settlement of a prior year grant claim not accrued for within Neighbourhoods.	(103)
45	Performance & Policy - the underspend is predominately as a result of vacancies which were held pending planned savings in 2010/11 or held as a response to the in-year discretionary spend freeze. Receipt of unbudgeted grant income and delays to some ABG funded projects also contributed to the underspend.	(354)
46	Communications - there were small unbudgeted project costs to implement photo library and the My Haringey Campaign however, the main reason for the variance is under achievement of budgeted income in the print and design unit as Council-wide printing volumes reduced; these were in part offset by over achievement of income within Translation & Interpretation.	62
47	ACE PPP&C - the over spend is largely due to the cost of senior management support.	193
	Total - Policy, Performance, Partnerships & Communications	(202)
	People, Organisation & Development	Variation
48	Local Democracy and Member Services - the underspend has been caused by some in-year vacancies and a decision not to backfill a seconded officer.	(84)
49	Temporary Resource Centre - continued high usage of agency staff has led to an over achievement of the budgeted savings target.	(193)
50	Other minor variances	(4)
	Total - People, Organisation & Development	(281)
	Chief Executive	Variation £000's + / (-)
51	Chief Executive - the overspend is due to one-off costs associated with the recruitment of the new Chief Executive and funding Haringey's contribution to the Joint Director of Public Health.	56
52	Electoral Services - the overspend has been caused by the additional costs of backfilling two officers on maternity leave and higher than forecast postage costs.	56
	Total - Chief Executive	112

Revenue		Variation £000's + / (-)
Outturn 2009/10- explanation of variances from budget		
	Non Service Revenue (NSR)	Variation £000's + / (-)
53	The net under spend on NSR after planned transfers to/from reserves has been caused by the impact of the lower than expected pay award (£1.5m), non utilisation of contingency (£1m), savings on energy costs following the move to a new contract (£0.5m), a successful VAT reclaim generating a one-off windfall (£1m) and a debt restructuring early in the year which has led to less than budgeted interest payments (£1m).	(5,030)
	Total Non Service Revenue (after transfers to/from reserves)	(5,030)

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
Total Capital Programme outturn 2009/10		(27,765)
	Children & Young People Services	Variation £000's + / (-)
1	BSF Programme - School Construction Projects - The BSF programme consists of 12 major capital projects for secondary schools in Haringey. The 2009/10 budget was based on delivery of contractual milestones for each project, but in some cases it has been necessary to re-profile construction works to meet the operational requirements of schools, which has adjusted the spend profile. Additionally, BSF contingency funds were programmed into the budget profile to meet unforeseen works that may arise, but these were not spent in 2009/10, although some contingency resources have been committed for spend in later years. Completion dates for each project will generally be in line with original expectations. There has been no change to the total approved programme budget and the variation represents timing differences only.	(10,639)
2	BSF Programme - Managed Service ICT contract - The ICT MSP contract with RM was based on transition from interim to full service when the BSF construction works were completed. The BSF Board has agreed that this process will now take place in the summer of 2010 to enable a manageable service transition for schools. This change results in the 2009/10 capital spending moving to 2010/11.	(3,620)
3	Mobile Technology for Social Workers - A specific grant for the procurement of laptops for social workers was received in 2008/09 but was not included in the carried forward budget. Approval to carry forward the grant has now been received and has been fully spent on providing improved mobile communications technology for front line staff.	187
4	Alternative Provision - Expenditure on providing two new Children's network satellites and other provision for pupils at risk of exclusion is ahead of profile. The budget is fully supported from external grant, and the expenditure in future years will be reduced accordingly.	450
5	Planned Asset enhancement and condition upgrades - Primary. Commissioning of projects was postponed until the security of funding from the Primary Capital Programme was confirmed, leading to an underspend against budget of £160k. In additional £170k of expenditure on landlord repairs was reclassified as revenue expenditure at year end in order to fully comply with proper accounting practice.	(330)
6	Pupil Place expansions - External works supporting the final phase of expansion at Coleridge Primary School were rephased to take place in the summer of 2010, requiring the budget to be carried forward.	(238)
7	Primary Capital Programme - The programme comprises a number of projects including the Broadwater Farm ILC and the expansion and modernisation of Rhodes Avenue, electrical and ICT infrastructure upgrades and a planned upgrade of accommodation at Mulberry Primary School. The underspend for the year relates to delays in commissioning of electrical upgrade works and the postponement of work on Mulberry School pending further confirmation of funding announcements from the DCSF. Both projects have now been commissioned and expenditure will commence in 2010/11.	(295)
8	Devolved Capital - The overspend reflects individual schools spending their brought forward balances from previous years. The budget only reflects the 2009/10 allocation; schools are able to carry forward balances over a three year period. The total resources held on behalf of schools will be reduced as a result.	532
9	Broadband - Standards Fund grants for the City Learning Centre and Harnessing Technology are eligible to be carried forward to August 2010. Prior year allocations of Standards Fund grants for Home Access and CLC expenditure were rolled forward from 08/09, but not separately identified in the revised budget. The balances on the standards fund account carried forward are sufficient to fund the total expenditure in 09/10.	176

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
10	Computers for Pupils The overspend reflects individual schools spending their brought forward balances from previous years. Schools are able to carry forward balances over a three year period. The resources held on behalf of schools will be reduced as a result.	156
11	Other Projects - Net underspend (various projects)	(36)
12	Programme Contingency -Primary Capital Programme - A contingency provision was created to support the Primary Capital Programme at initiation. The contingency has not been required in 2009/10. The budget will be used to cover the risks on the overall programme as new projects complete early feasibility stages and are added in to the portfolio during 2010/11.	(500)
Total Children & Young People Services		(14,158)

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
	Adults, Culture & Community Services	Variation £000's + / (-)
13	S&L Investment Programmes - £1,076k underspent mainly because of deferred spend in Park Road Pools hall refurbishment	(1,076)
14	Burial provision at cemetery £1,551k underspent awaiting finalisation of feasibility study at Enfield Cemetery	(1,551)
15	Tennis court refurbishment £635k underspent mainly because £415k external funding did not materialise and £220k capital receipt being deferred to enable us to utilise as match funding next year.	(635)
16	Downhills Park - delay in awarding contract to construct the café due to preferences of the Friends of Downhills Park	(66)
17	Disabled Facility Grants (DFG) - Full allocation was committed but delays in the completion of works for a small number of grants	(227)
18	Aids and Adaptations - Full allocation was committed but delays in the completion of works for a small number of jobs	(119)
19	Muswell Hill Library - project delayed due to reliance on capital receipt that has not yet been achieved.	(500)
20	Coombes Croft Library - Unexpected delays due to on-site problems during the construction	(318)
21	Other Variances - over/underspends of less than £+/-50k	(547)
	Total - Adults, Culture & Community Services	(5,039)

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
Item No.	Corporate Resources	Variation £000's + / (-)
22	Laserserve - this software forms an integral part of the Benefits and Local Taxation improvement programme and will be required for the implementation of an on line 'self service portal' for Haringey Landlords and RSL's. Due to conflicting priorities in the BLT Business Unit, the Laserserve project was postponed in 2009/2010 and expenditure is expected to be incurred in 2010/2011.	(50)
23	Implementation of Payment Kiosks - the original plans for the reprovision of the Haringey Payment Service proposed installation of payment kiosks however, in year uncertainty over future requirements meant that the planned expenditure did not occur. Current plans now suggest that this investment is unlikely to be required in the future.	(120)
	Property Services:	
24	Accommodation Strategy Programme - the underspend has been caused by planned reprofiling of spend across this multi year investment programme.	(685)
25	Hornsey Town Hall - the underspend is largely due to slippage around the submission of the planning application which delayed some of the planned expenditure on fees and survey work.	(300)
26	Refurbishment and upgrade of industrial units - unavoidable delays have been incurred due to access to site issues although spend is expected to be achieved in 2010/11.	(155)
27	Corporate Management of Property - £100k is due to a planned underspend to fund expenditure at Coombes Croft Library (part of ACCS capital programme) with a further £49k under spend on the Ashley Road Depot and Customer Service Centre upgrades. The remaining £74k is due to slippage across four small projects which are the subject of carry forward requests.	(223)
28	Corporate IT - £642k relates to currently uncommitted budget as the IT Prioritisation Board only approved the release of budget for projects that had a fully worked up business case however, it is likely to be required in 2010/11 to deliver the significant transformational change facing the council over the next few years. The remaining £304k is due to late billing against projects that are underway and contractually committed such as IP Telephony, GCSx and Parking. The full sum is subject to a carry forward request.	(946)
29	Other minor variances - over/underspends of less than £+/-50k	(14)
	Total Corporate Resources	(2,493)

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
	Urban Environment (General Fund)	Variation £000's + / (-)
30	Hornsey Public Mortuary - Underspend due to accruals in previous years that were not required.	(513)
31	Upgrade of Civica System - Contracts due to be signed in May 2010 and implementation expected in Autumn 2010	(197)
32	Parking Plan - Some schemes delayed following consultation process and awaiting Members decision	(56)
33	Reprovision of Recycling Centre - Site was purchased in 2009-10 but construction not expected to commence until late 2010-11	(264)
34	Recycling Vehicles Investment - Additional spend to bring forward recycling programme, overspend offset by identified underspends elsewhere in capital programme relating to recycling	63
35	Low Carbon Zones - Grant funding only awarded late in 2009 and projects still being implemented in early 2010-11	(81)
36	S106 Schemes - Multiple schemes - though majority of slippage relates to scheme at Milton Rd	(378)
37	Spine Road - Variance caused by offsetting of expected expenditure against monies owed by National Grid.	(399)
38	TfL Projects - Multiple projects - full spend to be reclaimed from TfL. Main variance relates to bridges.	54
39	Redevelopment Works: Hearthstone project now completed.	(67)
40	Compulsory Purchase Orders - This is an ongoing programme with 7 dwellings having Cabinet approval. Awaiting approval from the Secretary of State prior to purchasing the properties	(700)
41	Private Sector Housing Activities - A delay in the procurement caused the programme to start late. In the current year, North London Regional funding was used to carry out the programme.	(135)
42	English Heritage PSICA Schemes - Programmes reprofiled with English Heritage approval	(777)
43	Marsh Lane Project - Project currently on hold awaiting resolution of procurement process for Public Realm contract, in order that building design can be discussed with appointed contractor	(954)
44	GAF3 Projects including Ferry Lane Towpath (£50k), Stonebridge (£200k), Marsh Lane Green Route (£50k), GreenLink (£60k) - Schemes scheduled to commence in 2010-11 dependant on funding	(360)
45	Tottenham Hale Gyrotory - Enabling work to start in late 2010, project has been reprofiled following reduction in GAF funding	(317)
46	Other Variations - over/underspends of less than £+/-50k	(54)
	Urban Environment (General Fund) Total	(5,135)
	Urban Environment (HRA)	Variation £000's + / (-)
47	Housing Cash incentives: Underspend due to the down turn in the housing market.	(126)
48	Housing estate improvement:	91
49	Housing extensive void works: Overspend due to voids requiring structural works.	140
50	Boiler replacement: Overspend due to increase in number of boilers reaching the end of their usefull life.	1,337
51	Capitalised repairs: Reduction in the volume of work approved in 09-10	(433)
52	Lift improvement: Delays in starting a project due to a review in the procurement process	(174)

Capital		Variation £000's
Outturn 2009/10 - explanation of variances from budget		
53	Decent Homes: Underspend due to savings on a agreed maximum price and some properties ommitted due to access problems and slippage.	(1,689)
54	Asbestos removal: Reduction in the volume of work.	(106)
55	Essential capital works: Slippage in a project and some being deferred to 2010/11	(99)
56	Major works voids conversions: Underspend due to properties removed from the programme to be sold.	(109)
57	Estate remodelling and communal works: savings on the agreement of final accounts	(153)
58	Mechanical & Electrical Works: savings on agreeing the final accounts.	(247)
59	Professional Fees: Overspend due to restructuring of asset management team	216
60	SHESPS (cavity wall): Grant funding only confirmed late in the year thus expenditure covered from HRA balances until grant money received.	151
61	Fire protection works: Essential Fire Protection that proceeded with Committee approval to be funded from HRA balances.	389
62	Other Variations - over/underspends of less than £+/-50k	(119)
	Total - Urban Environment (HRA)	(931)
	Policy, Performance, Partnerships & Communications	Variation £000's + / (-)
63	Building Safer Communities - the grant determination was received after the beginning of the financial year which has led to this small underspend which will need to be repaid.	(9)
	Total PPP & C	(9)
	Total Capital Variances	(27,765)

Revenue		Carry forward request £'000
Revenue carry forward requests from 2009/10 - (General Fund)		
Total Revenue carry forward requests from 2009/10 - (General Fund)		208
	Budget / Description and Reason for Carry Forward:	Carry forward request £'000
Item No.	Urban Environment	
1	ABG Haringey Guarantee - underspend in ABG for Enterprise Board for Worklessness interventions. Projects committed by Enterprise board and allocation of funding undertaken with the consent of the CFO.	515
Item No.	Children & Young People's Service	
2	Catering DSO - trading deficit to be carried forward under accounting procedures	(307)
Total Carry Forward Request		208

Capital		Carry forward request £'000
Capital carry forward requests from 2009/10		
Total Capital carry forward requests from 2009/10		21,400
Item No.	Children and Young People Services	Carry forward request £'000
	Budget / Description and Reason for Carry Forward	
1	BSF Programme - School Construction Projects - The carry forward request will support the completion of the major part of the BSF programme during 2010/11. The BSF programme consists of 12 major capital projects for secondary schools in Haringey. Completion dates for each project are generally be in line with original expectations. There has been no change to the total approved programme budget and the carry forward requirement represents timing differences only.	10,639
2	BSF Programme - Managed Service ICT contract - The ICT MSP contract with RM was based on transition from interim to full service when the BSF construction works were completed. The BSF Board has agreed that this process will now take place in the summer of 2010 to enable a manageable service transition for schools. This change results in the 2009/10 capital spending moving to 2010/11. The carry forward request is to support this reprofiled expenditure.	3,620
3	Pupil Place expansions - The carry forward is to support the completion of the Coleridge expansion project to provide a 4 FE primary school.	238
4	Primary Capital Programme - The carry forward is to support the commissioning of electrical and ICT upgrades at a number of primary schools, and the commissioning of a project to upgrade accommodation at Mulberry Primary School.	295
5	Primary Capital Programme contingency - The carry forward budget will be used to cover future risks on the programme as new projects are added in to the portfolio in 2010.	500
6	Devolved Standards Fund budgets - Reduction to standards fund capital balances held on behalf of schools - (timing differences relating to school spending)	(863)
7	Reduction to CYPS programme in 2010/11 for 2009/10 project overspends	(270)
Total Carry Forward Request – Children and Young People		14,158

Capital		Carry forward request £'000
Capital carry forward requests from 2009/10		
Total Capital carry forward requests from 2009/10		21,400
Item No.	Adults, Culture and Community Services	Carry forward request £'000
	Budget / Description and Reason for Carry Forward	
8	Provision at cemetery - finish creating new burial plots at Wood Green cemetery and finalisation of bereavement services master planning.	400
9	Fairland Community Space Redevelopment - scheme slipped due to delays in obtaining grant funding approval.	96
10	Downlane Recreation Ground - GAF3 funding £72k to be deferred pending additional funding to carry out the build programme.	72
11	Mental Health SCP Grant - late start of Alexandra Road Crisis Unit work with work scheduled to be completed in the first quarter of 2010.	31
12	E-Care Project Costs - slippage in start of project and recruitment of staff.	76
13	Occupational Therapy Home Working Project - laptops, cases and licences ordered in 2009/10 but delays to delivery resulted in an underspend and the requirement for a carry forward.	10
14	Coombes Croft Library - construction problems caused delays. Project is part funded from the Big Lottery Fund and is due for completion in the first half of 2010/11.	418
Total Carry Forward Request – Adults, Culture and Community Services		1,103

Capital		Carry forward request £'000
Capital carry forward requests from 2009/10		
Total Capital carry forward requests from 2009/10		21,400
Item No.	Urban Environment	Carry forward request £'000
	Budget / Description and Reason for Carry Forward	
15	Marsh Lane The variance is due to the decision to put the project on a temporary hold, in order to enable new Waste Contractors to input into building design when selected.	954
16	Ferry Lane Towpath The budget was set up as part of the GAF3 monies received, but with a view that the work would be undertaken in 10/11.	50
17	Stonebridge Lock Watersports Centre The budget was set up as part of the GAF3 monies received, but with a view that the work would be undertaken in 10/11.	150
18	Stonebridge Lock Car Park The budget was set up as part of the GAF3 monies received, but with a view that the work would be undertaken in 10/11.	50
19	Marsh Lane Green Route The budget was set up as part of the GAF3 monies received, but with a view that the work would be undertaken in 10/11.	50
20	Green Link The budget was set up as part of the GAF3 monies received, but with a view that the work would be undertaken in 10/11.	60
21	Tottenham Gyrotory CIF The budget £760k was set up for Tottenham Gyrotory CIF and part of it has remained unspent due to slippage in the works being undertaken by TFL in 09/10.	310
22	Tottenham Gyrotory GAF3 The budget £15k was set up for Tottenham Gyrotory GAF3 and part of it has remained unspent due to slippage in the works.	7
23	Low Carbon Communities Challenge - external funding through DECC for a range of projects in the Muswell Hill Low Carbon Zone. Confirmation received from DECC approving carry-forward of this amount against installation and project management costs which will not be completed until June 2010.	81
24	S106 - This is part of a continuous development programme amounting to £70k, to be rolled-forward into 2010/11.	78
25	Mortuary - Final Account has been estimated and final invoices will be defrayed in 2010-11. GAF3 balance to be carried forward to pay outstanding construction and retention costs.	121
	Total Carry Forward Request - Urban Environment	1,911

Capital		Carry forward request £'000
Capital carry forward requests from 2009/10		
Total Capital carry forward requests from 2009/10		21,400
Item No.	Urban Environment (HRA)	Carry forward request £'000
	Budget / Description and Reason for Carry Forward	
26	Decent Homes - leaseholder contributions made in advance of works.	3,000
27	Essential Capital Works - Carry forward request for commitments brought forward from 2009/2010.	300
28	Fire Protection Work - Carry forward request for commitments broght forward from 2009/2010.	110
29	Major Repairs Allowance - Carry forward of available balance.	818
	Total Carry Forward Request - Housing Revenue Account	4,228

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Agenda item:

[No.]**Cabinet****On 15 June 2010**

Report Title: **PPP&C response to the Overview and Scrutiny review of Engaging with 'Hard to Reach' Communities**

Report of: **Wayne Longshaw, Assistant Chief Executive PPP&C**

Signed :

Contact Officer: Eve Pelekanos, Corporate Head of Performance and Policy
 Email: eve.pelekanos@haringey.gov.uk

Wards(s) affected: **All**

Report for: **Non-Key**

1. Purpose

1.1 To set out the response of PPP&C to the scrutiny review on engaging with 'Hard to Reach' communities

2. Introduction by Cabinet Member (if necessary)

2.1 I welcome this scrutiny review and recommend the proposed actions to Cabinet.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

This review is linked to the following Council priority, A Caring Haringey, and to the People at the Heart of Change priority in the Sustainable Community Strategy.

4. Recommendations

41 That Cabinet agree the response

5. Reason for recommendation(s)

5.1 N/A

6. Other options considered

6.1 N/A

7. Summary

Haringey is the fifth most diverse borough in London. Nearly half of its population and three quarters of young people have a non white British ethnic group. Within this there are a number of communities and groups which do not engage with organisations, either because they do not feel empowered to do so or because they do not know how to access the relevant organisations.

The scrutiny review looked at who in Haringey is considered hard to reach and what could be done to ensure that these groups have an input into the services they receive and are able to access the services which they are entitled to.

Many of the recommendations are already in hand and have been incorporated into the HSP's Community Engagement Framework delivery plan.

8. Chief Financial Officer Comments

8.1 The Chief Financial Officer agrees that the actions set out in response to the review should be delivered using existing resources.

9. Head of Legal Services' Comments

5.1 There are no specific legal implications arising from this report.

10. Head of Procurement Comments –[Required for Procurement Committee]

10.1 N/A

11. Equalities & Community Cohesion Comments

Hard to reach communities are less likely to find the information or services which could support them to achieve better outcomes for themselves and their families and enable them to take their place amongst the community life of Haringey. Improving engagement with these communities will ensure that they are able to access services they are entitled to and that they are able to contribute their knowledge and skills to service developments.

12. Consultation

The panel heard from a variety of organisations, both statutory and voluntary. These

are listed in appendix A of the review.

The information collected for the review can be used to enhance our community engagement work and inform future consultation activity.

13. Service Financial Comments

Actions in response to this review are expected to be achieved within existing resources.

14. Use of appendices /Tables and photographs

N/A

15. Local Government (Access to Information) Act 1985

RECOMMENDATION	RESPONSE	COMMENTARY
<p>1. A multi-agency consultation network should be set up and include the following pieces of work in its work programme.</p> <ul style="list-style-type: none"> ○ The Consultation calendar should be further developed to include information on consultations being carried out by partners. ○ Consideration should be given to an events calendar which would be accessible to all partners. ○ An exercise going into the community and talking to specific groups identified in section 4.2 of this review report to establish how they prefer to be engaged with. ○ Share good practice ○ Ongoing review of who Hard to reach groups are ○ Ensuring appropriate people on network from all levels of the partnership organisations. 	Agreed	<p>The Community Engagement Framework already includes the following actions:</p> <p>Undertake a review of how different communities (including businesses) prefer to engage and support required [Priority 2: Promote inclusive community engagement processes]</p> <p>Build on existing Council consultation management system to establish a partnership management system to:</p> <ul style="list-style-type: none"> • Record details of upcoming engagement activities (for use by HSP partners and the public) • Record results and analysis of engagement activities • Undertake Equalities Impact Assessments [Priority 4: Share community engagement good practice]
<p>2. A customer journey mapping exercise to be undertaken for specific service user groups e.g. sex workers and personalisation agenda pathways. This should identify contact points with service providers and ways of overcoming barriers e.g. lack of Identification.</p> <ul style="list-style-type: none"> ○ Following on from this the information should be 	Agreed	Customer journey mapping is a methodology already in use and will continue to be used as appropriate when improving and designing services.

RECOMMENDATION	RESPONSE	COMMENTARY
widely disseminated to both front line staff and elected Members; and reviewed and updated regularly.		
3. That the Haringey Strategic Partnership consider how the borough is divided to ensure area boundaries are consistent and coherent across the partnership agencies, enabling localised joint working to engage with residents and communities.		Key partners attend area assembly meetings and report back on area based initiatives i.e. NHS Haringey has consulted on neighbourhood development plans and the police on ward priority plans
4. All consultation training provided should include specific sections on: <ul style="list-style-type: none"> • Cultural awareness • How to engage with 'hard to reach groups' • Inclusive engagement e.g. not just consulting LGBT on sexual health or Drug users on drug services. 	Agreed	The Community Engagement Framework already includes the following actions: Establish a cross-sector engagement development programme (that can be undertaken by staff, community groups and community representatives) [Priority 3: Increase community engagement capacity]
5. Raising awareness of Dual Needs should be incorporated into the review of the Haringey Compact (please see recommendation below).	Agreed	A Compact Review is underway and will include consideration of people with dual needs
6. That the Haringey Compact is reviewed to ensure that all HSP organisations work to it. All elected Members should receive a copy of this renewed Compact.	Agreed	The Community Engagement Framework already includes the following actions: Ensure community engagement awareness and COMPACT way of working included in staff induction programmes across HSP partners

RECOMMENDATION	RESPONSE	COMMENTARY
		[Priority 4: Share community engagement good practice]
<p>7. That the Council Consultation Charter, Plain English Protocol and Community Engagement Framework Principles are adhered to and enforced.</p> <ul style="list-style-type: none"> • That awareness raising of the use of plain English be carried out across all HSP partners. The Council could raise awareness through All Users emails, use of Team Brief and internal websites. • That the Overview and Scrutiny Committee, Cabinet, Haringey Strategic Partnership and Theme Groups ensure appropriate language is used on all documents that each body considers. 	Agreed	<p>Communications will publicise and promote use of the following best practice guidance through a range of channels; especially training events and meetings:</p> <p>http://harinet.haringey.gov.uk/intranet/directorates/pppc/communications/ccu_strategiespoliciesinitiatives/plainenglishguide.htm http://harinet.haringey.gov.uk/intranet/directorates/pppc/communications/ccu_strategiespoliciesinitiatives/publications_protocol.htm</p> <p>The partnership consultation group (Have Your Say Haringey) will promote the use of Plain English in all on and off-line consultation material to ensure that they are: user friendly; accessible; and adhere to the Councils Consultation Charter and Community Engagement Framework principles.</p> <p>http://harinet.haringey.gov.uk/index/council/haveyoursay/consultationcharter.htm http://harinet.haringey.gov.uk/index/council/hsp/framework.htm</p>
8. Support available to voluntary and community sector	Agreed	Fund raising and application writing support is

RECOMMENDATION	RESPONSE	COMMENTARY
<p>organisations in terms of capacity building and application/bid writing assistance should be mapped across the partnership and the information consolidated and widely publicised in a range of community languages.</p>		<p>available via HAVCO with links via the HAVCO website. The CVST also signpost community organisations towards this plus other funding opportunities. All information in community languages is available on request.</p>
<p>9. All organisations commissioned by the Council and its statutory partners are clear in their publicity about who can access their services.</p>	<p>Agreed</p>	<p>This is starting to be addressed through the development of an 'e-market' directory of services linked to the transforming social care programme. This web-based technology will enable residents and people who use services to access a wide range of information to signpost them to services available in the community. It will also be accessible to organisations themselves to update information about the services they offer. For individuals unable to access the internet, hard copies of information will be made available. Internet access is also available at for example Libraries.</p> <p>We also use Haringey People to periodically feature services available to particular groups (for example a feature in November 2009 for older people).</p> <p>Organisations commissioned by the Council are responsible for ensuring information about their services is available and in accessible formats (including different languages) within the funding</p>

RECOMMENDATION	RESPONSE	COMMENTARY
		they receive.
<p>10. As part of the Information Governance work Business Units explore with IT Services the options to enable accessibility data to be shared between the services.</p>	Agreed.	The Information Governance Board will explore the best way to enable the sharing of information between services.
<p>11. That the Haringey Strategic Partnership work with HAVCO to create and maintain a voluntary and community sector database as part of the action plan leading from the Third Sector Mapping exercise. This should:</p> <ul style="list-style-type: none"> • User friendly • Publicly accessible • Categorised <p><i>(this has since been agreed at HSP)</i></p>	Agreed	This has been agreed by the HSP
<p>12. The existing population needs assessment approach should be extended to include the following:</p> <ul style="list-style-type: none"> • Increased use of complaints and feedback information. • Effective equalities monitoring of services and use of information to inform service planning. • Systematic use of data from Equalities Impact Assessments. • Use of Neighbourhood Managers as experts in the local communities they serve. • Further use of MOSAIC data. • Further use of borough profile data available on the web-pages. <p>With this in mind the panel supports the implementation of the</p>	Agreed	Funding has been agreed to purchase a local information system that will enable sharing and presenting of non identifying information amongst HSP partners. A PID is being completed.

RECOMMENDATION	RESPONSE	COMMENTARY
Local Information System for the partnership.		
<p>13. That “Access to Service” days continue to run and that further possibilities of working more closely with partner agencies should be investigated to maximise resources. The co-ordination of Access to Service days should be linked with the above population needs assessment approach to ensure that all communities, including new communities, are considered in each cycle.</p>	Agreed	Access to Services days will continue to be organised or supported by the Neighbourhood Management Service according to need and emergence of new communities.
<p>14. That the Overview and Scrutiny Committee commission a review into the services and resources that prevent children and young people (aged up to 14 years of age) becoming involved in youth crime.</p>		This needs to be considered as part of the Overview and Scrutiny work programme planning 2010/11
<p>15. That the Overview and Scrutiny Committee commission a review into Drug and Alcohol abuse.</p>		This needs to be considered as part of the Overview and Scrutiny work programme planning 2010/11

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Haringey Council

Agenda item:

Cabinet

Report Title:

Executive response of the Children and Young People's Service to the Scrutiny Review of Sexual Health and Teenagers.

Forward Plan reference number (if applicable): N/A

Report of: **Peter Lewis, Director of the Children and Young people's Service.**

Wards(s) affected: **All**

Report for: **Non-Key Decision**

1. Purpose

1.1 To set out the Children and Young People's Service's response to the Scrutiny Review of Sexual Health and Teenagers.

2. Introduction by Cabinet Member

2.1 The Review was a very thorough piece of work which has been extremely helpful in adding value to the work being done through CYPS in improving the sexual health of the borough's young people.

2.2 I am pleased to report that all the recommendations are agreed, and some are already well underway. The only proviso I would make is that future funding is uncertain and may impact on our ability to do as much as we would wish.

3. Recommendations

3.1 That the Cabinet welcomes the Overview and Scrutiny Review of Teenage Sexual Health.

3.2 That the Cabinet agrees the attached response and proposed action plan as set out in Appendix One

Report Authorised by:

Peter Lewis

Director of the Children and Young People's Service

Contact Officer: Vivien Hanney, Teenage Pregnancy Coordinator
Vivien.hanney@haringey.gov.uk Tel: 020 8489 5054

4. Chief Financial Officer Comments

5. This scrutiny review has identified a number of areas having potential financial implications, in particular recommendations 2, 3, and 10. In addition recommendations 1 and 5 suggest the potential for schools, as partners, to use their delegated resources in ways which can have positive effects on reducing Teenage Pregnancy, following the example set by Woodside High School.
6. The future of grant funding streams such as those through the Area Based Grant (ABG) are subject to some uncertainty post April 2011. It is therefore important that all relevant funding streams, across partners, are identified in the way suggested at paragraph 9 with a view to delivering cost effective services in the future.

7. Head of Legal Services Comments

The Head of Legal Services has been consulted and has no specific legal implications arising from the Scrutiny Review Report

8. Local Government (Access to Information) Act 1985

9. Strategic Implications

There are considered throughout the report.

10. Financial Implications

10.1 There are specific financial implications to achieving some of the recommendations as set in the attached action plan. All other actions can be contained within the budget for 2010/2011.

11. Legal Implications

11.1 There are no specific legal implications in the Scrutiny Review report.

12. Equalities Implications

12.1 These are considered throughout the report.

11. Consultation

11.1 Where the agreed recommendations involve changes to service delivery or policy, consultation will be conducted as appropriate.

12. Background of scrutiny review

12.1 The review was commissioned as sexual health in teenagers had been identified by the Haringey Strategic Partnership as an area requiring specific action. This is reflected in the fact that two LAA targets are directly relevant to this issue. These are:

- □NI112; Rate of under-18 conceptions (per 1000 girls aged 15-17 as compared with the 1998 baseline rate)
- NI113: Prevalence of Chlamydia in under 25 year olds..

12.2 The review focussed on what the Council and its partners currently do to promote and improve the sexual health of teenagers within the Borough including action to reduce the levels of sexually transmitted infections (STIs) and conceptions. Rather than focus on what happens to young people when they become infected with a STI or pregnant, the review concentrated instead on the issue of prevention and the promotion of good sexual health

13 Scope of the review

The Scrutiny Review of Teenage Sexual Health set out :

“To consider actions currently undertaken by NHS Haringey, the Council and other relevant partners to prevent sexually transmitted infections and re-infection and conceptions amongst teenagers through the promotion of good sexual health within the Borough and make recommendations on how this might be improved”

13.2 The review considered:

- Actions being taken to achieve the relevant LAA targets
- The relationship between Sexual Health outcomes and Family Planning Services
- How the views of users are sought and responded to
- Value for money

It undertook its work through the following:

- Interviewing key stakeholders to obtain their views
- Obtaining the views of service users, both potential and actual
- Considering relevant documentary and research evidence

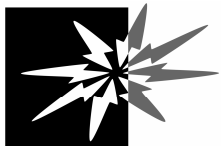
Looking at best practice elsewhere

14 - Conclusion

14.1 Whilst the review acknowledges that a lot of good work is being undertaken in Haringey and excellent progress being made in reducing teenage conceptions by the Children and Young People Services and its partners, we are committed to ensuring the actions set out in Appendix one are implemented as swiftly as possible.

15 Use of Appendices / Tables / Photographs

15.1 Appendix one: Action Plan for implementing the recommendations of the Scrutiny Review of Sexual Health and Teenagers.



APPENDIX ONE

Action Plan for implementing the recommendations of the Scrutiny Review of Sexual Health and Teenagers

No	Recommendation	Proposed action	Timescale
1	That the Children’s Trust be requested to specifically raise the issue of the importance and value of the involvement of all secondary schools in programmes to promote good sexual health and the avoidance of conceptions with school governing bodies (C&YPS) (paragraph 4.11)	Agreed. Article has been included in Spring edition of the Governors newsletter, highlighting the training to be provided for governors on Personal Social Health Education in the Summer term. This will include a strong focus on promoting Sex and Relationship Education. It will also reiterate the importance of previous proposals that governing bodies elect a wellbeing champion (which includes aspects of sexual health). Governors will be provided with copies of the new “4YP Z-card” containing information about sexual health services. A presentation to Secondary Heads and Governors has been agreed by Teenage Pregnancy Executive Board which will include focus on under 16 and under 19 terminations data and a presentation on latest abortion research findings from Regional Teenage Pregnancy Coordinator.	September 2010
2	That the school nurse service be flagged up as a priority area when future decisions on funding are made by NHS Haringey. (NHS Haringey) (paragraph 4.15)	Agreed. The draft Haringey Sexual Health Strategy recommends training on CASH issues and ensuring school nursing staff understand local CASH services so that they can effectively signpost young people to these services. Health promotion materials will be made available to SNs. School nurses have already been included in the CYPs rolling programme of school based SRE training. School nurses will be	On-going

		<p>offered further accredited SRE training as part of the Teenage Pregnancy Prevention and Support Action Plan 2010-2011.</p> <p>Prioritisation of School Nursing time will be reviewed via the 5-19 Strategy Group to identify how further investment or reprioritisation can ensure school nurses in Haringey are available for the Strategy.</p>	
3	<p>That service commissioners consider the potential benefits of re-allocating some of the joint funding provided for teenage pregnancy initiatives to the school nursing service in order to facilitate a more proactive role for them in addressing sexual health issues. (C&YPS/NHS Haringey) (paragraph 4.15)</p>	<p>Agreed. This recommendation will be considered with providers. However, shifting allocated resources from CASH services will be very difficult because this will reduce the CASH service elsewhere.</p> <p>This will also be considered by the Teenage Pregnancy Executive Board once future funding streams for teenage pregnancy are identified for April 2011 and beyond.</p>	<p>September 2011</p> <p>March 2011</p>
4	<p>That NHS Haringey undertake specific work to engage with young people at CoHENEL and especially recent arrivals to the UK, in order to increase awareness of local NHS services including GPs. (NHS Haringey) (paragraph 4.21)</p>	<p>Agreed. There will be a focus on sexual health matters during Freshers' Week and it is envisioned that colleagues will register young people with GPs. The relevant information will be passed over to Student Services on how to register with a GP.</p>	<p>October 2010 and annually</p>
5	<p>That the proactive approach and specific initiatives to address teenage pregnancy undertaken by many</p>	<p>Agreed. CYPS is in the process of purchasing Baby Think it Over dolls for use in schools to continue this type of preventative work, previously delivered by a</p>	<p>September 2010</p>

	schools, such as the use of models of babies at Woodside High School, be commended and, where possible, extended. (C&YPS) (paragraph 4.23)	charity. We will promote their use with all secondary schools, co-ordinate a loan system and deliver centre based training on their use with schools	
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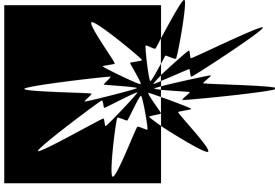
6	That an information champion be identified from amongst C&YPS and NHS Haringey commissioners to take the lead in ensuring that young people are well informed about sexual health services. (C&YPS/NHS Haringey) (paragraph 4.34)	Agreed. A new Media and Communications Action Plan is in development with NHS Haringey and other partners which will include identification of an information champion from amongst C&YPS and NHS Haringey.	July 2010
7	That full integration of sexual health services be supported and NHS Haringey be requested to provide an update on progress with its integration programme and an action plan as part of the response to the scrutiny review. (NHS Haringey) (paragraph 5.3)	Agreed. This recommendation has already been agreed with the providers and a progress report can be completed by NHS Haringey.	September 2010
8	That joint working with sexual health commissioners in neighbouring boroughs and particularly those where significant numbers of Haringey residents access services, such as Hackney, be further developed. (NHS Haringey) (paragraph 5.8)	Agreed. This recommendation is currently being done with some contracts with Enfield, Camden and Islington sexual health commissioners.	On going
9	That current work to establish more accurate data on spending on sexual health be welcomed and that, once more accurate data is available, a	Agreed. Benchmarking exercise will be undertaken as identified within the draft Haringey Sexual Health Strategy.	June 2011

	benchmarking exercise be undertaken to determine whether current levels of spending are appropriate to levels of local need, consistent with levels of statistical neighbours and providing good value for money. (NHS Haringey) (paragraph 5.11)		
10	That the Panel supports the aspiration of service providers to develop a clinic aimed specifically at young men and requests that commissioners give consideration to the identification of funding of such provision. (NHS Haringey) (paragraph 5.19)	Agreed. This proposal will be considered by sexual health commissioners. There is concern that the clinic attendance at dedicated services for Men Having Sex with Men is low. Although not dedicated services, the majority of users at the 4YP Bus sites are male and there are clinical services already available on the bus from the 4YP nurses.	September 2010
11	That commissioners consider the relocation of the 4YP clinic to a venue which is less stigmatising, more accessible and more attractive to teenagers as part of work on how best to reach relevant young people. (NHS Haringey/C&YPS) (paragraph 5.21)	Agreed. This recommendation will be considered and is subject to future NHS Haringey funding from April 2011 and beyond. The extension of services to a range young people's settings across the borough has been a priority for the Teenage Pregnancy Strategy since 2008 and is evident in the number of 4YP sites and 4YP Nurse sessions currently available to young people.	December 2011
12	That the proposal by service commissioners to change the opening hours of the 4YP afternoon clinic at St Ann's so that it they are more convenient for young people be supported and that the Committee be	Agreed. This proposal is set out in the draft Haringey Sexual Health Strategy.	September 2011

	provided with confirmation that this will be implemented as part of the 2010/11 commissioning process. (NHS Haringey/C&YPS) (paragraph 5.23)		
13	That NHS Haringey routinely provide access to free condoms for all GPs providing appropriate sexual health services at their surgeries. (NHS Haringey) (paragraph 5.29)	Agreed. This recommendation is currently being piloted as part of SHIP (Sexual Health in Practice) training and C-card/Medivend condom distribution scheme.	Ongoing
14	That all GPs should be encouraged by NHS Haringey to provide a range of sexual health services and that, as part of the re-accreditation process for GPs, it be made a contractual obligation. (NHS Haringey) (paragraph 5.31)	Agreed. The re-accreditation has been incorporated into the local agreements with GPs for Long Lasting Reversible Contraceptives. The purpose of the SHIP programme is to address training, too.	September 2010
15	That NHS Haringey commissioners work with GP surgeries and primary care service providers to encourage them to obtain "You're Welcome" accreditation for their services and that a GP champion be appointed to promote the "You're Welcome" initiative within GP surgeries in Haringey. (NHS Haringey) (paragraph 5.33)	Agreed. This recommendation has already been agreed by the You're Welcome Steering Group. Initial self assessments will take place in two GP surgeries in identified wards with highest under 18 conceptions with the aspiration that a GP champion be identified from the two surgeries.	September 2010
16	That NHS Haringey works with service providers to ensure that the	Agreed. All CASH services have completed their You're Welcome self assessment and have an action	August 2010

	importance of dealing sensitively and confidentially with patients is included as part of training for relevant reception and nursing staff in primary care and clinics. (NHS Haringey) (paragraph 5.34)	plan which outlines staff training requirements. Primary care hub to start the accreditation process in the September 2010.	October 2011
17	That the proposed introduction of a young persons health check to be offered through CoHENEL and sixth forms and undertaken by a nurse or health adviser be supported. (NHS Haringey/C&YPS) (paragraph 5.36)	This recommendation would be subject to future funding post April 2011 by CYPS/CoHENEL. Currently, COHENEL has a 4YP Nurse funded through Department of Health and will end in March 2011. Haringey Sixth Form have 4YP Nurse weekly sessions on site. The Teenage Pregnancy Prevention and Support Action Plan for 2010 - 2011 includes the further development of sustainable web based health checks which have been used successfully by Youth Services in Haringey and in other boroughs such as Hackney.	September 2010
18	That commissioners work with service providers to ensure that all patients are made fully aware of the specific tests that had been undertaken on them for STIs by providing appropriate written information for them. (NHS Haringey) (paragraph 5.37)	Agreed. This recommendation will be discussed as part of the performance management process with the providers.	September 2010

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Haringey Council

Agenda item:

[No.]

Cabinet

On 15th June 2010

Report Title: **Response to Scrutiny Review of Transition from Children's Services to Adult Services**

Report of: **Mun Thong Phung, Director of Adult, Culture and Community Services and Peter Lewis, Director of the Children and Young People's Service**

Signed:

Contact Officer: **Lisa Redfern, Assistant Director, Adult Services and Commissioning**

Wards(s) affected: **All**

Report for: **Key Decision**

1. Purpose of the report

- 1.1. To set out the response of Adult, Culture and Community Services and the Children and Young People's Service to the Scrutiny Review of Transition from Children's Services to Adult Services.

2. Introduction by Cabinet Member

- 2.1. As Cabinet Members for Adult and Community Services and the Children and Young People's Service, we welcome the content of this Scrutiny Report and we accept its recommendations; it is a very positive report and demonstrates examples of very good practice and joint working across the Children's and Adult services;
- 2.2. It is clear that the review process has been detailed and has taken into account the views of all stakeholders;

<p>2.3. 2.4.</p>	<p>As Cabinet Members responsible for services that offer care and support to some of the most frail and vulnerable people living in the Borough, we are confident we have a very good platform to further improve how we work with young people in transition and their families/carers; The report has nineteen recommendations. Our response to the individual recommendations in the Overview and Scrutiny report is outlined in Appendix 1.</p>
<p>3. 3.1. 3.2.</p>	<p>State link(s) with Council Plan Priorities and actions and /or other Strategies: This review is linked to two key Council priorities: i. A health, caring Haringey; and ii. Delivering high quality, efficient services. This review is linked to the Well-being Strategic Framework 2007-2010</p>
<p>4. 4.1.</p>	<p>Recommendations That Cabinet agrees the response.</p>
<p>5. 5.1.</p>	<p>Reason for recommendation(s) N/A</p>
<p>6. 6.1.</p>	<p>Other options considered N/A</p>
<p>7. 7.1. 7.2. 7.3.</p>	<p>Summary The Overview and Scrutiny Committee commissioned a review into the transition of young people from children’s Services to Adult Services as part of its 2009/10 work plan. The terms of reference for the review was: <i>“To assess the current transition services available to young people moving between children’s and adult services specifically to provide an objective view of these services and whether they provide value for money”</i> . Key findings of the review: <ul style="list-style-type: none"> • Successful transition planning and programmes are crucially dependent on collaboration between children's and adult services. Well planned transition improves clinical, educational and social outcomes for young people. • Haringey has a well established multi-agency approach to transition planning involving young people and their parents/carers, education and health professionals. • “My service ’18” has been established as a joint strategic transition planning group between the Children & Young People Services and Adults Learning Disabilities Partnership. </p>

- Haringey’s Children and Young People and Adults’ Services have identified the need to further improve transition for young people with Additional Needs, Learning Difficulties and Disabilities, including young people with special educational needs but without a statement, young people with mental health difficulties and young people leaving care.
- There is also a need to ensure all planning reflects the National Transition Programme to raise standards and to learn from best practice identified through this process and also the Personalisation agenda. Greater emphasis also needs to be placed on the key roles young people and their families, separately and jointly have in this agenda.
- My service @18 strategic planning group has four work groups which are taking this work forward, namely;
 1. A needs analysis of specific complex needs/mapping of service in Children’s and Adults services;
 2. Protocols including procedures and pathways;
 3. Social inclusion and personalisation;
 4. Information, participation and consultation.

8. Chief Financial Officer Comments

- 8.1. There are no direct financial implications arising from the recommendations and any costs that do occur will be contained within existing resources.
- 8.2. The implementation of the recommendations will need to be carefully monitored from a financial perspective to ensure that any future impacts of these on resources are picked up and planned for.

9. Head of Legal Services Comments

- 9.1. There are no specific legal comments at this stage.

10. Head of Procurement Comments –[Required for Procurement Committee]

- 10.1. N/A

11. Equalities & Community Cohesion Comments

- Service provision addresses the specific needs of different equalities groups in relation to their individual needs, their assessed needs and their preferences.
- Following a request from Haringey Autism, a parent/carers support group, a steering committee has been established in Adults Service to look at provision for young people with autism, identify gaps and develop proposals to address gaps and to develop autism specific provision.
- There are overall equalities performance management systems which seek to comply with the local government equalities standards and framework. Specific equalities data on ethnicity, gender, and disabilities is captured for

clients housed in the Social Housing Sector. Monitoring systems show that the overall allocation of social housing is in line with the diverse communities within the borough.

12. Consultation

12.1. Service users, carers and staff were consulted extensively as part of the Overview and Scrutiny review process. Their comments are included in the body of the report are reflected in the recommendations.

13. Service Financial Comments

- 13.1. All of the agreed recommendations are to be undertaken with current resource allocations. Where agreement is only in principle, these will progress as and when resources permit.
- 13.2. Value for money will need to be a key consideration in the future commissioning of services for young people in transition including ensuring robust and relevant activity information that demonstrates good outcomes to young people are being delivered.

14. Use of appendices /Tables and photographs

14.1. Appendix 1 – Recommendations and responses.

15. Local Government (Access to Information) Act 1985

- 15.1. Haringey Well-being Strategic Framework 2007-2010.
- 15.2. Scrutiny Review of Transition from children's service to adult services.
- 15.3. Valuing People Now (2009).
- 15.4. Transforming Adult Social Care (2008).
- 15.5. Aiming High for Disabled children: Better support for families (2007).
- 15.6. Carers at the heart of 21st Century families and communities: a caring system on your side, a life of your own (2008).

Appendix 1

Recommendations	Response	Commentary
<p><u>The Learning and Skills Council proposed changes to funding arrangements</u></p> <p>The Panel was made aware that the Government has accounted, as part of the machinery of government changes, that 16-18 funding for sixth forms and colleges will be delivered through local authorities in the future, subject to consultation and the passing of the necessary legislation. In the interim, the Learning and Skills Council will remain responsible in law and practice for the allocation of funds to all forms of post 16 education and training together with other higher education. The panel made the following recommendations:</p> <p>Recommendation 1 The Council should take the lead and control on the way in which the money is spent especially if this is not ring-fenced.</p>	Agreed	<p>Planning is underway to respond to the change in arrangements for LSC funding. The SEN Team manager is the operational lead and has attended the training and seminars on the transition arrangements. Further changes will be implemented over 2010 -2011 including providing updated information for parents/carers, young people and professionals. The SEN team Manager is also a member of the joint strategic transition planning group and we are working to an agreed plan with regards the LSC transfer.</p>
<p>Recommendation 2 The Council should lobby central government to ensure ring fencing of funds especially as this could have an adverse impact on adult social care in terms of day service provisions.</p>		<p>The Council will work closely with the National Transition Support Programme which is designed to support local areas to work on improving practice in every aspect of transition. The programme highlights the need to co-ordinate transition support across a range of agencies, including health and social care, youth services, leisure, Information Advice and Guidance providers, housing, education, benefits and employment services.</p>
<p><u>Recommendation 3</u> <u>My service at 18</u> My Service at 18 has now been established as a joint strategic transition planning group between the Children and Young People's Service and the Adults Learning Disability Partnership. The new strategic group</p>	Agreed	<p>My Service at 18 strategic planning group now includes representation from Connexions and the Youth Offending Team. There is also representation on the four work streams set up by the planning group. Connexions have always held a key role on the Transition Panel and are</p>

<p>comprises wide representatives from Statutory and voluntary services, parents and providers. The panel recommend that the Adult Outreach Team (Connexions Service) and Youth Offending Teams should be included in the list of key agencies.</p>		<p>working closely with families and professionals to improve the sharing of information.</p>
<p>Recommendation 4 <u>Work with Health</u> The panel recommends that the work with health is further developed with particular emphasis on pathways for young people with mental health issues.</p>	<p>Agreed</p>	<p>Health services are well represented on My Service at 18 and on the four work streams. In addition meetings are underway to improve the transition of young people with mental health difficulties. The Lead Manager for Continuing Care has joined My Service at 18 and work is underway to include information on continuing care needs in the revised transition plan pro-forma and work of the 14+Transition Panel.</p>
<p>Recommendation 5 <u>Linking services</u> The panel learned of the difficulties experienced by some families in understanding the complexities of the transition process and felt that a dedicated officer who could work with Children and Young People Services (C&YPS), Adult and Community Services (ACS) and Health Services would help mitigate the inherent problems of the transition from one service to another and recommend that there is a dedicated transition family support officer operating jointly within C&YPS Adult and ACS and Health Services with responsibility to oversee all departments in co-ordinating the transition process for each young person.</p>	<p>Agreed</p>	<p>This recommendation is being taken forward and grant funding has been identified which will enable this post to be piloted for one year. This will be reviewed at the end of the year.</p>
<p>Recommendation 6 <u>Improving information</u> Children and Young People's Services should ensure that all agencies working with the transition of young people should be involved in the production of an information pack or directory around "Transitions and moving from children's services to Adult Services - easy guide for service users and Carers" to cover all agencies; services and support available; details of where to go for support and what should be provided including out of borough provisions.</p>	<p>Agreed</p>	<p>My Service at 18 has established a work stream to improve information for young people, parents and professionals. Work is already underway to update information on website and in particular on the Family Information Service. The Disabilities Parent/carer's Forum will act as 'editors' and consultants to ensure information is accessible and user friendly. A similar process with young people and young adults will be used to ensure that information about services and opportunities in Adults is widely available</p>

<p>Recommendation 7 Children and Young People's Services should develop user-friendly non -corporate web pages, dedicated to the transition of young people, providing information for users and carers about services, networks and options available to</p>		<p>and sets out clearly what young people need to do to follow each pathway.</p> <p>Information and guidance meetings in schools and centrally will be maintained and will include opportunities to talk to young people and parents/carers who have experienced the transition process.</p>
<p>Recommendation 8 Children and Young People's Services should ensure that improved and efficient working exists between departments ensuring joint team training, meetings and better sharing/use of data.</p>	Agreed	<p>There is a well established working relationship between Additional Needs and Adults learning Disabilities Services. This is being strengthened by the development of an integrated services for children with disabilities which will result in education, social care and health services for children with disabilities under a single management under the Children and Young People's Service. My Service at 18 has brought together a wide range of services, statutory, voluntary and parents/carers all working to an agreed plan.</p> <p>There are already shared meetings, shared training and shared use of data between children and young People's Services and Adult Social Care and these areas will continue to be developed.</p>
<p>Recommendation 9 It is apparent that the transition team is a small unit with two workers dealing with large numbers of clients with complex needs in addition to carrying out eligibility assessment for clients who might have support needs. It is important to build capacity within the transition team to support clients.</p>	Agreed	<p>The transition Team has been subject to vacancies and instability of staff in previous months. This has now been addressed and the new protocols determining how services across Children's and Adults work together will further strengthen the work of the team. In addition Transition Support Funding for 2010 – 11 is being used to pilot areas of work to inform future practice.</p> <p>There is currently a review of the staffing structure of the Combined Team of the Learning Disability Partnership in which the transition team is based.</p>
<p>Recommendation 10 <u>Employment & Training</u> It is apparent that there is a lack of employment opportunities for young people with special educational needs as they make the transition from C&YPS to ACS. The council need to be proactive in creating employment opportunities and work experience placements for those young people who need them. The panel</p>	Agreed	<p>We have a protocol in place to support people with disabilities into employment with the council. This is with the support of voluntary sector partners. This will be reviewed this year. in addition we have looked at job carving opportunities to enable jobs to be</p>

<p>recommend that Human Resources Services in Haringey should consider an employment quota system for young people with learning difficulties; mental health issues and with physical disabilities to ensure employment sustainability either internally or with partners.</p>		<p>targeted to people with disabilities. Within adult social care.</p> <p>In addition there will be a renewed effort to create employment opportunities with statutory and voluntary services. Some examples include new service at Haslemere centre where young people at Haringey Sixth form with complex needs will be able to access work experience. A pilot project with Spurs is also under discussion to create work experience for young people who attend residential schools out of borough. As part of their transition back in borough they will be able to access work experience at Spurs and reside at Haslemere centre.</p>
<p>Recommendation 11 The panel recommend that the Council should consider training those who are leaving care to work within the care profession e.g. within children homes; in the NHS, Colleges and Voluntary Sector. This would enhance their aspirations and would also act as an incentive and as role model, especially for those in transition.</p>	Agreed	<p>This has already been highlighted and has arisen out of the pilot work adult learning disabilities service has undertaken. This will be taken forward as part of the evaluation of pilot outcomes.</p> <p>In addition young people leaving care will be involved in the project at Haslemere centre outlined above. A group of young care leavers will also provide monitoring and evaluation role for these projects.</p>
<p>Recommendation 12 Connexions Services Children and Young People Services should ensure that improvements are made to communication protocol between all agencies to establish clear lines of responsibilities particularly for out of hours provisions. Connexions Services, adult career services, health services and Jobcentre Plus need to cooperate fully to support individual young people and offer access to advice and signposting.</p>	Agreed	<p>Connexions is a key partner in My Service at 18 and in the work stream on information and guidance for young people and parent/carers.</p>
<p>Recommendation 13 The panel recommends that in accordance with the transition protocol there should be an integrated approach to minimise duplication of assessment activities together with closer working and better sharing of information between services. This would streamline services and reduce the level of duplication, ensuring greater utilisation of</p>	Agreed	<p>The transition protocols and pathways are currently being revised and this recommendation is being incorporated within this work.</p> <p>The new protocols will address the need to have co-ordinated assessments and improved sharing of information. Meetings with Special Schools and Special</p>

scarce resources.		Educational Needs co-ordinators (SENCOs) from mainstream schools are underway to ensure that there is a good understanding of the revised transition process. New pro-formas will be introduced to target information and ensure it informs future plans and in particular those with continuing health and care needs.
<p>Recommendation 14</p> <p>The panel acknowledged that some issues might be addressed through the Common Assessment Framework they nevertheless recommend a review of the multi-agency assessment tools to minimise duplication whilst capturing all aspects of an individual's life, to determine education, physical, emotional and social needs.</p>	Agreed	We are already working towards capturing holistic information of young people from the age of 14plus. This work is being co-ordinated through the work of the 145 plus group.
<p>Recommendation 15</p> <p>Representatives from Connexions Services expressed frustration at the length of time taken to receive response from Council Departments. It recommends that all council departments adhere to the minimum standards for responding to enquiries in line with the Council's Customer Care Charter.</p>	Agreed	Involvement of Connexions as members of the joint strategic development group, My Service @18, will enable a focus on this recommendation. Monitoring arrangements are in place to ensure that the Council's Customer Care minimum standards are met.
<p>Recommendation 16</p> <p><u>Strategic & Community Housing Services</u></p> <p>The panel recommend that SCHS ensure that specific monitoring arrangements are in place to identify young people in transition, by ensuring dialogue is in place with colleagues in Adult Social Care to identify and capture specific needs of those in transition.</p>	Agreed	Strategic community and housing services are part of the membership of the joint strategic planning group, My Service @18, and this will enable this recommendation to be implemented.
<p>Recommendation 17</p> <p>The panel recommend that SCHS ensures that the remit of the North London Sub-Regional meeting on Housing and Social Care issues be expanded to include the needs of young people in transition.</p>	Agreed	This will be taken forward as part of the social inclusion work stream of the transition joint strategic planning group, My Service @18.
<p>Recommendation 18</p> <p>The panel recommend that Strategic Community Housing Services put proactive measures in place between Children's Adult</p>	Agreed	This will be taken forward as part of the social inclusion work stream of the transition joint strategic planning group, My Service @18.

<p>and Housing so that access and referrals can be improved and streamlined. This will lead to enhancement of services provided to those in transition, thus minimising the number of clients who are not benefiting or accessing services.</p>		
<p>Recommendation 19 The panel recommend that Children's and Adult Services work closely with Central Procurement Team to produce robust tender specifications in order to commission quality services at a reduced price.</p>	<p>Agreed</p>	<p>A joint Commissioning review group has been established and has agreed that the two areas of focus will be transition and specialist equipment. The work will inform procurement processes and the preparation of specifications.</p>



Agenda item:

[No.]**Cabinet****On 15th June 2010**Report Title **Response to Scrutiny Review of Support to Carers**Report of **Mun Thong Phung, Director of Adult, Culture and Community Services**

Signed :

Contact Officer : **Lisa Redfern, Assistant Director, Adult Services and Commissioning**Wards(s) affected: **All**Report for: **Key Decision****1. Purpose of the report (That is, the decision required)**

- 1.1. To set out the response of Adult, Culture and Community Services to the Scrutiny Review of Support to Carers.

2. Introduction by Cabinet Member (if necessary)

- 2.1. As Cabinet Member for Adults and Community Services, I welcome the content of this Scrutiny Report and I accept its recommendations;
- 2.2. It is clear that the review process has been detailed and has taken into account the opinions of carers, organisations who work with carers, and staff;
- 2.3. As Cabinet Member responsible for services that offer care and support to some of the most frail and vulnerable people living in the Borough, I am confident we have a very good platform to further improve how we work with carers and support them in this crucial role;
- 2.4. The report has thirteen recommendations. Our response to the individual recommendations in the Overview and Scrutiny report is outlined in the Appendix 1.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. This review is linked to two key Council priorities:
 - i. A health, caring Haringey; and
 - ii. Delivering high quality, efficient services;
- 3.2. This review is linked to Haringey Carers Strategy 2009-14
- 3.3. This review is linked to the Well-being Strategic Framework 2007-2010

4. Recommendations

- 4.1. That Cabinet agrees the response.

5. Reason for recommendation(s)

- 5.1. N/A

6. Other options considered

- 6.1. N/A

7. Summary

- 7.1. The Overview and Scrutiny Committee commissioned a review into the support given to adult carers of adults as part of its 2009/10 work plan. The terms of reference for the review was:

“To assess the support provided to adult carers of adults in Haringey specifically to provide an objective view of these services and whether they provide value for money”
- 7.2. The Partnership has recently agreed a Carers Strategy and Delivery Plan, the recommendations within this report contribute to the work being carried out.
- 7.3. Key findings of the review:
 - Carers are estimated to save Haringey £236million per annum;
 - There is a strategic commitment across the partnership to improving the support given to carers in Haringey;
 - Carers highly value the support given to them by the Voluntary and Community Sector organisations and consider these services as a ‘life line’;
 - The Carers Partnership Board has a strategic input and is an effective forum for discussions and developments; and
 - Carers feel that easier access to flexible carers breaks/respice would help them to fulfil their caring role for longer.

8. Chief Financial Officer Comments

- 8.1. There are no direct financial implications arising from the action plan from this review. However the on-going impact of the implementation of these recommendations should be carefully monitored to ensure any future costs, arising

from the raising of expectation levels amongst carers is managed.

9. Head of Legal Services Comments

9.1. In 2004, the government introduced the Carers (Equal Opportunities) Act 2004 to ensure that that public bodies recognise and support carers.

The Act provides that where—

(a) a local authority is carrying out an assessment in relation to the relevant person or (as the case may be) a disabled child, and

(b) it appears to the local authority that an individual may be entitled to request (but has not requested) an assessment of his ability to provide and to continue to provide care for the relevant person or the disabled child,

the local authority must inform the individual that he may be entitled to an assessment before they make their decision as to the needs of the relevant person or the disabled child.

9.2. The Act applies in England and Wales to:

- carers who provide or intend to provide a substantial amount of care on a regular basis for another individual aged over 18
- people with parental responsibility for a disabled child, who provide or intend to provide a substantial amount of care on a regular basis for that child.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. N/A

11. Equalities & Community Cohesion Comments

11.1. According to the 2001 Census, 15,967 people identified themselves as carers' in Haringey.

11.2. Equalities issues as identified in the Haringey Carers Strategy Equalities Impact Assessment¹ along the six equalities strands are as follows:

- Age – under-representation of young adult carers aged 18-34 years;
- Disability - Improved support for carers as a whole population has potential to benefit carers with a disability;
- Ethnicity – there is under-representation of Pakistani, Bengali and Chinese Carers in provided services, each of which are identified as growing populations in Haringey;
- Gender – under representation of male carers in services and in consultations;
- Religion – we need better data and information on religion or belief - available

¹ Haringey Adult Carers Strategy, Equalities Impact Assessment, Haringey Strategic Partnership, 2009

information points to an under-representation of Muslim carers in both services and consultations;

- Carers from Charedi community not separately identified as faith group and not directly represented in service development; and
- Sexual orientation – we need better information about needs of lesbian, gay, bi-sexual and transgender carers to make an evidence-based assessment of impact.

12. Consultation

- 12.1. Service users, carers and staff were consulted extensively as part of the Overview and Scrutiny review process. Their comments are included in the body of the report are reflected in the recommendations.

13. Service Financial Comments

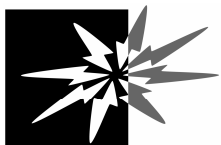
- 13.1. All of the agreed recommendations are to be undertaken with current resource allocations. Where agreement is only in principle, these will progress as and when resources permit.
- 13.2. Value for money will need to be a key consideration in the future commissioning of services for carers, including ensuring robust and relevant activity information, that demonstrates good outcomes to carers are being delivered.

14. Use of appendices /Tables and photographs

- 14.1. Appendix 1 – Recommendations and responses.

15. Local Government (Access to Information) Act 1985

- 15.1. Haringey Well-being Strategic Framework 2007-2010
- 15.2. Scrutiny Review of Support to Carers
- 15.3. Haringey Carers Strategy 2009-2014
- 15.4. National Carers Strategy: *Carers at the heart of 21st century families and communities: a caring system on your side, a life of your own*
- 15.5. Haringey Adult Carers Strategy, Equalities Impact Assessment, Haringey Strategic Partnership, 2009



Haringey Council

Appendix 1

Recommendations	Response	Commentary
<p>Recommendation 1 <u>Recognition</u> <i>That Full Council recognises:</i></p> <ul style="list-style-type: none"><i>The invaluable role that unpaid carers employed in, those living in and caring for people in Haringey play;</i><i>The impact that caring has on a person's life;</i><i>The new Carers strategy</i> <p><i>and;</i></p> <ul style="list-style-type: none"><i>Members commit to supporting carers in their role as a carer and their right to have a life outside of their caring role.</i>	For consideration by Full Council	
<p>Recommendation 2 <u>Identification of carers</u> <i>Systems should be put in place to ensure that carers are routinely identified and offered assessment and support across the partnership.</i></p> <ul style="list-style-type: none"><i>Staff awareness raising of carers in the care setting to enable them to identify carers and refer accordingly.</i>	Agreed	<p>One of the initiatives in the Carers Strategy Delivery Plan is the development of a training module for front line staff across the Council to help them to recognise and signpost carers. The training is expected to start in Summer 2010 and will involve carers from the Carers Partnership Board.</p> <p>Carer Champions in different settings such as Customer Services, Care Management Teams, Library information desks and Haringey Adult</p>

		<p>Learning Services are also being developed. Their role will be to act as champions in their teams, support the identification of carers and promote their recognition.</p> <p>The Scrutiny Review also acknowledged the work of the carer organisations in Haringey who identified over 150 new carers in 2008-09.</p> <p>The Council has maintained the profile of carers and caring through press and media coverage in Haringey People, in particular during Carers Week in June each year and the promotion of the Carer of the Year Award. The promotion of the Carers Register as a means of networking carers with borough-wide support and services is also a way of recognising the invaluable role carers play.</p>
<p>Recommendation 3 <u>Assessment</u> <i>Carer's assessment processes across the partnership should be reviewed to ensure consistency.</i></p> <ul style="list-style-type: none"> • <i>With the involvement of the Carers Partnership Board</i> 	<p>Agreed</p>	<p>Adult Services have acknowledged that carer process will need to be reviewed as part of the implementation of personalised support for carers as this will include giving carers the opportunity to complete a supported self assessment, leading to provision of carer specific services where the carer is eligible.</p> <p>Benchmarking information for 2009-10 across London authorities for National Indicator 135 Carers receiving needs assessment or review and a specific carer's service, or advice and information. Haringey is just below the top quartile for performance for London, and above</p>

		the London median.
<p>Recommendation 4 Signposting</p> <p>a) <i>That robust systems are put in place across the partnership to ensure that even where carers do not want an assessment/does not meet assessment criteria they are signposted for advice and information.</i></p> <p>b) <i>That where a carer does not want assessment/does not meet the assessment criteria:</i></p> <p style="padding-left: 20px;">i. <i>This is recorded.</i></p> <p style="padding-left: 20px;">ii. <i>They are invited to go on the carers register, with benefits explained.</i></p> <p style="padding-left: 20px;">iii. <i>Regular engagement takes place in order for support to be provided should their situation change.</i></p> <p>c) <i>That a carers information pack is compiled which includes information on services across the partnership and:</i></p> <p style="padding-left: 20px;">iv. <i>Sent to all current and new carers who come into contact with carers services;</i></p> <p style="padding-left: 20px;">v. <i>A copy given to all Councillors;</i></p> <p style="padding-left: 20px;">vi. <i>Be available at key sites across the borough including voluntary sector centres.</i></p> <p style="padding-left: 20px;">vii. <i>An electronic version be sent to all staff who may come into contact with carers e.g. customer service centre, switchboard.</i></p>	<p>a) Agreed</p> <p>b) Agreed</p> <p>c) Agreed in principle</p>	<p>The Carers Strategy Delivery Plan recognises that carer reasons for declining assessment need to be recorded as an outcome of a carer's referral on Electronic Social Care Record (Framework-i). Work is planned to ensure the IT system can capture this.</p> <p>Work is taking place on updating The Essential Guide for Carers in Haringey which includes information on services across the partnership. The Information and Communications Subgroup of the Carers Partnership Group is leading on this. The Subgroup is made of up interested carers on the Partnership Board. We intend publishing a revised guide by Autumn 2010.</p> <p>The Guide will be available on the Council's website and Care Management and Integrated Access Team staff will be able to print off relevant sections of the guide for carers who do not have access to the internet. Promotion of the updated guide will be across the Council and Health services to ensure that all frontline staff that may come into contact with carers have access to appropriate information and advice.</p>

<p>d) <i>Staff who are likely to come into contact with carers should be trained to identify and signpost carers appropriately (Libraries, adult and children’s social care staff, call centres, receptionists, GP surgery staff, local A&E department staff, discharge staff).</i></p>	<p>d) Agreed in principle</p>	
<p><u>Recommendation 5</u> <u>Information, Advice and Support</u></p> <p>a) <i>Establishment of a single point of contact for Carers in Haringey</i></p> <p>b) <i>Update the “Essential Guide for Carers” taking into account service mapping exercise and ensure that this is available in a range of community languages.</i> viii. <i>A copy should be given to Members</i> ix. <i>Electronic copies should be sent to front line staff e.g. Libraries and Customer Service centres.</i></p> <p>c) <i>Ensure the effective coordination of all information dissemination for carers taking into account the variety of different services carers need to access e.g. housing and benefits advice.</i></p> <p>d) <i>Explore options for increased internet access for carers.</i></p>	<p>a) Agreed in principle</p> <p>b) Agreed</p> <p>c) Agreed</p> <p>d) Agreed in principle</p>	<p>Initial discussions have taken place in regards to the establishment of a Carers Hub for carers in Haringey. It is a key initiative in the Carers Strategy Delivery Plan to provide an integrated support service tailored to carers’ specific needs, delivering early identification of carers; advocacy; empowerment, involvement; and ongoing emotional support.</p> <p>The Carers Partnership Board Carers Organisations Provider Forum has been established and will lead on service mapping.</p>
<p><u>Recommendation 6</u> <u>Emergency Planning</u></p> <p>a) <i>Carers receiving a service should be systematically contacted and arrangements</i></p>	<p>a) Agreed</p>	<p>Mainstream planning for a carer emergency within carers assessments and self-assessment is another key initiative within the Carers Strategy Delivery Plan. Adult services</p>

<p><i>made to put an emergency plan in place to ensure all carers have peace of mind in the event of an emergency.</i></p> <p><i>x. This plan should link to both the Carers care plan (where one is in place) and to the care plan of the cared for person</i></p> <p><i>b) An emergency contact number should be included in all care plans to ensure Carers can easily contact the relevant team in the event of an emergency.</i></p> <p><i>c) Plans put in place with the consultation of the carer and where appropriate the cared for person to ensure the smooth transition of care if their informed carer dies.</i></p> <p><i>xi. Use of Voluntary and Community Sector organisations to provide advocacy and support.</i></p> <p><i>d) A regular seminar/event should be convened to explore issues associated with the death of a carer. These seminars should include:</i></p> <p><i>xii. Legal aspects</i></p> <p><i>xiii. Practice aspects e.g. putting a plan in place</i></p> <p><i>xiv. Support and advocacy available</i></p>	<p>b) Agreed</p> <p>c) Agreed in principle</p> <p>d) Agreed in principle</p>	<p>recognises that there is more work to do to get more carers signed up to this scheme and raise awareness of its existence. We will be increasing promotion of the Carers Emergency Alert Card Scheme amongst Care Management staff and key access points such as GP surgeries, hospital discharge, customer service centres, Integrated Access Team and libraries. As of end of March 2010, the scheme currently holds plans for 70 carers.</p> <p>To help inform future commissioning, data about carers needs for replacement care will be collected and analysed.</p> <p>For older parent carers, the importance of having an emergency plan in place is recognised and is a key priority fro 2010 in the Learning Disabilities service. Work has begun in the service to work with older carers to plan for the future care and support needs of their cared for person. Further, during Carers Week 2010, a series of workshops will be held for carers that will cover issues such as Trusteeships, living wills and mental capacity.</p>
<p><u>Recommendation 7</u> <u>Respite / Carers Breaks</u></p> <p><i>a) A review of respite provision across client groups to ensure consistency and clarity across all service areas</i></p>	<p>a) Agreed</p>	<p>Dialogue with NHS Haringey about joint commissioning respite provision is ongoing about this very important issue. Adult Services recognises the importance of ensuring appropriate access to respite breaks, and</p>

<p>b) <i>NHS Haringey and Haringey Council should jointly address the need for greater provision of carers breaks (including respite).</i></p>	<p>b) Agreed in principle</p>	<p>regardless of NHS Haringey input has already started reviewing respite models. This has started in Learning Disabilities.</p>
<p>Recommendation 8 Personalisation</p> <p>a) <i>The way in which information is provided to carers about the forthcoming changes should be reviewed to ensure that the language used is accessible to carers.</i></p> <p>xv. <i>This should be done in conjunction with the Carers Partnership Board, Carers organisations and where possible carers who attend support groups.</i></p> <p>b) <i>Next steps towards implementation and options available for carers and the cared for person need to be clarified and messages need to be consistent across all organisations.</i></p>	<p>a) Agreed</p> <p>b) Agreed</p>	<p>The Delivery Plan for the Carers Strategy recognises that a universal offer of advice and information for carers, as well as personalised services for carers with differing needs is essential. The Carers Partnership Group has set a subgroup focussed on personalisation and the impact on carers. One of the key tasks for the group will be reviewing information about personalisation to ensure that the language used is accessible. Existing support groups facilitated by the carer organisations will also be engaged in the review process or where appropriate encouraged to join the subgroup.</p>
<p>Recommendation 9 Strategic Planning and Partnership Working</p> <p>a) <i>Support to be given to the development of a Carers Provider forum and to ensure that this feeds into the Carers Strategy and Delivery Plan.</i></p> <p>b) <i>A full service mapping exercise should be undertaken across the partnership to gage what services are available and where duplication exists.</i></p> <p>xvi. <i>This should include a full gap analysis including assessing equity of access to all</i></p>	<p>a) Agreed</p> <p>b) Agreed</p>	<p>The first meeting of the Carers Organisations Provider Forum took place in March. The Forum has 11 member organisations and will be meeting every two months. The Terms of Reference were agreed at the first meeting and it was agreed that the provider forum would be working alongside the Carers Partnership Board and the Carers Strategy and Delivery Plan. The Provider Forum agreed that future meetings will be chaired by a member of a carer organisation to ensure the Forum is provider-led.</p>

<p><i>services for all carers.</i></p> <p>c) <i>Resources for carers across the partnership should be reviewed to ensure that services provided are linked to the priorities outlined in the Carers Delivery Plan.</i></p> <p>xvii. <i>Consideration should be given to the use of joint commissioning of services.</i></p>	<p>c) Agreed</p>	<p>One of the key tasks for the Provider Forum is a full service mapping exercise to gauge current services, duplication of services and gaps in services provided. The Forum agreed that it would also develop guidelines for joint working across the organisations.</p>
<p><u>Recommendation 10</u> <u>Carers Registers</u></p> <p>a) <i>Information held on Haringey Council's Carers Register and information held on the GP Registers should be shared where possible:</i></p> <p>xviii. <i>Options for sharing information between the Council's register and the GP register with carer's permission should be fully explored.</i></p> <p>xix. <i>Information held by other NHS Trust should also be included in this exercise.</i></p>	<p>a) Agreed in principle</p>	<p>Discussion with NHS Haringey and for example Barnet, Enfield, Haringey Mental Health Trust will start Summer 2010.</p>
<p><u>Recommendation 11</u> <u>Access to personal information</u></p> <p>a) <i>A carer/ cared for person information sharing protocol recognised by organisations across the borough signed by cared for person saying they give permission to carer to have access to their information should be established in consultation with carers, services users and carers organisations.</i></p>	<p>a) Agreed in principle</p>	<p>A key initiative in the Carers Strategy Delivery Plan is the development of a project to improve support for carers by the NHS. Suggestions include the development of a 'Carer Passport'. The passport would be a tool that would let carers help the cared-for person to express their care needs and would let NHS staff know that they can share information with the carer.</p>
<p><u>Recommendation 12</u> <u>Carers wider wellbeing</u></p>		<p>The Carers Partnership Board will shortly be reviewing its membership so this</p>



Agenda item:

[No.]**Cabinet****On 15th June 2010**

Report Title. Response To Scrutiny Review Of Support To Small Businesses

Report of **Niall Bolger (Director of Urban Environment)**

Signed :

Contact Officer : Marc Dorfman (Assistant Director Planning and Regeneration)

Wards(s) affected: **All**

Report for: **Non key**

1. Purpose of the report (That is, the decision required)

- 1.1. To respond to the recommendations of the Overview and Scrutiny Review Of Support To Small Businesses and to provide an Action Plan.

2. Introduction by Cabinet Members

- 2.1. I am grateful to the members of the Overview and Scrutiny panel who undertook this review and for producing a thorough and helpful piece of work. My responses to the recommendations are set out in the attached Action Plan.
- 2.2. I am happy to agree almost all the recommendations in full. Where this is not possible we have explained why this is not possible.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. A strong and diverse business community is a key priority in Haringey's Regeneration Strategy, creating vibrant High Streets and employment opportunities and nurturing latent entrepreneurial talent. This review looked at the current level support available to businesses in the borough and what needs to be done to ensure that we continue to meet our strategic priorities.

4. Recommendations

- 4.1. The Cabinet agree the response to the recommendations and agree the attached

action plan.
<p>5. Reason for recommendation(s)</p> <ul style="list-style-type: none"> The action plan sets out the process and actions required to implement those recommendations agreed from the Scrutiny Review Report.
<p>6. Other options considered</p> <p>6.1. n/a</p>
<p>7. Summary</p> <p>7.1. See the responses to the recommendations and the actions required.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1. Although many of the recommendations within the review report have no financial implications, the action plan shows that there is a cost attached to some actions. In some cases funding can be agreed by the HSP Enterprise Board, but where this is not the case, it will be necessary to identify funding and have this agreed by Members before the action can commence.</p>
<p>9. Head of Legal Services Comments</p> <p>9.1. There are various recommendations set out in the Action Plan attached which will require individual legal advice as the plan is implemented. Where it is agreed that any services should be procured, contract standing orders should be complied with. Where there is a review of lettings policy Corporate Property must have regard to the statutory requirements in respect of the properties involved.</p> <p>9.2. Further legal advice will be given as and when necessary as the recommendations are being implemented and when further reports are produced.</p>
<p>10. Head of Procurement Comments – [Required for Procurement Committee]</p> <p>10.1. n/a</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1. Access to Finance for BAME businesses was raised as an issue by witnesses attending the evidence gathering sessions. It was also commented that capacity within the BAME community to engage with formal business support programmes needed to be developed. Further work is required to understand BAME and other equalities needs within the borough's business community.</p>

12. Consultation

- 12.1. Throughout the scrutiny review process, views and evidence were considered from relevant stakeholders including businesses, business support providers and council departments.
- 12.2. The scrutiny report was circulated to all those involved in the review for consideration.

13. Service Financial Comments

- 13.1. The costs associated with recommendations 2 and 6 of the action plan (appendix 1) have funding provision through the Area Based Grant. Where other actions have a potential financial implication it will be necessary to identify funding and have this agreed by Members before the action can commence.

14. Use of appendices /Tables and photographs

- 14.1. Appendix 1 – action plan

15. Local Government (Access to Information) Act 1985

n/a

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OVERVIEW AND SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES 2009/10

RECOMMENDATIONS ACTION PLAN

Recommendation	Response	Action	Costs	Owner	Timescale
1. That whilst the Panel consider the present mix of services to be comprehensive and continually improving, it was clear that not all agencies were aware of the extent of the services provided to SMEs and this should be addressed by the Enterprise Partnership Board receiving a report on all services provided and by whom and that once approved this should be circulated widely. The Enterprise Partnership Board should also consider its' role as the focus for business support.	Noted	Produce a report for HSP Enterprise Board on services to business, from the Council, from partners, business link and other providers in London.	£0	Juneed Asad	November 2010 Enterprise Board
2. That the Council's central performance team be instructed, in conjunction with the other local authorities involved, to develop effective performance indicators to assess the cost effectiveness of the support given to small businesses and the possibility of developing effective partnerships with other boroughs be explored further.	Agreed	A performance framework and benchmarking assessment is in place and will be reported in September 2010 in advance of any changes to service delivery.	£0	Juneed Asad	June-Sep 2010
3. That a further assessment be carried out to establish whether small businesses and the organisations representing them	Agreed	A sample survey of local businesses will be undertaken on what advice and support they see as a priority. This will be fed into any proposals	£0	Juneed Asad	June Sep 2010

OVERVIEW AND SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES 2009/10

RECOMMENDATIONS ACTION PLAN

Recommendation	Response	Action	Costs	Owner	Timescale
value the present mix of services and whether they consider them to be a cost effective way of encouraging enterprise in the borough		for changes to the delivery of services.			
4. That, as this is a rapidly evolving area the Overview and Scrutiny Committee receive a report in 2 years time on how the Enterprise Partnership Board has developed and monitors services to small businesses.	Agreed	Overview and Scrutiny to receive a report in November 2011.	£0	Juneed Asad	November 2011
5. That the work of the Enterprise and Business team should not be outsourced as suggested in the report on Service Profile/Efficiencies and Service development.	Disagree	The Overview and Scrutiny panel is inconsistent in making this recommendation, since according to recs 1-4 the report does not seem to identify whether the service is value for money, provides what is needed or is supported by local businesses. A review will be undertaken based on and taking into account council priorities and council budget issues which will determine service provision.	£0	Juneed Asad	September 2010
6. That consideration be given to the investment of around £25K to enable the Council to engage the services of an external provider such as	Agreed	This will be considered along with other priorities including the appropriate commissioning of Town Centre Management projects and	£25k identified in the addendum to the ABG	Juneed Asad	June 2010 Enterprise Board

OVERVIEW AND SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES 2009/10
RECOMMENDATIONS ACTION PLAN

Recommendation	Response	Action	Costs	Owner	Timescale
Capital Enterprise to provide a Business turnaround service.		services.	commissioning prospectus		
7. That consideration be given to commissioning a best value partner offering loan schemes (such as GLEone London) to work with officers in introducing a scheme in Haringey.	Agreed	Same response as No.6	tbc	Juneed Asad	November 2010 Enterprise Board
8. That in order to ensure clear lines of responsibility, a single Cabinet member should assume the brief to act as champion for all aspects of support to small businesses.	Agreed	Councillor Antonia Mallett has been appointed lead member for Planning and Regeneration.	£0	Haringey's Labour Party	In place
9. That the role of Property Services be clarified in respect of providing space for expanding and start up companies with the emphasis moved to a regeneration function and less of a simple property management role.	Agreed	A report will be put to Regeneration Board to consider this issue.	£0	Juneed Asad	Sep 2010 Regeneration Board
10. That lessons learnt from previous attempts to set up Pop Up shops across the Borough be disseminated corporately and any new options be pursued.	Disagree	All options were considered as part of the original Empty Shops Project.	£0	Juneed Asad	n/a
11. That the Council should, through its corporate procurement and	Agree	Policies are already in place within Planning and Corporate	£0	Juneed Asad	Nov 2010 Nov 2011

OVERVIEW AND SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES 2009/10
RECOMMENDATIONS ACTION PLAN


Recommendation	Response	Action	Costs	Owner	Timescale
section 106 negotiations, encourage the use of local labour and local SME sub-contractors in the delivery of substantial contracts and major projects.		Procurement to achieve this. This will be checked and put in place in the Planning Policy Annual Monitoring Report.			Nov 2012
12. That a clear commitment to maximise the amount of space available to business start ups and expansions should be made in the LDF, with appropriate protection given to the remaining retail, industrial, craft and other spaces in the borough.	Disagree	The planning policy framework supports the protection of strategically designated sites and floorspace in Town Centres for retail and offices. Other floorspace is less protected and is needed for new homes, this is based on an employment and employment land study. OSC members are encouraged to put comments to the final core strategy consultation which runs to end of June 2010.	£0	Juneed Asad	Ongoing
13. That the nascent relationship Haringey is developing with local banks be consolidated and expanded and the tangible benefits for Haringey's business community be widely publicised.	Noted	2 yearly meetings with bank representatives will be arranged to monitor services to local businesses.	£0	Juneed Asad	Ongoing
14. That in order to ensure that the Haringey Business Support web pages are meeting the needs of clients, research should be done with a range of users to canvass their views, opinion and ideas for	Agreed	The council website has a user satisfaction feedback system built into every page, including the business pages. Users are able to rate the page and provide additional comments that go to webcomms	£0	Juneed Asad	Ongoing

OVERVIEW AND SCRUTINY REVIEW OF SUPPORT TO SMALL BUSINESSES 2009/10
RECOMMENDATIONS ACTION PLAN

Recommendation	Response	Action	Costs	Owner	Timescale
content and accessibility.		<p>before being sent back to the Business and Enterprise Team.</p> <p>In the last 12 months less than 5 comments have been made about the website and 12 monthly revisions have been made to the Business pages.</p>			
15. That Grant Thornton (external auditors) be appointed carry out an in depth review of the Haringey City growth project to provide assurance to future funders and to look at a) how better systems can be put in place for proper accountability and b) legacy issues.	Noted	The Business and Enterprise Team will review the formal evaluations of the programme carried out by the funder (LDA) and will send members of the OSC a summary of the evaluation and audit trail. The LDA will be asked for a letter of satisfaction relating to spend and programme outputs.	£0	Juneed Asad	July 2010

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Agenda item:

[No.]**Cabinet****On 15 June 2010****Report Title:** Cabinet Response to Scrutiny Review of Sustainable Transport**Report of :** Niall Bolger, Director of Urban Environment**Signed :**. 26th May 2010.**Contact Officer :** Joan Hancox, Head of Sustainable Transport. 020 8489 1777**Wards(s) affected:** All**Report for:** Non -Key Decision**1. Purpose**

- 1.1 To provide a Cabinet response to the Report of the Scrutiny Review of Sustainable Transport

2.0 Introduction by Cabinet Member

- 2.1 N/A

3.0 State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1 Greenest Borough Strategy Priority 6 Promoting Sustainable Transport

4.0 Recommendations

- 4.1 That the Cabinet agree the response to the Overview and Scrutiny Panel report as provided in Appendix 1 attached to this report.

5.0 Reason for recommendation

- 5.1 N/A.

6.0 Other options considered

- 6.1 N/A

7.0 Background

- 7.1 In June 2009 the Overview and Scrutiny Committee commissioned a review of sustainable transport in Haringey. The review had a number of aims:
- Assess the barriers to improved uptake of sustainable transport
 - Assess the role of smarter travel initiatives in promoting encouraging greater take up of sustainable transport
 - Identify areas for more aligned working, sharing learning and good practice across the HSP
- 7.2 The findings of the Review Panel were presented in a report to Overview and Scrutiny Committee on 15 March 2010 which approved the recommendations in the report.
- 7.3 Cabinet is required to respond to the report recommendations and this is the subject of this report.

8.0 Chief Financial Officer Comments

- 8.1 No financial implication arise directly from this report. However the recommendations from the Review Panel include some actions for which additional funding would be required. It should be noted that not all recommendations are within the Council's direct control either because the main funding source lies elsewhere [such as Transport for London for 20 mph zones] or because the policy decision lies elsewhere such as changing the operational hours for bus lanes. In these instances the Council's direct influence may be restricted to lobbying the appropriate bodies.

9.0 Head of Legal Services Comments

- 9.1 The Head of Legal Services notes the contents of this report. There are no legal implications arising from this report. However, implementation of many of the recommendations will require statutory consultation and the Council must keep in mind any relevant statutory duties during the decision making process. Any specific legal implications can be addressed as the recommendations are moved forward and implemented.

10.0 Head of Procurement Comments –[Required for Procurement Committee]

- 10.1 N/a

11.0 Equalities & Community Cohesion Comments

- 11.1 The ultimate purpose of transport is access to work, education, goods, services,

friends and family. A challenge for the sustainable transport strategy is to identify equitable initiatives that will maintain and improve access for all sections of the diverse community, especially those individuals and groups who are traditionally under-represented, or socially excluded for reasons such as worklessness, gender, age, disabilities and impairments.

- 11.2 It is important that there is a diverse representation of individuals and groups in all engagement, consultation and working group arrangements. It is recommended equal opportunities monitoring is included in all monitoring arrangements so that progress in increasing the participation and involvement of under-represented individuals and groups can be measured.

12.0 Consultation

- 12.1 No consultation undertaken for this report.

13.0 Service Financial Comments

- 13.1 The report is a response to the Review panel report. Any specific direct financial implications arising from the recommendations will need to be considered within current budget provision. A number of recommendations are subject to availability of resources.

14.0 Use of appendices /Tables and photographs

- 14.1 Appendix I - Table setting out the response to the Review Panel

15.0 Local Government (Access to Information) Act 1985

- 15.1 Report to Overview and Scrutiny Committee 15 March 2010

Appendix I

Recommendations of Overview and Scrutiny Committee and Cabinet Response

Recommendation of O and S Committee	Cabinet Response
Local Policy and Strategy	
In support of the Haringey Strategic Partnership and Better Places Board, the panel recommended that an individual partnership sub-group be established to support the delivery of sustainable transport priorities within the Greenest Borough Strategy and more broadly, to identify ways in which local agencies can work together to promote sustainable transport in Haringey.	Agree recommendation
The panel recommended that conclusions and recommendations of the review are reported to relevant strategic bodies (Haringey Strategic Partnership, Better Places Partnership Board, Well Being Theme Group, Greenest Borough Programme Board)	Agree recommendation
<p>The panel noted the importance of the development of the Local Implementation Plan in setting local transport strategy, and as such the panel recommended that the plan:</p> <ul style="list-style-type: none"> ○ Is supported by a comprehensive programme of local consultation to include (among others) Local Area Assemblies, Haringey Transport Forum and Haringey Disability First Consortium. ○ Contains explicit targets for modal shift (to be developed with Transport for London) ○ Clearly links to Council and HSP strategies and which clearly spell out the wider benefits of sustainable travel. ○ Commits to a comprehensive package of smarter travel measures to reduce car dependency and encourage active forms of travel ○ Details how local inequalities in sustainable transport uptake will 	<p>Consultation on the LIP comprises attendance at Area Assemblies in June/July and in September; at Green Fair on 12 June; circulation of questionnaires as part of LDF Core Strategy consultation in May/June; article in Haringey People; public consultation on the draft LIP is planned for September/October. The draft LIP will include targets for modal shift. The LIP will include reference to wider strategies and will highlight the benefits of sustainable travel. Smarter travel proposals will be included in the LIP Delivery Plan for 2011-2014. Inequalities will be addressed through an Equality Impact Assessment which is being undertaken as an integrated part of the LIP. A separate funding submission for 2011/12 will be prepared for submission to TfL. Proposals for sustainable travel will seek to ensure the benefits are maintained in the longer term.</p>

<p>be addressed</p> <ul style="list-style-type: none"> ○ Provide a clear strategy for locking in the benefits of modal shift 	
<p>The panel noted the successful development of the Haringey Transport Forum. The panel recommended that this group should be consolidated and expanded to help consultative processes through Local Implementation Plan.</p>	<p>The Transport Forum will be involved in consultation on the LIP</p>
<p>Smarter travel</p>	
<p>The panel recommended that sustainable transport initiatives should be coordinated through a dedicated programme which is branded (to promote resident recognition), contains clear travel objectives, offers a balanced programme of activities (smarter travel, walking, cycling) and is overseen by a local stakeholder group.</p>	<p>In principle this is agreed. Specific work will depend on resources available. The Transport Forum should act as a sounding board for smarter travel initiatives.</p>
<p>The panel strongly endorsed the principle of travel planning as a cost effective approach to achieve modal shift and the broader development of sustainable transport objectives. It recommended that a hierarchy of travel planning interventions are developed which prioritise and target significant trip generating organisations in Haringey (schools, workplaces, events, individuals).</p>	<p>Agree recommendation.</p>
<p>Workplace travel planning</p>	
<p>The panel recommended that options to develop workplace travel planning in Haringey should be explored further.</p>	<p>Agree recommendation.</p>
<p>The panel recommended that a sustainable travel award should be included in the local Business Awards Scheme.</p>	<p>Agree recommendation.</p>
<p>School travel planning</p>	
<p>To incentivise further participation and engagement in the school travel plan programme, the panel recommend that:</p> <ul style="list-style-type: none"> ▪ Schools should be encouraged to work together on a cluster basis to maximise resources, share 	<p>Agree recommendation.</p>

<p>learning and expertise in developing travel plans and encouraging sustainable travel</p> <ul style="list-style-type: none"> ▪ The school travel team should explore opportunities for partnership work within the HSP where there are shared policy objectives (i.e. active travel and obesity) ▪ The Director of Children's services to write to all Headteachers and Governors to encourage schools to continue to engage and further develop school travel plans ▪ All 6th forms and colleges are encouraged to develop travel plans. 	<p>Agreed in principle but subject to resources available.</p> <p>Agree recommendation</p> <p>Partially agreed. The focus of the school travel planning should be on younger pupils. Further development would depend on resources.</p>
Personal travel planning	
<p>The Panel recommended that the use of the individual marketing approach to be adopted within the Muswell Hill Low Carbon Project should be assessed and evaluated to ascertain:</p> <ul style="list-style-type: none"> ▪ Whether travel planning advice can be appropriately provided alongside other sustainability issues ▪ Further opportunities to incorporate wider participation from the HSP in the development of individual travel planning. 	<p>Agree recommendation.</p> <p>Agree recommendation. Further development of individual travel planning dependent on resources.</p>
<p>The panel recommended that individual travel packs should be developed for distribution by local estate and letting agents.</p>	<p>Agreed in principle but subject to resources</p>
<p>The panel recommended that London Travelwatch mobile unit be invited to Haringey to provide individual travel planning advice to local residents.</p>	<p>Agree recommendation</p>
Travel planning for trip generators	
<p>The panel recommended that travel planning arrangements for the new Spurs ground should be exemplary in establishing sustainable travel options.</p>	<p>Agree recommendation. There is a requirement for a number of travel plans for Spurs relating to residential, supermarket, workplace, construction and stadium.</p>
Car clubs	
<p>In view of its initial success, the panel recommend that the Council assess ways to accelerate the development</p>	<p>The car club project is expanding at no cost to the Council as funding is allocated by TfL through the LIP process. 80 car</p>

<p>of the car club scheme without further cost to the borough to include:</p> <ul style="list-style-type: none"> ▪ that Homes for Haringey and other Registered Social Landlords be approached to identify potential car club bays on land managed by them ▪ consultations for Traffic Management Orders for car club bays should be submitted collectively in advance and which acknowledge that not all applications may be successful ▪ opportunities for local residents to nominate sites for car club bays. 	<p>club bays are planned by March 2011. Consultation on car club bays has identified concerns from residents and amendments made to plans.</p> <p>Statutory Consultation is a legal requirement prior to the introduction of a Car Club bay. To minimise cost, schedules for bay locations are advertised collectively. Feed back received during this process is considered when determining if a bay is produced.</p> <p>Residents can contact the council with suggestions for bay locations.</p>
<p>The panel recommend that to guide and inform the future spatial development of the car club scheme, a borough wide audit should be undertaken to identify and prioritise potential car club locations.</p>	<p>Partially agree recommendation. The Council works with its contractor, Streetcar, to identify locations for car club bays. Prioritisation is based on expected usage and to seek to achieve widespread spatial coverage of the Borough</p>
<p>The panel recommended that within future contracting with car club providers, there should be provision to:</p> <ul style="list-style-type: none"> ▪ offer electric cars and those that use green fuel technology ▪ offer concessionary rates for unpaid carers ▪ promote access to disabled people through the adapted vehicles. 	<p>Agree recommendation.</p>
Public transport – bus services	
<p>The panel recommended that there should be further cooperation across boroughs to support the development of the bus network in Haringey, particularly those routes that offer east-west access.</p>	<p>Agree recommendation. Improving east – west bus services is a key priority for the North London Transport Forum sub-regional partnership</p>
<p>The panel recommended that the operational hours of bus lanes should be extended, with a view to developing greater harmonisation across the borough as a whole to ensure better bus journey times in the evenings and at weekends.</p>	<p>Agree in principle but subject to specific evaluation of the costs and benefits and on public consultation and is dependent on resources.</p>
Public transport – rail services	
<p>The panel recommended that the borough work with Network Rail,</p>	<p>Agree in principle but subject to resources</p>

<p>Train Operating Companies and TfL to develop travel plans for main line and tube stations in Haringey specifically to address:</p> <ul style="list-style-type: none"> ▪ the barriers passengers face in accessing station by environmentally friendly means ▪ what prevents non-passengers from getting to the station at all ▪ the most cost-effective and environmentally friendly package of measures to improve station access. 	
<p>The panel was supportive of the electrification of the Barking – Gospel Oak line and for improvements for passenger services on this service and recommended that the borough continue to work with the North London Strategic Alliance in support of these objectives.</p>	<p>Agree recommendation</p>
<p>Walking</p>	
<p>The panel recommended that Area Assemblies should be consulted in the development of the annual footway repair or renewal programme.</p>	<p>Recommendation not agreed. The footway repair programme is dependent on identified need. Ward councillors can be consulted on priorities following identification of need.</p>
<p>The panel recommended that there should be a singular process for reporting repairs or maintenance across Haringey Council, Homes for Haringey and RSL's for:</p> <ul style="list-style-type: none"> ▪ footways ▪ highways ▪ lighting 	<p>Agree in principle but progress dependent on resources.</p>
<p>The panel recommended that the Council should aim to improve the priority for walkers at major junctions and roads through improved signage, removal of barriers and more convenient crossing points.</p>	<p>Agree in principle subject to resources and assessment of the impact on other modes of transport</p>
<p>That the council consider a method to which the gritting of pavements can be applied in residential streets.</p>	<p>Agree recommendation</p>
<p>Cycling</p>	
<p>The panel recommended that development of the local cycle</p>	<p>Agree recommendation subject to resources</p>

network should complement and develop access to the planned cycle superhighways.	
The panel recommended that a Member Champion for cycling in Haringey be established through the Cycling England programme.	Agree recommendation in principle
The panel recommended that the cycle plan produced through the Biking Borough scheme should be shared across the HSP to establish joint priorities and to ensure that coordinated approach is developed for its implementation.	Partially agree. The final report of the Biking Borough study has yet to be agreed. In principle joint working with HSP is supported.
<p>The panel recommended that cycle stand provision be improved through:</p> <ul style="list-style-type: none"> ▪ conducting an audit in all ward to assist in the development of a local database cycle stands which should subsequently inform and prioritise provision across the borough ▪ Ensure that cycle stand provision is included within the Homes for Haringey environmental improvement plan ▪ Ensuring that appropriate guidelines / standards are in place within Supplementary Planning Guidance for cycle stand provision within all new residential and business development. 	<p>Agree recommendation subject to resources</p> <p>Agree recommendation subject to resources</p> <p>Agree recommendation</p>
The panel recommended that to develop a more strategic approach, the Council should aim to align existing school cycle training provision across the HSP and identify further partners to coordinate service provision.	Recommendation not agreed. The school cycle training budget is fully utilised in supporting school travel plans.
Whilst the panel acknowledged the need to move toward a multi-skilled transport team, the panel recommended that a cycling lead for the borough be retained (for expertise and specialist input in to road traffic schemes and planning applications).	Recommendation not agreed. Officers are required to be fully integrated and to have an understanding of cycle planning and the creation of a cycle officer would not mainstream this knowledge within existing staff.
The panel recommend that a cycle design panel should be developed to consult on development of the local cycle network, transport infrastructure and other cycling improvements	Agree recommendation subject to resources

<p>which:</p> <ul style="list-style-type: none"> ▪ should incorporate local cycling groups and other relevant outside bodies ▪ should encourage early consultation within the design process. 	
<p>Sustainable town centres</p>	
<p>The panel was in agreement that an area based approach offered the best solution to transport issues at local shopping centres, where a holistic assessment of travel needs would engender an integrated transport response. This should also incorporate further research on:</p> <ul style="list-style-type: none"> ▪ the modes of travel used to access local shopping centres ▪ initiatives to incentivise local people to shop locally by using sustainable modes of transport. 	<p>Agree recommendation subject to resources for incentivisation initiatives.</p>
<p>Controlled parking zones</p>	
<p>The panel recommended that a review of parking policy is undertaken to investigate the possibility that a more strategic approach is adopted within the development of Controlled Parking Zones in the borough.</p>	<p>Agree recommendation.</p>
<p>Traffic calming</p>	
<p>The panel recommended that the council develop a borough wide 20mph speed limit to be operational in all residential areas and where appropriate is reinforced by traffic calming measures.</p>	<p>Recommendation partially agreed. It is considered a general 20mph speed limit in residential areas is only effective with physical measures to slow traffic.</p>
<p>The panel recommended the range of traffic calming measures currently in development (i.e. DIY Streets, Psychological Traffic Calming) are evaluated with a view to developing a low-cost package of measures which can be deployed across the borough as assessed to be needed.</p>	<p>Agree recommendation.</p>
<p>Land use and planning</p>	
<p>The panel recommended that Supplementary Planning Guidance for Transport Assessment (SPG7c) and Travel Plans (SPG7b) should be updated and refreshed to reflect both</p>	<p>Agree recommendation.</p>

national and local sustainable transport objectives.	
The panel recommended that members of the planning committee should receive further training and support in the application of sustainable transport planning guidance (in light of updated SPG above).	Agree recommendation.
Accessibility issues for sustainable transport	
The panel recommended that the Overview & Scrutiny Committee should commission a review of transport provision for elderly and disabled residents which should encompass door-to-door transport, community transport and hospital transport services.	Agree recommendation subject to resources
The panel noted that financial pressures will most likely lead to a rationalisation of TfL programme to improve disabled access to the tube network. The panel recommended that TfL should consult the borough on appropriate stations to focus development (i.e. Turnpike Lane rather than Wood Green).	Agree recommendation
The panel recommended that work programmes which aim to promote active travel across the HSP should be aligned to help coordinate and prioritise work and help to target access to under represented groups (i.e. women, BME groups and older people).	Agree recommendation subject to resources
The Overview & Scrutiny Committee recommended that the Council should aim to develop level access at bus stops and interchanges between routes so that all passengers, including the elderly and mobility impaired, have improved access the bus network.	Agree recommendation subject to resources.

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Agenda item:

[No.]**Name of Meeting: Cabinet****On: 15 June 2010**Report Title: **Review of the Housing Allocations Policy**

Report of: Niall Bolger, Director of Urban Environment

Signed:

Contact Officer: Zulfiqar Mulak, Head of Housing Needs and Lettings
 e-mail: zulfiqar.mulak@haringey.go.uk
 Tel: 0208 489 4890

Wards(s) affected: **All**Report for: **Key Decision****1. Purpose of the report**

- 1.1 To inform the Cabinet of the results of a comprehensive review of Haringey's Housing Allocations Policy and to recommend a fresh approach to the way in which applications for social housing are administered and prioritised.
- 1.2 To seek Cabinet's support for a new Housing Allocations Policy that prioritises applications on the basis of housing needs bands rather than housing points.
- 1.3 To seek Cabinet's agreement to the Council undertaking three months' formal consultation on the contents of the new Housing Allocations Policy with a view to the new policy being implemented in 2011.

2. Introduction by Cabinet Member

- 2.1 We need to simplify the system (to assist people's understanding and ensure that it is perceived as being fair to all applicants) and we need to reduce the complexity and cost of administering the housing register.
- 2.2 The new Housing Allocations Policy will enable us to do this and to meet our statutory obligations, including those resulting from new regulations and case law.
- 2.3 I welcome the plans to introduce a 'banding' system and I am delighted that high priority will now be given to the transfer applications of council tenants and housing association tenants who are willing to 'free up' family homes and specially adapted homes that they no longer need.

3. State links with Council Plan Priorities and actions and/or other Strategies:

3.1 The new Housing Allocations policy will support the delivery of a number of key strategic objectives, including those related to housing, homelessness, domestic violence, regeneration, sustainable communities and community safety.

3.2 It will also support the Council's objective of improving housing conditions in the borough and it will help meet the following priorities in the Council Plan:

- **Priority 3** – “Encouraging lifetime well-being, at home, work, play and learning”

By allocating social housing stock in a fair and transparent manner, the Council will provide families and vulnerable households with the stability they need, making it easier for them to maintain their links with schools, healthcare professionals and support networks.

- **Priority 4** – “Promoting independent living while supporting adults and children when needed”.

By assisting planned move-on from temporary accommodation and supported housing schemes and into settled social housing, the new Housing Allocations Policy will enable some of the borough's most vulnerable residents to plan their lives and work towards independent living.

- **Priority 5** – “Delivering excellent, customer focused, cost effective services”.

By targeting social housing towards those applicants who need it most and those who are willing to give up large and/or specially adapted homes that they no longer need, the Council will make best use of Haringey's social housing.

As the new banding system will mean that applicants within each housing needs band will be prioritised in date order (and anyone moving up a band will be given a new 'effective date' that reflects the date they are awarded the higher priority), the Housing Allocations Policy will assist applicants' understanding and enable them to make informed decisions about their future housing. This will improve transparency and ensure that the service is more customer focused.

By tackling under-occupation and making better use of specially adapted social housing, the Council will be able to make optimum use of the borough's social housing to meet the needs of those households that are in the greatest housing need, including families and people with disabilities whose social care and support needs may be met better and more cost effectively in social housing.

4. Recommendations

4.1 It is **recommended** that Cabinet:

- (a) Notes the conclusions of the review of Haringey's existing Housing Allocations Policy and the need to complete a full review of the Housing Register in preparation for the implementation of the new Housing Allocations Policy; and

- (b) Supports the proposed changes to the way in which applications for housing are administered and prioritised, as set out in the Draft Housing Allocations Policy, including the use of housing needs bands (instead of housing points) as the basis for determining applicants' relative priority; and
- (c) Agrees that a 3 months consultation should take place in respect of the Draft Housing Allocations Policy, and that all preparatory work is carried out to ensure the accurate and timely re-registration and reassessment of housing applications, to enable the new Housing Allocations Policy to be approved and implemented as soon as practicable.

5. Reasons for recommendations

- 5.1 Every local authority has a statutory duty to publish its housing allocations policy.
- 5.2 Haringey's existing Housing Allocations Policy is extremely complex, difficult to explain and administer, prevents households from making informed decisions about their future housing, and makes only a limited contribution to the achievement of the borough's key strategic objectives.
- 5.3 A detailed review of the Housing Allocations Policy has been carried out, taking into account the new staffing structure of Strategic & Community Housing Services, good practice, government guidance and recent court decisions.
- 5.4 At a Leader's Conference in October 2009, there was strong cross-party support for the use of housing needs bands (rather than housing points) and policy changes that will make it much easier for applicants to assess their housing prospects and make better, more informed decisions in relation to their options.
- 5.5 A revised Housing Allocations Policy has been drafted and is now ready for consultation with a wide range of stakeholders, including customers.
- 5.6 If implemented, the proposed changes will simplify the administration of the Housing Allocations Policy, make it easier to explain decisions, and ensure that housing choices are clearly and precisely communicated to customers.

6. Other options considered

- 6.1 Although a substantial part of the review focused on the updating and amendment of the existing Housing Allocations Policy (in order to ensure that the policy is fit for purpose and complies with the law), it is the replacement of the 'points' system with a 'banding' system that offers the most potential for improving the way in which housing need is met in Haringey.

The practice of other London boroughs

- 6.2 A review of the housing allocations policies of 30 London boroughs (see Appendix 1) shows the wide variety of approaches that local authorities have adopted in order to manage complex housing demand in areas where there is also a severe shortage of affordable rented housing.

6.3 Schemes include 'points only', 'bands only', and combined 'bands and points' schemes. Of the 30 London boroughs surveyed:

- 10 boroughs (including Haringey) have a 'points only' scheme
- 12 boroughs have a 'bands only' scheme
- 8 boroughs have a combined 'bands and points' scheme.

'Points only' schemes

6.4 Ten London boroughs have a 'points only' scheme. Housing applicants are awarded points based on housing need / medical / social / welfare factors and waiting time, and they are placed in a queue in points order.

6.5 Under these schemes, applicants will move up the queue when other applicants with more points are either rehoused or removed from the housing register, and they will move down the queue when new applicants with more housing points than them join the housing register.

6.6 These schemes are complex to explain and administer, and encourage 'points chasing'. The number of points awarded is routinely challenged.

'Bands only' schemes

6.7 Twelve London boroughs operate a 'bands only' scheme. Different levels of housing need are grouped together into bands and applicants are placed, in date order, in the band that reflects their housing need. They will move up their band when applicants above them are either rehoused or removed from the register.

6.8 As applicants can only move upwards in banding schemes, this is easier to explain and is seen, by applicants, as fairer and more transparent. Banding schemes tend to have fewer challenges than points schemes.

6.9 Of the 12 London boroughs using a 'bands only' scheme, 10 are using four bands, one is using five bands and one is using nine bands.

Combined 'Bands and Points' schemes

6.10 Eight London boroughs use a combined scheme. The number of bands ranges from 3 to 8, with a points scheme within each band. Some schemes have different points criteria within different bands.

6.11 Combined 'bands and points' schemes are the most complex and difficult to explain, and have the same disadvantages as 'points only' schemes, including the fact that applicants will move down the queue when new applicants with more points than them join the register.

6.12 For the above reasons, we have considered but rejected, the option of retaining our 'Points only' system or replacing it with a 'Bands and Points' scheme.

7. Summary

The review of Haringey's Housing Allocations Policy has concluded that a housing needs banding system should be adopted in line with government guidance but with significant changes to the existing priorities, in line with the 'reasonable preference' categories set out in the legislation.

The main advantages of the proposed arrangements are that:

- They will end the complexity of having a variety of points for different categories and a situation in which a high number of points is the primary factor in determining whether or not someone is rehoused.
- The new Band A will include a relatively small number of applicants. Applicants with high levels of need (and those whose transfer to alternative accommodation will benefit the Council and/or free up a family home or a specially-adapted home) will be awarded the highest priority, based upon explainable and transparent criteria.
- Exceptional priority cases are likely to be housed more quickly.
- There is a clear and explainable distinction between Bands A & B.
- The new Band B will have a real relevance for applicants. It will also enable better planning and transparent decision making and hold the Council more accountable for the way in which it prioritises the allocation of its very limited supply of social housing

All homeless households in Band B will be housed in date order. Where they are able to remain 'homeless at home', their application will be placed in Band B (the same category as other homeless applicants), thereby removing the incentive for such households to move into temporary accommodation.

In October 2009, the Council introduced auto-bidding for highly-pointed homeless households living in temporary accommodation. This has already started to have an impact on the bidding behaviour of applicants and, when it is eventually rolled out to everyone who is living in temporary accommodation, it is likely to reduce the number of households who use the homelessness legislation as a route into social housing.

8. Chief Financial Officer Comments

The Chief Financial Officer has been consulted in the preparation of this report and makes the following comments.

Although there will be some initial costs incurred in the course of changing the Housing Allocations Policy (including staff and IT costs), these will need to be contained within existing budgets.

In the longer-term, a simplified Housing Allocations Policy (together with the reduced number of households on the housing register, achieved through the proposed re-registration exercise and annual review of the housing register) may reduce the number of staff required to administer the housing register.

9. Head of Legal Services Comments

The Head of Legal Services has been consulted in the preparation of this report and makes the following comments.

The Council is under a statutory obligation to have an allocations scheme for determining priorities and for defining the procedures to be followed in allocating housing. Procedures include all aspects of the allocation process, including the people or descriptions of people by whom decisions are taken. The Council must allocate all housing in accordance with its allocations scheme and the allocations scheme must be compatible with the Council's Community Strategy.

Before adopting an allocations scheme or making an alteration to its scheme effecting a major change in policy, the Council must consult with every registered social landlord with whom it has a nomination arrangement and consider the comments received.

Anyone likely to be affected by an alteration to the allocations scheme which reflects a major change of policy must be notified of it. Statutory guidance also recommends that in addition to notification, the Council should consider its wider duty to involve and should consult with those who are affected by or interested in the way social housing is allocated.

When making changes to its allocations scheme the Council must have regard to the statutory guidance on the allocation of accommodation and choice based lettings. The Council must take such steps as it considers reasonable to bring the effect of major changes to the policy to the attention of those likely to be affected within a reasonable period of time.

10. Equalities and Community Cohesion Comments

10.1 The council has a statutory duty to promote equality and diversity and foster good relations between all communities. Greater transparency of the way in which it prioritises and allocates the increasing demands for its housing will assist it to demonstrate fairness and equality of opportunity. The implementation of a banding system will benefit all qualifying applicants. It will positively contribute to equalities, diversity and social cohesion by increasing applicants awareness and knowledge of how the council's lettings policy operates. The lack of clarity of how the current system operates has led to misconceptions that allocations policies favour certain communities and groups, over others. The introduction of a more transparent system will help to demystify the lettings procedure and lead to an increase in individuals confidence that they are being treated fairly.

10.2 It is recommended that an analysis of equal opportunities monitoring information reviewing the profile each band by equality group is carried out. This will allow the council to identify whether giving preference by date order will create any significant imbalances or disadvantage any equality group. It is also recommended that ongoing equalities monitoring and analysis continues to be carried out to assess the impact of the new policy on all equality groups. It is noted that all applicants with health, medical or disability related needs will be

allocated to the Band A category which will mean that the new policy will be clear for those applicants in relation to the priority awarded on these grounds.

10.3 It is recommended that the service continues to carry out equal opportunities monitoring in relation to the outcomes of the lettings procedure. This will contribute to public confidence in the new policy and assist the council to demonstrate that it contributes to equality of opportunity in the allocation of its social housing.

11. Consultation

It is a statutory requirement to consult with RSL partners when making major changes to a housing allocations scheme and the Secretary of State recommends that consultation should also include a wide range of stakeholders, including housing applicants and social housing tenants.

Consultation on Haringey's new Housing Allocations Policy will include Homes for Haringey staff and tenants, RSLs, service users and representatives from a wide range of Council services and partners, including community groups, and advice and support providers.

The informal consultation undertaken to date has indicated widespread support for the proposals to simplify the scheme, improve the housing opportunities of applicants who have severe and exceptional need, reduce overcrowding and streamline the process for rehousing vulnerable people who are in need of appropriate supported housing.

During the review it was established that a number of local authorities are developing specific policies to address worklessness and encourage households to enter into work. Such issues will be addressed by the new Housing Allocations Policy through its provision for Local Lettings Policies that address specific issues and will be discussed as part of the consultation.

12. Background

12.1 Haringey's existing Housing Allocations Policy is based on a points assessment and is delivered through a choice based lettings scheme, Home Connections.

12.2 It is not easy to fully explain the policy to applicants and, although there are now more than 20,000 households on Haringey's housing register, only about 20%

of the households on the register have any real prospect of being offered the tenancy of a council or housing association home.

Review of the Housing Allocations Policy

12.3 The purpose of the review was to develop a clearer, fairer, simpler housing allocations policy that will give unequivocal and clear signals to our customers about their prospects of accessing social housing, improve applicants' understanding of their prospects of rehousing and be better aligned with the borough's strategic priorities.

12.4 However, it also has to comply with the requirements of Part VI of the Housing Act 1996 (as amended by the Homelessness Act 2002) which covers:

- Allocations of local authority housing to new tenants;
- Transfers requested by local authority tenants;
- Allocations of local authority housing to current tenants of registered social landlords (now known as "registered bodies");
- Nominations that the local authority makes to registered social landlords.

12.5 In order to comply with the law, Haringey's new Housing Allocations Policy must have a mechanism for determining different levels of housing need, allow for multiple needs to be identified, take account of government guidance and case law, and give reasonable preference to those that the government considers to be in greatest housing need. This includes:

- People who are homeless or owed a duty under the homelessness legislation;
- People who are overcrowded / living in unsanitary conditions;
- People who need to move on medical /welfare grounds; and
- People who need to move to avoid hardship.

12.6 Governance for the review of the policy was provided by a multi agency Project Board, comprising representatives from Strategic & Community Housing Services, Legal Services, Homes for Haringey, the Citizens Advice Bureau and registered bodies.

12.7 The review considered and examined the structure of the points scheme, the relative merits of banding and points schemes, the information that housing applicants receive in relation to their housing prospects, and how the policy can best contribute to the achievement of the borough's key objectives.

12.8 The views of Members were also sought at a Leader's Conference held in October 2009 when they had the opportunity to participate in a prioritisation exercise and consider the merits of housing needs bands.

Haringey's existing Housing Allocations Policy

12.11 Haringey's existing Housing Allocations Policy involves a points scheme that is based on household and property needs and includes 48 categories of points within five themes:

- **Families and children** – points are awarded for 16 different reasons and criteria, ranging from being homeless to retaining a tenancy in the private sector.
- **Care and health** – points are awarded for 7 different reasons, based on health and medical needs.
- **Property** – points are awarded for 12 different reasons, based around property type and conditions.
- **Stable communities** - points are awarded for 8 different reasons, ranging from local connection to time on the register, decants, care leavers and supported housing needs.
- **Other** – points are awarded for 5 different reasons, including move-on, shared hostels, and leaving supported housing.

12.12 With 48 different points categories, Haringey's Housing Allocations Policy can be confusing and difficult to explain to customers. The problem has been compounded by the fact that, with approximately 20,000 households on the housing register, it has proved complex, expensive and time consuming to constantly amend and update all of the housing applications, many of which are extremely unlikely to result in an offer of social housing.

Merits of introducing a banding scheme in Haringey

12.13 As long as the criteria and purpose of each band is clear, 'bands only' schemes are considered to be the simplest to explain and administer.

12.14 The review concluded that Haringey would benefit from a revision of the assessment criteria used and the replacement of the points scheme with a system that will put an end to the 'points chasing' that many applicants and their advisers have pursued to improve their prospects of rehousing.

12.15 This fresh approach to the way in which applications for social housing are administered and prioritised will support and complement the Council's choice-based, person-centred approach to meeting housing need, supporting independence, preventing homelessness and reducing the Council's use of temporary accommodation. It will also enable the Council to improve its approach to preventative services.

12.16 By simplifying the housing allocations scheme and providing applicants with the information that they need to assess their prospects of being offered social housing, it is considered that the Council will be able to substantially reduce the number of households on the housing register, discourage households from using the homelessness legislation as a route into social housing, and encourage the take-up of other options and choices, thereby improving efficiency, clarity and fairness

Proposed Housing Allocations Policy and Banding System

12.17 Haringey's proposed Housing Allocations Policy (for consultation) will comprise five housing needs bands (A – E). After assessing an applicant's eligibility, the Council will place the applicant in the appropriate housing needs band.

12.18 None of the 30 London boroughs reviewed use less than four bands without

adding a points system within bands.

12.19 This is consistent with government guidance that less than four bands will not comply with the legislation unless additional means (such as points within bands) are included to separate out different levels of need.

12.20 The review of Haringey's housing allocations policy concluded that there should be five housing needs bands:

- Band A – Urgent Housing Need / Council Interest Transfer
- Band B – High Priority
- Band C – Identified Need (Reasonable Preference)
- Band D – Identified Need (Reduced Preference / No Local Connection)
- Band E – No Identified Need

12.21 Band A will contain those applicants who are in the most urgent need and those for whom an urgent move to alternative accommodation is in the Council's interests. Band E will contain those applicants who have no identified housing need, and where there will be very little prospect of accessing social housing.

12.22 Priority within bands relates to an applicant's effective date. The effective date is usually the date that the completed application is received but, where an applicant is moved from one band to a higher band, their effective date will normally be the date their circumstances changed, therefore ensuring that the prioritisation within each band relating to waiting time is maintained intact.

PROPOSED BAND 'A'

12.23 It is envisaged that Band A will contain only those households that are in the most urgent need of a move to alternative accommodation and those tenants of social housing whose transfer to alternative accommodation will benefit the Council and/or free up a family home or a specially-adapted home.

12.24 As most applicants in Band A will be rehoused quickly, it is anticipated that the total number of households in the band will be less than 300, and therefore the prospects of being housed will be relatively high.

12.25 Band A is the 'Urgent' category of the housing register and will include the following applicants and situations:

- Applicants who need to move urgently because of a critical medical or welfare need, including emergencies and situations where there are serious safeguarding implications
- Council tenants and housing association tenants in Haringey who have been approved for an emergency management transfer because of harassment, domestic violence or hate crime
- Council tenants and housing association tenants in Haringey who are under-occupying a family home (with three or more bedrooms) and are willing to transfer to a home that has at least two fewer bedrooms
- Council tenants and housing association tenants in Haringey who are under-occupying a two-bedroom family home and are willing to transfer to a bedsit or one-bedroom home
- Council tenants and housing association tenants in Haringey who are occupying a specially-adapted home and are willing

to transfer to a home that is more appropriate to their needs

- Applicants who have a right of succession in Haringey but are under-occupying their accommodation (or occupying a specially-adapted home) and are required to move to somewhere smaller and more appropriate to their needs
- Council tenants and housing association tenants in Haringey who require extensive disabled facilities that can be provided more appropriately in alternative accommodation
- Applicants who are in severe need and have been accepted for rehousing, by Haringey Council, under the homelessness legislation
- Applicants who need to be decanted in order to enable essential repairs or redevelopment to be carried out, or as part of a regeneration scheme in Haringey
- Applicants who are required to leave their homes as a result of an emergency prohibition order served in relation to the premises under the Housing Act 2004
- Applicants (including young care leavers and people leaving hospital, residential care and supported housing) who are nominated for move-on accommodation by named agencies in accordance with an agreed nominations agreement that includes specific quotas
- Retiring service tenants who are living in Council accommodation and for whom Haringey Council has a contractual obligation to provide accommodation.
- Situations where it is in the overriding interests of the Council to prioritise an allocation of housing to a particular household and/or it is necessary to fulfil an urgent statutory or legal duty.
- Applicants (except homeless households for whom the Council has accepted a rehousing duty) who have two or more needs in Band B.

12.26 Applicants who have been assessed as meeting Band A criteria but have no local connection with Haringey will be placed in band B.

PROPOSED BAND 'B'

12.27 Band B is the 'High Priority' category of the housing register and will include the following applicants and situations:

- Applicants who need to move because they have been assessed as having a serious medical or welfare need
- Council tenants and housing association tenants in Haringey who are seriously overcrowded and have at least two bedrooms less than the number of bedrooms to which they would be entitled under Haringey's Housing Allocations Policy.
- Applicants for whom Haringey Council has accepted a rehousing duty under the homelessness legislation.

- Applicants who need to move to a particular locality in the district of the authority, where failure to meet that need would cause hardship to themselves or to others
- Applicants living in accommodation for which a prohibition order or demolition order has been served, or is about to be served, by Haringey Council in relation to the applicant's dwelling.
- Applicants living in accommodation for which an improvement notice has been served, or is about to be served, by Haringey Council in relation to the applicant's dwelling and the remedies that are needed to reduce the hazard will require the property to be vacated for a significant period of time or will make the property unsuitable for occupation by the applicant.
- Applicants who have two or more needs in Band B.

12.28 Applicants who have been assessed as meeting four needs in Band C will move to Band B.

12.29 Applicants who have been assessed as meeting band B criteria but with no local connection with Haringey will be placed in band C.

PROPOSED BAND 'C'

12.30 Band C is the category of the housing register that includes those households that have an identified housing need and should be afforded 'reasonable preference' under the law, but are deemed to be a lower priority than the households in bands A and B.

12.31 This category of the housing register and will include the following applicants and situations:

- Applicants who need to move because they have been assessed as having a moderate medical or welfare need
- Council tenants and housing association tenants in Haringey who are overcrowded because they have one bedroom less than the number of bedrooms to which they would normally be entitled under Haringey's housing allocations policy.
- Applicants who are homeless or threatened with homelessness but have been assessed by the Council as having no right to rehousing under the homelessness legislation because they are not in priority need or are considered to have become homeless intentionally
- Applicants who have no fixed abode
- Applicants who are overcrowded and living in private rented accommodation or social housing outside of Haringey
- Applicants who are living in accommodation that has shared facilities or lacks certain amenities.

- Applicants living in accommodation for which a hazard awareness notice has been served, by Haringey Council in relation to a Category 1 or 2 hazard in the applicant's dwelling and the remedies that are needed to reduce the hazard will require the property to be vacated for a significant period of time or will make the property unsuitable for occupation by the applicant.

12.32 Applicants who have been assessed as meeting Band C criteria but with no local connection with Haringey will be placed in Band D.

PROPOSED BAND 'D'

12.33 Band D is the category of the housing register that includes those households that have an identified housing need but are awarded no 'reasonable preference' under the law.

12.34 It also includes those applicants that have an identified housing need and would normally be awarded 'reasonable preference' under the law, but have no local connection with Haringey.

PROPOSED BAND 'E'

12.35 Band E is the category of the housing register that includes those households that have no identified housing need, but wish to join the housing register.

Timetable for implementation

12.36 Subject to the approval of Cabinet, three months' consultation on the draft housing allocations policy can commence in June 2010.

12.37 An Equalities Impact assessment will be carried out between September and December 2010 to assess the impact of the new Housing Allocations Policy.

12.38 Although three months will need to be allowed for the re-registration of existing applicants in Autumn 2010, it is possible that a large number of applicants will decide that it is not worth their while remaining on the housing register. The letters sent to applicants inviting them to re-register will provide them with a very clear indication of their housing prospects under the new policy.

12.39 The new Allocations Policy will be implemented as soon as practicable in 2011.

13. Service Financial Comments

13.1 The existing scheme is administratively complex and demands a very high amount of customer contact, in person, by phone and correspondence. The proposed changes to the housing allocations policy will begin to reduce this demand and they will lead to greater efficiency in the use of staff resources and produce better outcomes for customers.

13.2 These changes, together with last year's restructuring of Strategic & Community Housing Services, will improve productivity, increase flexibility and provide better value for money.

13.3 Any extra cost incurred in the development and implementation of the housing allocations policy will be contained within the existing budget.

14. Use of Appendices

- Appendix 1 – London Borough Housing Allocations Schemes

15. Local Government (Access to Information) Act 1985

Appendix 1 - London Borough Housing Allocations Schemes

Borough	No of Bands	Band classification	Points
POINTS ONLY SCHEMES			
Haringey	0		Full Points Scheme Needs categories plus waiting time
Islington	0		Full Points Scheme
Barnet	0		Full Points Scheme Needs + Waiting Time
Enfield	0		Full Points Scheme
Barking & Dagenham	0		Points Scheme High Priority cases given direct officers
Ken & Chelsea	0		Full Points Scheme
Wandsworth	0		Full Points Scheme
Richmond on Thames	0		Complex Points Scheme
Merton	0		Full Points Scheme
Sutton	0		Full Points Scheme
BAND ONLY SCHEME			
Croydon	9	5 Bands for Hsg Register 4 Bands for Transfer cases	
Lewisham	5	4 Priority - AA/A/B/C/ 1 Non Priority - D	
Southwark	4		
Tower Hamlets	4	1. Community Gain 2. Community Priority 3. Community Mobility 4. Community General	
Kingston on Thames	4	A: emergency B: Urgent need to move C: Identified Housing Need D: all other applicants	
Ealing	4	A: Emergency + homeless + underoccupation B: Other high priority cases C: Identifiable housing need D: No housing need	
Bromley	4		
H & F, ,	4		
Brent	4		
Harrow	4		
Hillingdon	4		
Hounslow	4		

POINTS / BAND COMBINED	No of Bands	Band classification	Points
Lambeth	8	High Priority A – C Main Hsg Register D – H	Points Scheme within Bands D – H
Camden	7	A – G	Points within Bands
Hackney	5	Emergency / Urgent / Priority Homeless / General Reserve	Plus Points scheme within Bands
Westminster	4	3 - A/B/C	Points scheme within Bands

		1 special needs band SB	
Waltham Forest	3	Uses term categories instead of bands	Points scheme within categories
Greenwich	3	A/B/C	+ complicated backdating of nominal time allowance to allow for multiple needs
Newham	3	A/B/C	Points within Bands
Redbridge		Various Categories	Points scheme within categories

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Haringey Council

Agenda item:

[No.]**CABINET****On 15th June 2010**Report Title: **Enfranchisement of Residential Leasehold Properties**Report of: **Niall Bolger – Director of Urban Environment**

Signed :

Date:

Contact Officer : Nick Powell, Head of Housing Strategy Development & Partnerships
 Tel: 020 8489 4774, email: nick.powell@haringey.gov.uk

Wards(s) affected: **Seven Sisters,
 Tottenham Green and Tottenham Hale.**

Report for: **Key Decision****1. Purpose of the report**

- 1.1. To seek agreement to revise a previous delegated authority decision to dispose of the Council's leasehold interest in four leasehold residential properties that are in the final years of their leases deemed as a wasting asset.
- 1.2. To seek agreement to enfranchise these four properties whereby two will be retained in social housing use and two will be sold due to being surplus to requirements.
- 1.3. To seek agreement to ring-fence the capital receipt to enable the enfranchisement of the properties detailed therein with the surplus to the Council's resources.

2. Introduction by Cabinet Member (if necessary)**3. State link(s) with Council Plan Priorities and actions and /or other Strategies:**

3.1 Council Plan Priorities:

- Encouraging lifetime well-being at home, work, play & learning.
- Promoting independent living while supporting adults and children in need.
- Delivering excellent customer focussed cost effective services.

3.2 The Council's Housing Strategy 2009-19.

3.3 The Council's Homelessness Strategy 2008/11

3.4 One of the key objectives within the Strategic & Community Housing Service's business plan is to maximise the development of affordable housing, by attracting investment and ensuring effective partnership working, to meet the needs of residents and help build strong and environmentally sustainable communities.

3.5 The disposal of the properties proposed in this report form part of the Council's planned programme of disposals which will help to underpin the Council's Capital Programme.

4. Recommendations

4.1. Cabinet agree to revoke the previous decision to dispose of the leasehold interest of the four below properties take under Delegated Authority on 23rd April 2009.

4.2. Approval to allocate circa £105,000 of Capital funding to Strategic & Community Housing to be repaid from sales receipts during 2010/11.

4.3. Approval to the acquisition of the freehold reversionary interests of four residential properties currently leased to the Council:

- Property 1
- Property 2
- Property 3
- Property 4

4.4. Approval to ring-fence funds from the capital receipt of the subsequent disposal of two of the freeholds with vacant possession at:

- Property 1
- Property 2

4.5. That the net proceeds of the sales be made available for the Council's Capital Programme.

5. Reason for Recommendation

5.1 The Council's Strategic & Community Housing Service (S&CH) holds a number of leasehold residential street properties, currently 33 in total, acquired individually in past years. The majority of these properties have unexpired lease terms ranging from 10 to 74 years and therefore require no action at present. However, there are four with a short term remaining that require immediate action. All properties are let as general needs accommodation on secure tenancies and are now managed

by Homes for Haringey.

- 5.2 As the leases reach their final years it has been the S&CH's practice to re-house the occupants to suitable alternative accommodation and dispose of the remaining lease prior to expiry in order to avoid any claim by the freeholder against the Council for dilapidation. This also releases a small capital receipt for the residual leasehold interest currently estimated at approximately £20-30K per property for the unexpired lease. The residual value is due to the leaseholder (the Council) having a statutory right to enfranchise and secure the property freehold which is usually worth considerably more than the lease acquisition and freehold enfranchisement costs.
- 5.3 The lease disposal proceeds are treated as capital receipts and taken into Corporate resources to be used in accordance with the Council's financial strategy.
- 5.4 Presently the Housing Service does not directly benefit from the small leasehold disposal receipts. However, it does bear the cost of suitably re-housing the secure tenants and this also has the consequence of the loss of an affordable home, usually a family unit that could otherwise have been used in the reduction of temporary accommodation. It is currently estimated that in 2010/11 the average cost to the Council of maintaining a family in emergency accommodation will be £6,000 p.a. When this is considered against the estimated disposal receipt of £20-30,000 it represents a deficit within five years and does not offer best value when considering other options available.
- 5.5 Therefore, it is proposed to enfranchise and dispose of two units and enfranchise, improve and retain two units.

6. Other Options Considered

- 6.1 There is the option of retaining the long term use of the properties by applying to the owners for an extension of the lease. However, this is not considered viable in these cases because of the compensation that would be payable to the freeholder due to the considerably enhanced value of the new lease compared to the current lease's short unexpired period.
- 6.2 Another option would be to dispose of the remaining leasehold interest to all of the four properties. This would only yield a capital receipt of circa £85,000 as does not offer best value, in light of the Home Loss and re-housing cost for the existing tenants.
- 6.3 The final option would be for the council to enfranchise all four properties and then dispose of the freehold interest. However, whilst this would provide a capital receipt of circa £642,000 the Council would need to take legal proceedings to obtain vacant possession of the two properties currently occupied by secure

tenants. This would be in addition to allocating suitable alternative accommodation with Home Loss compensation.

7 Summary

- 7.1 It is proposed for the four below leaseholds be enfranchised with two to be retained as permanent affordable accommodation in the Council's freehold ownership. The costs of such a strategy would generally be less than the value of the assets acquired although each case would be assessed on its merits with lease disposal still considered as an option to achieve best value.
- 7.2 The Council's Capital Asset & Strategy Board is in full support of the proposals to enfranchise these properties, as it represents value for money and is a good example of the council making the best use of its resources.
- 6.1. The leasehold street properties that require action to avoid potential dilapidations claims and costs at lease end are:
- Property 1
 - Property 2
 - Property 3
 - Property 4
- 7.3 Two of these properties, Property 1 and Property 2, are currently void, being deferred from disposal pending agreement to enfranchise.
- 7.4 Corporate Property Services have prepared valuations for the remaining leases, the cost of enfranchisement and the estimated freehold sale values.
- 7.5 Securing the freeholds for retention of all four properties would require an allocation of funding from the Council's Capital programme estimated at £433,000. However, this would secure assets to the value of approximately £1,075,000, save the re-housing and home loss costs of the existing occupants and cascade down to reduce temporary accommodation at a total average saving for all four homes of £24,000 per year resulting, in simple terms, of a pay back period of 18 years.
- 7.6 Housing subsidy income, management and maintenance costs are considered to be neutral in this respect.
- 7.7 However, in recognition of the current capital funding situation the recommended alternative is for a self funding arrangement by which all four properties could be enfranchised with two of the resulting freeholds then being sold on the open market. The receipts from those two disposals will provide the funding to repay the cost of the initial four freehold acquisitions leaving the Council with two freehold acquisitions at no overall cost.

7.8 The values given in Appendix 1 demonstrate the viability of this option. If the freeholds were acquired individually it would only require circa £105,000 to fund the initial freehold acquisition, the subsequent open market disposal would provide funding for the second and third acquisition and the second sale would provide the funds for the fourth enfranchisement, repayment of the initial funding allocation and also provide for fees and improvements to the two retained properties.

7.9 In detail the proposal would be to enfranchise and sell Property 1 and Property 2; enfranchise, improve and retain Property 3 and Property 4. This is on the basis that both Property 1 and Property 2 are currently void and the tenants of Property 3 and Property 4 do not wish to move and it would require legal possession proceedings to obtain vacant possession.

8 Chief Financial Officer Comments

8.1 This report proposes a more flexible approach to the disposal of leasehold residential properties, by allowing an option to acquire the freehold if this is thought to provide better value for money and enhance the capital receipt. This approach has been approved by the Capital and Assets Strategy Board.

8.2 With respect to the properties identified within this report the recommended approach is expected to increase the total capital receipt to the Council whilst at the same time allowing 2 properties to be retained and therefore reducing the cost to the Temporary Accommodation budget.

8.3 The expected costs and receipts are shown in Appendix 1.

8.4 However, there is a cash flow implication in that the recommended option requires £105,000 of capital funding to be made available and the capital receipt that this helps to generate will be received at a later date. Thus Cabinet approval is required in order to create the initial budget.

9 Head of Legal Services Comments

9.1 Subject to title investigation and satisfaction of the qualifying conditions the Council has the statutory right to acquire the freehold reversionary interests. The subsequent disposal of two properties will be under section 32 of the Housing Act 1985 subject to Secretary of State Consent. The Secretary of State has issued some General Consents. Legal advice should be sought at the time of disposal to see whether any of these consents would apply.

9.2 Corporate Legal Services has no comment as to ring fencing of finances.

10 Head of Procurement Comments

10.1 Not applicable.

11 Equalities & Community Cohesion Comments

11.1 Minority and disadvantaged groups have a higher than average dependence on affordable housing and increasing housing supply, especially of social rented housing, will therefore be beneficial for those groups in helping to meet housing needs.

11.2 The loss of any affordable housing is regretted, however, this loss is offset as the resultant capital receipt is used in accordance with the council's policies that are directed at all disadvantaged groups.

12 Consultation

12.1 The residents of Property 3 and Property 4 have been consulted and provided with the information relating to their security of tenure as a tenant of a leasehold property. They have also been provided with information pertaining to the decant procedure and the legal process to obtain vacant possession in the event that agreement to enfranchise is not forthcoming.

13 Service Finance Comments

13.1 These four units of housing were acquired as long leases under the open market acquisitions programme. Historically, as these leases approach lease end, it has been common practice to dispose of these units in order to avoid having to meet dilapidation claims from the freeholder. Property Services has now carried out valuations of these properties illustrating that disposal without the prior acquisition of the freehold will give rise to a forgone capital receipt.

13.2 If the Council acquires the freeholds of all four leaseholds properties, at a cost of £433,000, it is estimated that the capital receipt can be enhanced by £557,000.

13.3 The report proposes that two units are sold and that two be retained. The sale proceeds will then be available to carry out the necessary capital works required for the retained units.

14 Use of appendices



Agenda item:

[No.]

Cabinet

15 June 2010

Report Title. APPOINTMENT OF CABINET COMMITTEES

Report of Assistant Chief Executive (People and Organisational Development)

Signed :

Contact Officer : Richard Burbidge
Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Non Key Decision**

1. Purpose of the report

- 1.1 To appoint Cabinet Members to serve on the Procurement Committee and the Voluntary Sector Committee for the 2010/11 Municipal Year and to confirm the terms of reference of the two executive committees.
- 1.2 To appoint Members to serve on the Corporate Parenting Advisory Committee and the Children's Safeguarding Advisory Committee for the 2010/11 Municipal Year and to confirm the terms of reference of these two advisory committees.
- 1.3 To appoint Members to serve on the Adult Safeguarding Advisory Committee and to confirm the terms of reference of the advisory committee.
- 1.4 To appoint Members to serve on the Hornsey Town Hall Community Partnership Board.

2. Introduction by Cabinet Member

- 2.1 The Cabinet Procurement Committee will play an important part in enabling the Cabinet to undertake our responsibilities in relation to contract and procurement decisions. Good procurement decisions are central to sound financial management and our continued commitment to achieving value for money and the delivery of excellent services to Haringey's communities.

2.2 The Cabinet Voluntary Sector Committee will enable this Council to build on the constructive and positive relationships with our partners within the Voluntary Sector. The remit of this body goes beyond the scope of solely allocating grant aid to that of issues relating to the Voluntary Sector in general.

2.3 It is vital that as a Council we have in place the necessary arrangements for ensuring we discharge our corporate parenting and child safeguarding arrangements. The governance arrangements for corporate parenting and child safeguarding matters proposed in the report respond clearly to the issues which were raised in the JAR inspection at the end of 2008.

2.4 The Well-being and Choice Service Inspection, January 2009, made certain recommendations in terms of further enhancing Adults Safeguarding practice. The Advisory Committee provides an 'arms length' overview and provides the Cabinet with the assurance that the highest level of scrutiny is being offered to the safeguarding of vulnerable adults in Haringey.

2.5 In order to continue momentum and proceed efficiently with the Hornsey Town Hall Community Partnership Board's deliberations on the practicalities regarding the future of the former Hornsey Town Hall it is necessary to appoint members to serve on that Board.

3. State link(s) with Council Plan Priorities and actions and/or other Strategies:

3.1 Section 2 (Committees of the Cabinet) of Part Three Section D of the Council's Constitution provides that -

The Cabinet may delegate any of its functions to a Committee of the Cabinet. Committees of the Cabinet shall report to the Cabinet. The Cabinet may establish decision-making Committees, which may only include Cabinet Members. The Cabinet may establish advisory Committees, the membership of which need not be limited to Cabinet Members. The Cabinet may change them, abolish them, or create further ones, at its own discretion.

Committees established by the Cabinet shall be empowered to perform their functions with immediate effect unless the Cabinet imposes any express restriction when they are established. Unless stated otherwise, all Decision-Making Committees will continue in operation until expressly abolished by the Cabinet and all Advisory or Consultative Committees will continue in operation only until the first meeting of the Cabinet in the next municipal year following their establishment when they must be expressly renewed or they cease to exist.

The establishment, abolition or cessation of Committees and the amendment of their terms of reference will be reported to full Council in due course for noting in the Council's Constitution.

The functions of the Cabinet under this Section shall be exercised with the agreement of the Leader and may be exercised by the Leader personally.

4. Recommendations

- 4.1. That the Cabinet appoint Cabinet Members to serve on the Procurement Committee and on the Voluntary Sector Committee for the 2010/11 municipal year and confirm their respective terms of reference as outlined in paragraphs 7.1 and 7.2 below.
- 4.2 That the Cabinet appoint Members to serve on the Corporate Parenting Advisory Committee and the Children Safeguarding Policy and Practice Advisory Committee for the 2010/11 municipal year and confirm their respective terms of reference as detailed in paragraphs 7.3 and 7.4 below.
- 4.3 That the Cabinet appoint Members to serve on the Adults Safeguarding Advisory Committee for the 2010/11 municipal year and confirm its terms of reference as detailed in paragraph 7.5 below.
- 4.4 That the Cabinet appoint two Members to serve on the Hornsey Town Hall Community Partnership Board and confirm its terms of reference as detailed in paragraph 7.6 below.

5. Reasons for recommendation(s)

- 5.1. To ensure that the Cabinet responsibilities in relation to contract and procurement matters are properly discharged as good procurement decisions are central to sound financial management and our continued commitment to achieving value for money and the delivery of excellent services to Haringey's communities.
- 5.2 To enable the Council to build on the constructive and positive relationships with our partners within the Voluntary Sector the remit of this body was broadened to go beyond its original scope of solely allocating grant aid to that of issues relating to the Voluntary Sector in general.
- 5.3 To respond to the recommendations within the JAR Action in relation to improved governance of children safeguarding arrangements.
- 5.4 To assist the development of better performance management in line with the Independence, Wellbeing and Choice Service Inspection and the agreed action plan by reviewing the effectiveness of the Council's policies and practice in relation to the Safeguarding of Adults and joint working of partner organisations to make sure that adults within Haringey are appropriately protected from all forms of abuse.
- 5.5 The Hornsey Town Hall Community Partnership Board was established as a

working party to continue community momentum and proceed efficiently with the resolutions made by the Executive regarding the future of the Hornsey Town Hall. Although a Trust (the Hornsey Town Hall Creative Trust) has recently been established to consider the future management of and to raise funds for the former Hornsey Town Hall, the Community Partnership Board remains in existence to advise the Council on the practicalities of any recommendations for the Town Hall in both the short and long term and the Cabinet is asked to appoint two Council representatives to serve on the Partnership Board. The Council on 24 May 2010 appointed Councillors Cooke and Gorrie as its representatives on the Trust.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 In the municipal year 2009/10 the membership of the Procurement Committee was 4 with a quorum of 2 and consisted of -

Cabinet Member Resources (Chair)
 Leader of the Council
 Cabinet Member Children and Young People
 Cabinet Member Housing

In addition, the Members appointed were entitled to name any other Member of the Cabinet as a substitute in the event of absence from a meeting with the proviso that substitutes, when attending in that capacity, be recorded in the minutes as so doing and be entitled to carry full voting and other rights and responsibilities.

The Terms of Reference of the Committee agreed by the Council were as follows:

- a) To exercise the functions of the Cabinet in respect of all contracts for procurement for works, goods or services in accordance with the Contract Procedure Rules set out in Part Four Section J of the Constitution except for those matters expressly delegated to any other body or person;
- b) To undertake particular powers included within (a) as follows:
 - (i) waiver of Contract Procedure Rules where appropriate;
 - (ii) acceptance of tenders/award of contracts where appropriate;
 - (iii) approving variations, extensions and novations of contracts where appropriate;
 - (iv) annual review of Contract Procedure Rules;
 - (v) receive quarterly reports of the Director of Adults, Culture and Community Services and the Director of the Children and Young

- (vi) People's Services in relation to 'spot contracts';
agreeing of approved lists of contractors;

- c) To oversee the process and receive reports at key milestones in respect of procurement of strategic service areas;
- d) To advise the Cabinet on all matters concerned with procurement generally.

7.2 In the municipal year 2009/10 the membership of the Voluntary Sector Committee was 5 with a quorum of 2 and consisted of-

Cabinet Member for Community Cohesion and Involvement (Chair)
Cabinet Member for Enforcement and Safer Communities
Cabinet Member Resources
Plus 2 other Members of the Cabinet (All Members of the Cabinet to act as a panel of substitutes with two to be selected according to whose portfolio responsibilities were relevant to the particular areas of activity under review).

The Terms of Reference of the Committee agreed by the Council were as follows:

- a) To consider officer recommendations for future funding and agree the awarding of grant aid to the voluntary and community sector;
- b) To review funding to organisations where there is a potential breach of conditions of grant aid and/or service level agreement
- c) To advise the Cabinet on variations to the overall grant policy;
- d) To advise the Cabinet on all aspects of the Council's relationship with the Voluntary Sector including the management and use of the community buildings portfolio.

7.3 In the municipal year 2009/10 the membership of the Corporate Parenting Advisory Committee was 7 with a quorum of 2 and consisted of -

Cabinet Member for Children and Young People (Chair)
Councillors Adamou
Alexander
Allison
Engert
C. Harris
Patel

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To be responsible for the Council's role as Corporate parent for those children

and young people who are in care;

- b) To ensure the views of children in care are heard;
- c) To seek to ensure that the life chances of children in care are maximized in terms of health, educational attainment and access to training and employment to aid the transition to a secure and fulfilling adulthood.
- d) To ensure that the voice and needs of disabled children are identified and provided for;
- e) To provide an advocacy function within the Children's Trust and the Council on behalf of children in care;
- f) To monitor the quality of care provided by the Council to Children in Care;
- g) To ensure that children leaving care have sustainable arrangements for their future wellbeing.

7.4 In the municipal year 2009/10 the membership of the Children Safeguarding Policy and Practice Advisory Committee was 7 with a quorum of 3 and consisted of -

Councillors: Jones (Chair)
Davies
Lister
Mallett
Oatway
Hilary Corrick (Non-Councillor Member - appointed by the Advisory Committee)

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To examine and consider the effectiveness of the Council's policies and practice, including policies and practices in schools, children's homes and children's centres, relating to the safeguarding of children.
- b) To examine and consider the effectiveness of the arrangements for co-operation on child protection matters between partner agencies.
- c) To consider the Council's policies and performance relating to safeguarding through observing practice in Haringey and obtaining the views of key stakeholders (staff, families and children /young people) to attain a qualitative understanding of safeguarding practice.
- d) To make recommendations on these matters to the Cabinet or Cabinet Member for Children and Young People and Director of Children and Young

People's Service in taking forward improvements to safeguarding of children.

7.5 In the municipal year 2009/10 the membership of the Adult Safeguarding Advisory Committee was 3 with a quorum of 2.

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To examine and review the effectiveness of the Council's policies and practice in relation to the Safeguarding of Adults (Adult Protection);
- b) To review and examine the effectiveness of arrangements for cooperation; and joint working of Adults Safeguarding issues between partner agencies;
- c) By obtaining the views of key stakeholders (staff, families/carers and the person themselves) to obtain a qualitative understanding of how safeguarding processes are working to protect vulnerable adults;
- d) To consider the Council's policies and performance in relation to safeguarding adults through observing practice within Haringey; and
- e) To make recommendations on these issues to the Cabinet, the lead member for Safeguarding Adults and the Assistant Director for safeguarding in order to take forward and drive improvements to safeguarding adults within the borough.

7.6 In 2009/10 the Cabinet's representatives on the Hornsey Town Hall Community Partnership Board were Councillors Goldberg and Gorrie. However, the Council on 24 May 2010 appointed Councillors Cooke and Gorrie as its representatives on the Hornsey Town Hall Creative Trust which has recently been established to consider the future management of and to raise funds for the former Hornsey Town Hall.

The Terms of Reference of the Committee agreed by the Cabinet were as follows:

- a) To advise the Council on the practicalities of the Hornsey Town Hall Advisory Panel's recommendations for the Town Hall in both the short and long term.
- b) To work in an advisory role with officers towards finalising a development brief between April 2005 and July 2005 and then selecting a suitable developer whom will work in partnership with the Council and Community.
- c) To start the preparatory work for a Trust by: scoping the skills required for a trust, seeking potential persons to fulfil roles, examining governance issues, producing an outline business plan for a potential Trust or advising on other suitable management vehicles to safeguard community and cultural uses in the future.
- d) To formulate a strategy for attracting primary grant funding, that being available

for heritage purposes. To establish an outline of specific projects that could attract other grant funding in the educational and cultural sphere that may be set up in the Town Hall.

- e) To compile a listed building management scheme which is approved by English Heritage
- f) To receive monthly reports from the Interim Management Group. [This is a group of 4 former Advisory Panel members who are currently working with officers to engage with local community organisations wanting to use available space that may be available on an interim basis in the Town Hall.]
- g) To provide progress reports on a quarterly basis to the Crouch End, Stroud Green & Hornsey Area Assembly and the Cabinet.

8. Chief Financial Officer Comments

- 8.1. The service manager confirms that these committees can be serviced from within existing business unit resources.
- 8.2. Members should note that the advisory committees and the community partnership board have no formal decision making powers and thus will not have the authority to incur expenditure or make budgetary decisions.

9. Head of Legal Services Comments

- 9.1. The Council's Constitution sets out the relevant Cabinet arrangements at Part Three, Section D and confirms that the Cabinet may establish decision making committees, which may only include Cabinet Members. The Cabinet may establish advisory Committees, the membership of which need not be limited to Cabinet Members. The Cabinet may change them, abolish them, or create further ones, at its own discretion. Unless changed or abolished, the two decision-making Committees continue in operation without the need for formal renewal each year. Under the new executive leadership arrangements, these powers of the Cabinet must be exercised with the agreement of the Leader and may be exercised by the Leader personally.

10. Head of Procurement Comments – [Required for Procurement Committee]

- 10.1. Not applicable

11. Equalities & Community Cohesion Comments

- 11.1. The recommendations of Members to serve on the Procurement Committee and the Voluntary Sector Committee reflect Members' roles and specialisms because of the diversity of members the suggestions are balanced in terms of gender and ethnicity.
- 11.2. There has been consultation on the proposals for the two Advisory Committees within the Majority and Minority Political Groups.

12. Consultation

- 12.1. Not applicable.

13. Service Financial Comments

- 13.1. It is not envisaged that the establishment of these Committees will of itself have any direct financial implications.

14. Use of appendices /Tables and photographs

- 14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report:

1. Report to the Executive Member Finance on 8 March 2005 entitled Ratification of the Hornsey Town Hall Community Partnership.
2. Report to the Cabinet on 16 June 2009 entitled Appointment of Cabinet Committees and other Sub-Ordinate Bodies.
3. Report to the Cabinet on 21 July 2009 entitled Appointment of Advisory Committees.
4. Report to the Cabinet on 17 November 2009 entitled Members' Panel – Safeguarding Adults.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.



Agenda item:

[No.]**Cabinet****15 June 2010**

Report Title. Appointment of Representatives to Serve on the Haringey Standing Leadership Conference and its Theme Boards

Report of Assistant Chief Executive (People and Organisational Development)

Signed :

Contact Officer : Richard Burbidge
Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Non Key Decision**

1. Purpose of the report

1.1 To propose the appointment of Members to serve on the Haringey Strategic Partnership Standing Leadership Conference and its six Theme Boards.

2. Introduction by Cabinet Member

2.1 Haringey Council joined with local agencies to create the Haringey Strategic Partnership (HSP) in April 2002.

2.2 One of this administration's priorities is to continue to work constructively with stakeholders and partners and to build on the successes of recent years. The re-named Haringey Strategic Partnership Standing Leadership Conference aims to improve the lives of all Haringey residents through effective partnership working between all the service providers across the borough. The role of the HSP Theme Boards is to manage and develop the key objectives of the partnership

2.3 The Cabinet is asked to confirm the appointment of Members to serve on the HSP Standing Leadership Conference and its respective Theme Boards.

3. State link(s) with Council Plan Priorities and actions and/or other Strategies:

- 3.1. The Haringey Strategic Partnership Board is the body through which the priority outcomes agreed within the 2008/09-2010/11 Local Area Agreement (LAA) are monitored and these align to and reflect all five Council priorities. They also directly link to the objectives of the majority of the main Council strategies.
- 3.2. The LAA is the main delivery plan for the Sustainable Community Strategy and the outcomes and improvement targets directly relate to achieving the ambitions and priorities within it.

4. Recommendations

4.1 That the Cabinet appoint three of its members to serve on the **Haringey Strategic Partnership Leadership Conference Board** (in addition to the Leader and the Chief Executive who are ex-officio members).

4.2 That approval be granted to the following appointments of Members to serve on the HSP Theme Boards indicated:

Better Places Partnership -

Cabinet Member for Planning and Regeneration
One Majority Party Councillor

Children's Trust -

Cabinet Member for Children and Young People
Leader of the Council
Cabinet Member for Community Safety and Cohesion
One Majority Party Councillor
One Minority Party Councillor

Enterprise Partnership Board -

Cabinet Member for Planning and Regeneration
One Majority Party Councillor

Integrated Housing Board -

Cabinet Member for Housing
One Majority Party Councillor

Safer Communities Executive Board –

Cabinet Member for Community Safety and Cohesion

Well Being Partnership Board -

Cabinet Member for Adults and Community Services
Three Majority Party Councillors

5. Reason for recommendation(s)

5.1. Within Haringey's LAA there are a number of designated national indicators and local targets set which have to be performance managed.

5.2. The HSP Standing Leadership Conference and its Theme Boards provide the vehicles through which the achievement of attainment targets will be measured and delivered.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 The list of HSP bodies to which the Council appoints Members is set out below with details of the appointments made in 2009/10 -

Haringey Strategic Partnership Standing Leadership Conference

There were two ex-officio positions which are filled by the Leader and the Chief Executive. There are 3 other positions to be filled by Cabinet Members. In 2009/10 these were filled by

Councillor Amin
Councillor Canver
Councillor Reith

(HSP Executive - Two ex-officio positions filled by the Leader and the Chief Executive)

Better Places Partnership Board

There was an ex-officio position filled by the Cabinet Member for Environment and Conservation. There was one other position which in 2009/10 this was filled by Councillor Bevan.

Children's Trust

There were ex-officio positions filled by the Cabinet Member for Children & Young People, the Leader and the Cabinet Member for Community Safety and Enforcement. There were two other positions which in 2009/10 were filled by 1 Majority Group Councillor (Councillor Stanton) and 1 Minority Group Councillor (Councillor Engert).

Enterprise Theme Board

There was one ex-officio position filled by the Cabinet Member for Regeneration and Enterprise. There was one other position to be filled by a Member which in 2009/10 was filled by Councillor Egan.

Integrated Housing Board

There was one ex-officio position filled by the Cabinet Member for Housing. There was one other vacant position for a Majority Group Councillor.

Safer Communities Executive Board

There was one ex-officio position filled by the Cabinet Member for Enforcement and Safer Communities.

Well Being Theme Board

There was one ex-officio position filled by the Cabinet Member for Adult Social Care and Wellbeing. There were two other positions which in 2009/10 were filled by Councillor Bevan, Councillor Catherine Harris and Councillor Santry.

8. Chief Financial Officer Comments

8.1. The Chief Financial Officer has been consulted on this report. Any remuneration given to Members for attendance at these Board will be contained within the existing member allowances budget.

9. Head of Legal Services Comments

9.1 There are no specific legal implications but there are strong arguments for appointing the relevant Cabinet Member(s) to the Theme Boards that match their portfolios. The role of the HSP and theme boards will increase in importance with the Local Area Agreement and the new statutory duty for the Cabinet/Committees to have regard to local improvement targets in the LAA when exercising their functions.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. The Members recommended to serve on the Haringey Strategic Partnership and its six Theme Boards reflects those Members respective roles and specialisms, because of the diversity of Members the suggestions are considered well balanced in terms of gender and ethnicity.

12. Consultation

12.1 Not applicable.

13. Service Financial Comments

13.1. It is not envisaged that the establishment of these Committees and Panels will of itself have any direct financial implications.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report:

Report to the Cabinet on 16 June 2009 entitled Appointment of Representatives to Serve on the Haringey Strategic Partnership and its Theme Boards

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
MONDAY 12 APRIL 2010**

Councillors: Amin, Adamou, Alexander, Allison, Engert and Reith (Chair)

Apologies: Councillor C Harris

Also Present: Mark Gurrey, Linda James and Wendy Tomlinson.

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CPAC118	<p>APOLOGIES FOR ABSENCE (IF ANY)</p> <p>Apologies for absence were received on behalf of Cllr C Harris who was substituted by Cllr Amin.</p>	
CPAC119	<p>URGENT BUSINESS</p> <p>There were no items of urgent business.</p>	
CPAC120	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p>	
CPAC121	<p>MINUTES</p> <p>RESOLVED:</p> <p>That the minutes of the meeting held on 2 March 2010 be agreed as an accurate record.</p>	
CPAC122	<p>MATTERS ARISING</p> <p>Leaflet setting out mechanisms by which CiC can raise concerns/make complaints: Although no comments had been made by Members on the revised leaflet, Cllr Allison agreed to meet with the Deputy Director to discuss concerns that she had.</p> <p>Housing allocated to Care Leavers: Members requested that this information be sent out with the minutes of this meeting.</p> <p>Pregnancies amongst CiC: As of March 2010 there were 18 young mothers and a further 6 pregnancies (aged over 16) and 1 Under 16 who was pregnant, but had subsequently had a termination. It was agreed that a report be presented to a future meeting setting out the strategies in place to support teenage parents.</p>	<p>MG</p> <p>DG/CB</p> <p>CC</p>

**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
MONDAY 12 APRIL 2010**

	<p>Stocktaking Event: Officers to confirm the date of this event.</p>	MG
	<p>Adoption and Fostering Panel: Following concerns raised officers agreed to investigate whether medical information from Health was always available to the Panel's Health Adviser.</p>	MG
CPAC123	<p>FOSTER CARER RECRUITMENT AND RETENTION.</p> <p>The Committee was provided with an update on foster carer recruitment and retention throughout 2009-10 and set out future reporting proposals for 2010- 11 and beyond.</p> <p>It was accepted that in order to meet both the outcomes for children and as a key part of the budget management strategy there was a need to improve the pool of good quality foster carers, especially as there was a high drop out rate. There was also a need for a greater variety of carers. It was noted that although Haringey was in an adoption consortium with four other boroughs it was not considered likely to be so successful for fostering as the boroughs were competing with each other for carers.</p> <p>Details of the recruitment process including the advertising campaign and the information meetings held for prospective households was noted, together with the key stages that a prospective carer had to pass before approval. During the current year it was proposed to arrange sessions for prospective carers to hear from existing carers and to meet some young people who had or were in foster care to talk about their experiences and what they wanted from a foster carer. As part of the improvements being made to the recruitment process it was planned that there would be information days held at community centres, places of worship, schools and the Tottenham Carnival.</p> <p>It was agreed that the Committee would be regularly informed of the processes that an applicant had to pass through before being approved as a foster carer, and the reasons why carers left the service at any stage of the process. It was also important that systems were in place for monitoring the quality of the placements. Currently this was achieved through visiting the child and through link workers supporting and supervising carers.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the report be noted. 2. That the Committee receive regular updates with detailed numbers of those going through the various stages of the recruitment process (including how the prospective carer heard about the opportunity), those leaving the service and the reasons, systems in place for monitoring quality and details of the information days to be organised. 	MG
CPAC124	<p>PERFORMANCE MANAGEMENT : CHILDREN AND FAMILIES FEBRUARY 2010</p>	

**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
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The Committee considered a report setting out the February performance monitoring data in relation to CiC within the Children and Families service.

The number of children in care had continued to rise and stood at 560 as at the end of February. Details of the number of children who went missing during February were noted. Also the Committee were advised that only 5 CiC did not have an allocated social worker at the end of February. The number of cases reviewed in the required timescales was noted, together with the number of adoptions and special guardianship orders made in the year to date.

As requested at the previous meeting Members received a breakdown by age of the number of CiC who had received health assessments and dental checks over the previous 12 months. Members expressed concern over the low numbers of 6-10 year olds who had an up to date health assessment and dental check.

In response to a previous request the Committee was advised that of the 247 over 10 year olds in care, 28 had offended of which 9 lived in Haringey. It was noted that more analysis was needed in order to provide details of those that had re-offended. Although there had been difficulties in the past with obtaining accurate data this had now been addressed. It was pleasing to note that there were no live ASBO's involving children in care. Members were concerned that information needed to be available on the offending records of CiC, whether or not they were living in the borough. It was important that this was recorded on Frameworki.

Members noted that the figures for NI61 – CiC adopted to date was likely to have been affected by the increased volume of care proceedings going to court and consequent pressures on court time.

RESOLVED:

1. That the next meeting receive a report with case examples of both in and out of borough placements and how the children and young people's service worked with the Youth offending service.
2. That the next meeting receive a report on the offending and re-offending records of CiC That officers confirm the reasons for the lower than expected figures for CiC being adopted.
3. That the next meeting receive a report on the number of young people leaving care in education, training or employment.

RT/LJ

MG

MG

RT

CPAC125 QUALITY OF PRACTICE AUDITS – CHILDREN IN CARE

The Deputy Director gave a presentation on the new comprehensive quality audit which had been implemented in order to ensure that improvements in the quality of social work practice continued. The first set of audits focusing on quality of practice were completed in October 2009 and had been carried out monthly thereafter. A random sample of cases had been selected across 10 sections of Children and families.

**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
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	<p>More specific themed audits would also be carried out periodically where a need was identified. Heads of Service were responsible for follow up actions on any audits that were rated as inadequate and a sample of these were re-audited on a quarterly basis and notified to the Assistant and Deputy Directors. It was noted that there were occasions when the service did not agree with an auditors inadequate findings.</p> <p>A summary of the number of cases audited, overall ratings and section ratings was noted. Although it would appear that there was a drop in standards in February 2010 it was noted that the number of cases audited was considerably less.</p> <p>The programme for the coming year there was to be a mixture of continuing with auditing random cases and themed audits. For April a themed audit would be carried out involving households living with domestic violence.</p> <p>Members noted that OFSTED welcomed the audit tool and that it was seen as an example of good working practice.</p> <p>RESOLVED:</p> <p>That the Committee be kept informed of any themed audits involving children in care.</p>	
CPAC126	<p>NEW ITEMS OF URGENT BUSINESS</p> <p>There were no new items of urgent business.</p>	
CPAC127	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>RESOLVED:</p> <p>That as items 13 to 14 contained exempt information (as defined in Section 100a of the Local Government 1972; namely information likely to reveal the identity of an individual, and information relating to any individual) members of the press and public should be excluded from the remainder of the meeting.</p>	
CPAC128	<p>CHILDREN IN CARE WHO GO MISSING</p> <p>In response to the previous meeting a report was presented on the systems in place to monitor children who went missing from care. There was a monthly performance management group that routinely looked at all episodes of children that had been reported as missing in the previous month.</p> <p>Examples of specific individual cases and action taken was given. It was noted that where possible the authority tried to avoid locating children a</p>	

**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
MONDAY 12 APRIL 2010**

	<p>long distance away, but there were occasions when this was beneficial.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That details regarding a recent unaccompanied asylum seeker who went missing be provided to Members. 2. That a further report be presented setting out anonymised Care Plans setting out details of support given. 	RT
CPAC129	<p>MUSWELL HOUSE – STAFFING</p> <p>The Committee was updated on progress with regard to the current staffing structure and recruitment to posts at Muswell House.</p> <p>It was noted that all posts had been recruited to and CRB checks were in the process of being completed. It was hoped that all the staff would be in post and trained by the end of April.</p> <p>Tavistock had also recruited into the 1.5 posts and their staff should also commence by the end of the month.</p> <p>RESOLVED:</p> <p>That a further report be presented to the Committee in due course once the new structure had time to embed.</p>	WT
CPAC130	<p>REGULATION 33 VISITS</p> <p>The Committee were provided with inspection reports from Regulation 33 visits undertaken during January and February 2010 to Muswell House Adolescent unit and Haringey Park children's homes.</p> <p>It was noted that, in future the visits would be undertaken by a Panel consisting of a young person, a member of staff from the Fostering and Placement team? and two Councillors. Visits would take place at times when young people were likely to be present. It was also suggested that in future reports should include details of action taken by the Manager of the homes and that inconsistencies between homes should be ironed out.</p> <p>RESOLVED:</p> <p>That the inspection reports for Muswell House and Haringey Park Children's Homes be noted and that future reports would include details of action taken by home Managers.</p>	
CPAC131	<p>CHILD SAFEGUARDING</p> <p>There were no new cases reported.</p>	
CPAC132	<p>NEW ITEMS OF EXEMPT URGENT BUSINESS</p>	

**MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
MONDAY 12 APRIL 2010**

	There were none.	
CPAC133	ANY OTHER BUSINESS It was agreed that the next meeting receive details of the number and location of children placed in homes outside of the borough. The Chair thanked everyone for their hard work and attendance throughout the year. DATE OF NEXT MEETING: 6 JULY 2010	

Cllr Lorna Reith

Chair

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

Councillors *Bob Harris (Chair), *Bevan, Kober and *Reith.

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC95.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>An apology for absence was submitted by Councillor Kober.</p>	
PROC96.	<p>DECLARATIONS OF INTEREST (Agenda Item 3)</p> <p>Councillor Bevan declared a personal interest by virtue of being Chair of the London Housing Consortium.</p>	
PROC97.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meeting held on 30 March 2010 be approved and signed.</p>	HLDMS
PROC98.	<p>CORPORATE LEARNING AND DEVELOPMENT PROGRAMME - SHORT COURSES AND IT TRAINING: FRAMEWORK AGREEMENTS (Report of the Assistant Chief Executive – People and Organisational Development - Agenda Item 6)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval of framework agreements with suppliers for the provision of the Council's competency based corporate learning and development programmes.</p> <p>RESOLVED</p> <p>1. That in accordance with Contract Standing Order 11 approval be granted to framework agreements with the following suppliers for the provision of the Council's competency based corporate learning and development programmes</p> <p>Lot 1 – Short Courses to Support the Council's Competency</p> <p>Deborah West Eliesha Public Sector Providers</p>	ACE- POD

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>Redhill Group</p> <p>Lot 2 – IT Training for Standard MS Office Based Applications or Upgraded Equivalents College of Haringey, Enfield and North East London</p> <p>2. That the agreement be awarded for a period of two years with an option to extend for two further periods of one year on the basis detailed in the report.</p>	ACE- POD
PROC99.	<p>HARINGEY PUBLIC MORTUARY (Report of the Director of Urban Environment - Agenda Item 7)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report advised the final costs involved in the construction of the new mortuary for the Borough and sought approval for variations in the construction and consultancy contracts to accommodate increased costs. We were advised of the increase in the cost from the original to the final figure.</p> <p>RESOLVED</p> <p>1. That in accordance with Contract Standing Order 13.02 approval be granted to final variations in the construction and consultancy contract sums for construction of the new public mortuary to accommodate increased costs over the amounts approved on 19 February 2009.</p> <p>2. That it be noted that the final total project sum was £3,775,000 which was an overspend of £17,000 on the revised budget carried over from 2008/9.</p>	DUE
PROC100	<p>EXTENSION OF SUPPORTING PEOPLE CONTRACT - SIXTY PLUS (Report of the Director of Adult, Culture and Community Services - Agenda Item 8)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the new contract was scheduled to start on 1 June 2010.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>We noted that the report sought agreement to a one year extension to the existing contract for the supporting people sixty plus service.</p> <p>RESOLVED</p> <p>That in accordance with Contract Standing Order 13.02 approval be granted to the extension of the Contract (60 Plus) to the current Provider, Metropolitan Support Trust for a fixed term of 12 months.</p>	DACCS
PROC101	<p>AWARD OF SUPPORTING PEOPLE CONTRACT - OFFENDER AND SUBSTANCE MISUSE SERVICES (Report of the Director of Adult, Culture and Community Services - Agenda Item 9)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of the need to invite bidders to re-submit their tenders and it was late due to the completion of necessary consultations. The report was too urgent to await the next meeting because the new contract was due to start on 1 June 2010.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought agreement to the award of contract for the Supporting People – Offender and Substance Misuse Services contract for a period of 2 years with the option of a 1 year extension. It was noted that the option to extend for a second 1 year period was not included as it was likely that the market would be different within 2/3 years.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of contract for Offenders and Substance Misuse to St. Mungo's (Consortium bid with HAGA and DASH) for a period of two years with an option to extend for a further period of one year, commencing the 1 June 2010. 2. That it be noted that the cost of the contract be met from the Supporting People's Grant and to the value of stated in the Appendix to the interleaved report. 	DACCS
PROC102	<p>BUILDING SCHOOLS FOR THE FUTURE: BSF PROGRAMME SUPPORT (Report of the Director of the Children and Young People's Service - Agenda Item 10)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>We noted that the report sought approval to extend an existing contract to secure additional BSF Programme Support resources required to minimise risk in the delivery and closure phase of the BSF projects and programme.</p> <p>We noted that during the first three months of the extension, (with a view to confirming the full twelve months extension at the end of that three month period) it had been agreed that the Council would fund two graduate trainees, with Qedis assuming responsibility for the training of and knowledge transfer to the Council officers. This would secure the transfer of knowledge and the expansion of in house capacity.</p> <p>RESOLVED</p> <p>That in accordance with Contract Standing Order 13.02 approval be granted to the contract extension and additional expenditure for Qedis to the extent detailed in the Appendix to the interleaved report for the first six months of the remaining phase of the BSF programme.</p>	DCYPS
PROC103	<p>BUILDING SCHOOLS FOR THE FUTURE: VARIATION TO CONTRACT FOR WOODSIDE INCLUSIVE LEARNING CAMPUS (Report of the Director of the Children and Young People's Service - Agenda Item 11)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought agreement to vary the Woodside Inclusive Learning Campus contract with the Main Contractor, subject to Building Schools for the Future (BSF) Board approval for support for the change and affordability and demonstration that the amended scope to the contract represented Value for Money.</p> <p>We also noted that the variation was being raised to build a new block to cater for Music, Art, Drama and the LRC, rather than refurbishing an existing block, as specified in the original contract. This would provide better educational and community benefits improved Value for Money and reduced lifecycle costs.</p> <p>We noted that the BSF Board had agreed to earmark a further £2.2m additional funds to this project.</p> <p>RESOLVED</p> <p>1. That in accordance with Contract Standing Order 13.02 outline approval be granted to vary the construction contract for Woodside Inclusive Learning Campus to enable a new block to be built for Music, Art, Drama and the library, rather than</p>	DCYPS

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with contract standing Order 14.01 approval be granted to the implementation of a novation of contract for the provision on Integrated Housing Services to transfer legal obligations from Lime Light Properties Ltd to Christopher House (London) Ltd. 2. That there be monthly contract monitoring meetings with Christopher House and the company supply monthly financial statements. 	<p>DCYPS</p> <p>DCYPS</p>
<p>PROC106</p>	<p>PLANNED PREVENTATIVE MAINTENANCE (PPM) PARTNERING PROCUREMENT (Report of the Director of Urban Environment - Agenda Item 14)</p> <p>We noted that the report sought agreement to procure a Partnering Term Contract/s for Planned Preventative Maintenance repairs and redecoration works to the Council's housing stock.</p> <p>We noted that there should be some savings over the five year period.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That approval be granted to the procurement of a 5 Year Partnering Term Contract/s to carry out External Decorations and Repairs to the Council's housing stock. 2. That it be noted that the scheme was to be funded from the Housing Capital Programme. 	<p>DUE</p>
<p>PROC107</p>	<p>SHELTERED HOUSING AND PARKLANDS HOSTEL (Report of the Director of Urban Environment - Agenda Item 15)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of necessary consultations. The report was too urgent to await the next meeting because the contractors would incur costs if the contract did not start by late May 2010.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to award a contract for a detailed programme of works, which related to 788 properties within the delivery of the Homes for Haringey Decent Homes Sheltered Housing (Internal and External Works) and Former Hostel Units - Parklands Hostel N22.</p> <p>RESOLVED</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
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	<ol style="list-style-type: none"> 1. That in order to facilitate the delivery of the Decent Homes works approval be granted to the package of works detailed in the interleaved report. 2. That in accordance with Contract Standing Order 11.03 approval be granted in principle to award the contract for the Homes for Haringey Decent Homes Sheltered Housing (Internal and External Works) and Former Hostel Units - Parklands Hostel N22 based on highest Tender OJEU score achieved based on quality and price to Breyer Group Ltd. 3. That the estimated cost excluding fees as detailed in the Appendix to the interleaved report be noted. 	<p>DUE</p> <p>DUE</p>
PROC108	<p>NORTH TOTTENHAM DECENT HOMES PROGRAMME 2009/10 - PHASE NT14A (Report of the Director of Urban Environment - Agenda Item 16)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of necessary consultations. The report was too urgent to await the next meeting because of the need for continuity of work for the decent homes contractor.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sets out a detailed programme of works, which relates to various properties in the North Tottenham Area, known as NT14a within the delivery of the Decent Homes Programme.</p> <p>We requested that there be consistency in future reports on decent homes programme, in that the same template should be used specifying the element of work.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for North Tottenham Decent Homes Programme Phase NT14a to Lovell Partnerships. 2. That the Agreed Maximum Price (AMP) excluding fees as detailed in the Appendix to the interleaved report be noted. 3. That it be noted that the scheme was to be funded from the 2010/11 Decent Homes allocation. 	<p>DUE</p>
PROC109	<p>WOOD GREEN DECENT HOMES PROGRAMME 2010/11 - PHASE WG19 (Report of the Director of Urban Environment - Agenda Item 17)</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>Our Chair agreed to admit the report as urgent business. The report was late because of necessary consultations. The report was too urgent to await the next meeting because of the need for continuity of work for the decent homes contractor.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report set out a detailed programme of works, which related to various properties in the Wood Green Area, known as WG19 within the delivery of the Decent Homes Programme.</p> <p>Reference was also made to the life cycle cost analysis for the Sandlings which showed that the cost of converting the flat roof there to a pitched roof would be less than that for a flat roof renewal and clarification was sought of whether such a conversion could be justified in this case. In this regard we noted that the difference in the relative short term costs of conversion as opposed to renewal were more marked and we were reminded of the recommendation that further conversions of flat roofs to pitch roofs should not be agreed unless they were affordable immediately and did not jeopardise the future Decent Homes Programme. In the light of the recommendation in the officer's report and also that of the Decent Homes Board we concluded that whilst, funds permitting, there might be opportunities to agree roof conversions as the Decent Homes Programme progressed the flat roof to the Sandlings should be replaced with a flat roof as proposed unless savings could be identified or costs contained within the contract price.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Wood Green Decent Homes Programme Phase WG19 to Mulalley & Co. Ltd. 2. That the Agreed Maximum Price (AMP) excluding fees as detailed in the Appendix to the interleaved report be noted. 3. That it be noted that the scheme was to be funded from the 2010/11 Decent Homes allocation. 	DUE
PROC110	<p>CONSULTANT FOR CONSTRUCTION WORKS FRAMEWORK AGREEMENT EXTENSION (Report of the Director of Corporate Resources - Agenda Item 18)</p> <p>We noted that the report sought approval to extend the Consultants for construction works framework agreement for a period of 1 year.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 13.02 approval be granted to the Consultants for construction works framework agreement being extended for NPS Property Consultants Ltd. 2. That the framework agreement be extended for a period of 1 year with an estimated total value of £2.5 million. 	<p>DCR</p> <p>DCR</p>
PROC111	<p>CONSULTANTS FOR CONSTRUCTION WORK (ADDITIONAL SERVICES) FRAMEWORK AGREEMENT EXTENSION (Report of the Director of Corporate Resources - Agenda Item 19)</p> <p>We noted that the report sought approval to extend the Consultant for Construction Works (Additional Services) framework agreements for a period of 1 year.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That In accordance with Contract Standing Order 13.02 the Consultants for Construction Works (Additional Services) framework agreements be extended for the following companies: <ul style="list-style-type: none"> • Gardiner & Theobald • Frankham Consultancy Group • Keegans • Potter Raper Partnership • John Burke Associates 2. That the framework agreements be extended for a period of 1 year with an estimated total value of £500,000. 	<p>DCR</p> <p>DCR</p>
PROC112	<p>FRAMEWORK AGREEMENTS FOR CONSERVATION BUILDING CONSTRUCTION WORKS (Report of the Director of Corporate Resources - Agenda Item 20)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to award framework agreements for the provision of conservation building construction works for buildings owned or managed by the Council.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 framework agreements for conservation building construction works be awarded to the following companies – 	<p>DCR</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 27 APRIL 2010**

	<ul style="list-style-type: none"> • Apollo Property Services Group Ltd • Quinn London Ltd • Coniston Limited • T&B (Contractors) Limited • ISG InteriorExterior Plc • Diamond Build plc <p>2. That the framework agreements be awarded for a period of 2 years with an option to extend for a further 2 years and with an estimated total value of £600,000 per year.</p>	DCR
PROC113.	<p>VOTE OF THANKS</p> <p>Councillor Bob Harris thanked officers for all the support that he had been given during the course of the Municipal year.</p>	

The meeting ended at 18.30 hours.

BOB HARRIS
Chair



Agenda item:

[No.]**Cabinet****15 June 2010**

Report Title. URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS

Report of Assistant Chief Executive (People & Organisational Development)

Signed :

Contact Officer : Richard Burbidge

Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Information**

1. Purpose of the report

1.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.

1.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item numbers 01 and 02 (2010 -11) have not previously been reported.

2. Introduction by Cabinet Member (if necessary)

2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. These are contained in the individual consultation forms.

4. Recommendations

4.1. That the report be noted

5. Reason for recommendation(s)

5.1. Not applicable.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.

7.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item numbers 01 and 02 (2010 -11) have not previously been reported.

8. Chief Financial Officer Comments

8.1. These are contained in the individual consultation forms.

9. Head of Legal Services Comments

9.1. These are contained in the individual consultation forms.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. These are contained in the individual consultation forms.

12. Consultation

12.1. Details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report;

Cabinet Member Consultation Forms

Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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Agenda item:

[No.]**Cabinet****15 June 2010**

Report Title. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

Report of the Assistant Chief Executive (People & Organisational Development)

Signed :

Contact Officer : Richard Burbidge

Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**Report for: **Information****1. Purpose of the report**

1.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.

1.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.

2. Introduction by Cabinet Member (if necessary)

2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1. These are contained in the individual action forms.

4. Recommendations

4.1. That the report be noted

5. Reason for recommendation(s)

5.1. Not applicable.

6. Other options considered

6.1. Not applicable

7. Summary

7.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.

7.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.

8. Chief Financial Officer Comments

8.1. Where appropriate these are contained in the individual delegations.

9. Head of Legal Services Comments

9.1. Where appropriate these are contained in the individual delegations.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1. Not applicable

11. Equalities & Community Cohesion Comments

11.1. Where appropriate these are contained in the individual consultation forms.

12. Consultation

12.1. Where appropriate details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Where appropriate details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report;

Delegated Decisions and Significant Action Forms

Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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DIRECTOR OF ADULT, CULTURE AND COMMUNITY SERVICES

Significant decisions - Delegated Action – April 2010

◆ denotes background papers are Exempt.

No.	Date approved by Director	Title	Decision
1.	20.04.10	Festival Republic Concert in Finsbury Park – 6 th June 2010	Approved
2.			

Delegated Action

01.04.10: CSO 13.01[a] Club Anand contract extension	1
01.04.10: CSO 13.01[a] ICAN contract extension	1
01.04.10: CSO 13.01[a] S28a LD Joint Commissioning Agreement	1
01.04.10: CSO 6.05 Sue Bestjan Consulting – Independent Chair of Safeguarding Adults Board	1
15.04.10: LBH and Authentic Leadership Ltd contract	1

Submission authorised by:



Mun Thong Phung

Director of Adult, Culture and Community Services

Date:

6th May 2010

DIRECTOR OF ADULT, CULTURE AND COMMUNITY SERVICES

Significant decisions - Delegated Action –May 2010

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	07.05.10	HALS establishment changes	Approved
2.	07.05.10	ICT and Support Services establishment changes	approved
3.	14.05.10	Safeguarding and Strategic Service – Finance Service – establishment changes – 2 temporary Finance Officer posts	approved
4.	26.05.10	Recreation Services – establishment changes – deletion of Senior Technical Officer post	Approved

Delegated Action

	Number
07.05.10: contract – Dave Kaye – fitness instruction and coaching	1
07.05.10: contract – Dave Kaye – purchase of second hand equipment	1
14.05.10: CSO 13.01 Community Meals Sodexo Healthcare Services	1
18.05.10: CSOs 7.02b and 11.02 TSC E-market [E-Directory and E-Shopping]	1

Submission authorised by: Mun Thong Phung

Mun Thong Phung
Mun Thong Phung

Date: 07/06/10

DIRECTOR OF THE CHILDREN AND YOUNG PEOPLE'S SERVICE

Significant decisions - Delegated Action April and May 2010

◆ Denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	13.4.10	Grant funding for the delivery of Children's Centre Services by the Voluntary Sector for 2010/11	Contracts to be awarded to commission seven projects for a further year
2.	11.5.10	Refurbishment of Haslemere Respite Centre	Award of contract to refurbish Haslemere
3.	17.5.10	Voluntary Sector Sustainability Grant -- Under 5s Childcare Providers	Award of grant funding to 16 voluntary sector organisations

Delegated Action		Number
Type		
6.04	Culturally Specific Playscheme for disabled children from Orthodox Jewish community Specialised Play Scheme for Disabled Children and Young People	2
6.05	Maternity Cover for post Locum Ed Psych. X 3	4
11.2	Rokesly Nursery and Children's Centre -- Design Services Rokesly Nursery and Children's Centre -- CDM Co-ordinator Services Rokesly Nursery and Children's Centre -- Cost Consultancy Services Risley Primary School Rewire Alexandra Primary School Rewire Seven Sisters Primary School Rewire Broadwater Farm Integrated Learning Campus: Medium Pressure Hot Water Mains Enabling	7
12.2	Letter of intent Coleridge Primary Development Phase 3 Letter of Intent BWF Learning Campus : MPHW Enabling Works	2

Submission authorised by:

 1/6/10

CORPORATE RESOURCES AND CHIEF EXECUTIVE SERVICE

Significant decisions - Delegated Action 2010/11 – May 2010

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1. ◆	05.05.10	Approval for award of contract under CSO 6.16 re: Q-Matic Upgrade.	For the Director of Corporate Resources to award the contract for the Q-Matic Upgrade for a period of three years.

Delegated Action

Type	Number
Request for an extension of the waiver of CSO 6.04 under CSO 7 dated 10 March 2009 for a further 6 months until September 2010 re: Hornsey Town Hall project, signed by DCR 18.05.10.	1
Approval for award of contract under CSO 6.16 re: Northgate Oracle 10g Migration, signed by DCR 18.05.10.	1
Approval to waive standing order 6.05, requirement for tender re: Appointment of Liber8space Ltd, signed by DCR 18.05.10.	1
Record of decision taken under urgency procedures or delegated authority re: Disposal of Saltram Playground Site, signed by DCR 27.05.10.	1
Approval to waive standing order 6.05, requirement for tender re: Appointment of Property & Design Consultancy Ltd., signed by DCR 27.05.10.	1
Request for implementation of CSO 6.3 re: River Park House, replacement of 12 Versatemp Units, signed by DCR 28.05.10.	1

Submission authorised by:

J. Parker 2/6/10

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